

**Waukesha County Technical College
District Board Meeting Minutes
March 12, 2024 - 5:00 PM
Richard T. Anderson Education Center, C051/057**

Present:

Courtney Bauer, Board Chairperson
Brian Baumgartner, Secretary/Treasurer
Ryan Clark, Board Member (virtual)
Thomas Michalski, Board Member
Stephanie Reisner, Board Member (virtual)
Jamie Stahulak, Board Member
Jim Zaiser, Board Member

Absent

Joe Garza, Board Vice Chairperson

Also Present:

Richard Barnhouse

27 guests

I. Call to Order – Courtney Bauer 5:00 p.m.

A. Pledge of Allegiance

II. Public/Staff Remarks*

A. None

III. Delegates to be Heard

A. Student Government Association – Gabby Karaban

- Ms. Karaban reported that SGA has been involved in some great events this past month. They recently traveled to Madison to attend the WSG Legislative Seminar where they had the opportunity to meet with local legislators and discuss the costs of childcare. On March 1, 2024, SGA co-hosted the Diversity Beauty Showcase with the Cosmetology Club. Ms. Karaban shared that this week is the start of Drunk Driving Awareness events. Today they had a drunk driving simulator on campus, which allows participants the opportunity to experience the real-life dangers of drunk driving.

IV. President's Report – Dr. Richard G. Barnhouse

- Dr. Barnhouse welcomed everyone to the March WCTC District Board meeting.
- He shared that there has been a great deal of attention on the College recently with increased campus activities, space rentals and local and regional news coverage. Faculty and staff are doing a tremendous job.
- Dr. Barnhouse continues to be asked to participate in AI panels and interviews. He recently did a radio interview with Greg Bach, Civic Media in Waukesha about AI. He, along with Laura Krohn, Executive Director of CTC; Andy Palen, Chief External Relations & Marketing Officer; and Mike Shiels, Dean-Applied Technologies were panelists for a recent AI event in Brookfield. Attendees were impressed with where WCTC is heading. He does expect requests to pick up moving forward.
- WCTC served as the presenting sponsor for the WMC Focus on Manufacturing: AI event at the Pfister Hotel in Milwaukee. Businesses and the community are starting to see WCTC taking the lead in AI across the state.
- WCTC is in the process of looking for a Director of the AI Innovation Lab.
- Open House was held on Thursday, February 22, 2024. This was a great opportunity for prospective students to see all that WCTC has to offer.

- Dr. Barnhouse along with Mr. Shiels connected with Robby Komljenovic, Chairman & CEO of Acieta. Acieta is heavily involved in automation. It was a great opportunity to show what WCTC is doing related to automation integration.
- The WCTC Foundation received a donation for \$5,000 from Johnson Financial Group, who recently held their annual event here on campus.
- Dr. Barnhouse provided a UWM update. He thanked the Board for taking his calls. There has been a great amount of discussion regarding the future of UWM-Waukesha for the past two years. With the recent closure announcement, effective June 2025, WCTC is working with UWM on a UWM Center on the Pewaukee campus. These are positive changes for our campus. The College is already fielding phone calls with an anticipated surge this fall. The Board will continue to receive regular updates.
- He had the opportunity to attend an SGA meeting. This is a committed group of students who are doing a great job of training the next generation of SGA leadership.

V. Foundation Update – Brian Baumgartner

- A. The WCTC Foundation Board met on February 20, 2024. Mr. Baumgartner reported that Ellen Phillips, current president, is retiring April 15, 2024. The Foundation Executive Committee is working with Michelle Skinder, Vice President of Human Resource Services to finalize the job posting for her replacement. The Board approved a transfer of the \$500,000 donation from the Gene Haas Foundation to the College for the CNC Training Center. Total fundraising for the current fiscal year is \$950,369, representing 618 donations.

VI. Approval of Consent Agenda Items

- A. Minutes dated February 13, 2024 (Regular Board Meeting)
 B. Accounts Payable Summary February 2024
 C. 38.14 Contract Report February 2024

Mr. Jamie Stahulak motioned to approve the Consent Agenda Items, receiving a second from Mr. Thomas Michalski. **Approved; carried unanimously.**

VII. Action Items

A. Request to Submit a Concept Review to the Wisconsin Technical College System Board for an Expanded Function Dental Auxiliary Technical Certificate Program – Michele Nelson, Lisa Nowak, David Schubot

- Ms. Nowak shared information about the Expanded Function Dental Auxiliary Technical Certificate Program, which is a WTCS state-wide initiative. This advanced certificate is being introduced at a key time secondary to the current and on-going demand for dental assistants. Mr. Nowak then recommended approval of submission of the concept review to the Wisconsin Technical College System Board.

Mr. Jim Zaiser motioned to approve the Request to Submit a Concept Review to the Wisconsin Technical College System Board for an Expanded Function Dental Auxiliary Technical Certificate Program, receiving a second from Mr. Brian Baumgartner. **Approved; carried unanimously.**

B. Construction Bid Information: 5830AA – I Building Classrooms, Bid Number ITB 23324-02, Contingent Upon WTCS Board Approval – Rich Haen

- Mr. Haen reviewed the project. Two bids were received with the lowest from Absolute Construction Enterprises, Inc. Total cost of the project is \$1,946,975. Construction will begin the week of May 19, 2024, and be completed December 6, 2024.

Mr. Baumgartner motioned to approve Construction Bid Information: 5830AA – I Building Classrooms, Bid Number ITB 2324-02, Contingent Upon WTCS Board Approval, receiving a second from Mr. Zaiser. **Approved; carried unanimously.**

C. Initial Approval to Consider 5830AB B&E Building Renovations – Bethany Leonard, Rich Haen, Kristine Golz

- Ms. Leonard discussed the project needs including space reconfiguration and classroom updates. Mr. Haen highlighted the floor plans for the proposed changes. Ms. Golz then reviewed the budget for the project and recommended approval of the remodel.

Mr. Baumgartner motioned approval of Initial Consideration of 5830AB B&E Building Renovations, receiving a second from Mr. Stahulak. **Approved; carried unanimously.**

D. Initial Approval to Consider 5831AA Waukesha Nursing Assistant and Human Services Renovations – Rich Haen

- Mr. Haen reviewed the floor plan and overall proposed renovations. He then recommended approval of the project.

Mr. Baumgartner motioned approval of Initial Consideration of 5831AA Waukesha Nursing Assistant and Human Services Renovation, receiving a second from Mr. Michalski. **Approved; carried unanimously.**

E. Resolution Authorizing the Issuance of \$4,000,000 General Obligation Promissory Notes, Series 2024A, of Waukesha County Area Technical College District, Wisconsin, and Setting the Sale of the Notes – Jane Kittel, Kristine Golz

- Dr. Kittel reviewed the general obligation promissory note, series 2024A request for this fiscal year which includes equipment, site improvements and building remodeling. This is the second of three borrowings planned for this fiscal year. She then recommend approval.

Mr. Baumgartner motioned to approve the Resolution Authorizing the Issuance of \$4,000,000 General Obligation Promissory Notes, Series 2024A, of Waukesha County Area Technical College District, Wisconsin, and Setting the Sale of the Notes, receiving a second from Mr. Michalski. **Approved; carried unanimously.**

VIII. Presentation/Discussion

A. 2024-25 Budget Assumptions – Jane Kittel, Kristine Golz

- Ms. Golz reviewed the budget assumptions including operating, capital, and enterprise budgets with the Board.

IV. Mr. Brian Baumgartner motioned to convene into Closed Session pursuant to Section §19.85(1)(b), (c) and (e) Wisconsin State Statutes at 6:24 pm:

- Mr. Michalski seconded the motion
- **Unanimous roll call vote**
- Discussion was held regarding Faculty Non-Renewal
- Discussion was held regarding University Partnership and Contract
- Discussion was held regarding President’s Contract
- Mr. Baumgartner motioned to reconvene in open session, receiving a second from Mr. Michalski.
- **Unanimous roll call vote**
- The open meeting reconvened at 7:56 pm.

IX. Adjournment – Courtney Bauer

- Mr. Michalski motioned to adjourn the meeting, receiving a second from Mr. Baumgartner. The meeting adjourned at 7:57 pm.

Respectfully Submitted by
Kristan Gochenauer
Executive Assistant to the Board

Signed: 
Brian Baumgartner, Board Secretary/Treasurer