

**Waukesha County Area Technical College
District Board Meeting Minutes
April 11, 2023 – 5:00 PM
Richard T. Anderson Education Center, C051/057**

Present:

Courtney Bauer, Board Chairperson
Ryan Clark, Board Member
Thomas Michalski, Board Member
Stephanie Reisner, Board Member (virtual)
Lois Vasquez, Board Member
Jim Zaiser, Board Member

Absent

Brian Baumgartner, Secretary/Treasurer
Joe Garza, Board Vice Chairperson

Also Present:

Richard Barnhouse

21 Guests

I. Call to Order – Courtney Bauer 5:00 p.m.

A. Pledge of Allegiance

II. Public/Staff Remarks*

A. None

III. Delegates to be Heard

A. Student Government Association – Gabby Karaban

- Ms. Karaban shared that this time of year is quite busy with numerous events across campus. SGA is scheduled to participate in the focus groups on the Modern College with Mary Poehls, Quality and Development Coordinator. SGA and Student Life will be hosting the Spring Awards Ceremony and SGA elections for the new year will take place in early May.

IV. President's Report – Dr. Richard G. Barnhouse

- Dr. Barnhouse welcomed everyone to the WCTC District Board April meeting.
- He wants the Board to recognize that the ground in higher education in this state is shifting. This started with the recent announcement of the closing of the UW-Richland Center. Yesterday, Cardinal Stritch University announced it would be closing in May. Tomorrow, the County Board in Washington County is having a conversation regarding the future of UW-Washington. WCTC is in a strong financial position with outstanding faculty and staff and great programs for our students. Enrollment is up 4% this spring with plans in place for the future. He will continue to provide updates to the Board moving forward.
- Dr. Barnhouse shared that he recently spoke with Dr. Mark Mone, UWM Chancellor and Cindy Gnadinger, Carroll University President about collaboration with regards to students having access to finish their bachelor programs on the WCTC campus.
- He recently traveled to Milwaukee to meet with HERA and MKE Tech Hub to discuss artificial intelligence (AI) and what it means to business and industry. Currently, many businesses are struggling as they try to figure out what AI can do for them. He will keep the Board updated.
- He visited with Frentzel Products Inc. in Sussex. Discussion was had around ways to provide an employee pipeline for them moving forward.
- Last Monday, he had a live interview with Jane Matenaer and Kristin Brey of As Goes Wisconsin, where he talked about WCTC.

- Dr. Barnhouse attended the Higher Learning Commission (HLC) Conference in Chicago. After participating in numerous sessions, he realized WCTC is right on track with regards to programs and future projects.
- April 22, 2023, Earth Day, WCTC will hold a Community Clean-Up as part of the 100th Anniversary.
- May 1, 2023, WCTC will Light the Hoan Bridge in WCTC colors. WCTC students will have a coding competition. The winning group will get to light the bridge.
- He recently attended the Culinary Spring Spectacular, which was a masquerade theme. The faculty and students did a fabulous job.
- On April 7, 2023, he attended the Children’s Art Show at the Child Development Center.
- Dr. Barnhouse attended the WMC CEO briefing. AI continues to be a focus of conversation.
- He met with GPS Education Partners on April 3, 2023 and is looking forward to more discussions and future opportunities.
- Dr. Barnhouse recently attended an AI discussion at the New Berlin School District.

V. Approval of Consent Agenda Items

- A. Minutes dated March 14, 2023 (Regular Board Meetings)
- B. Accounts Payable Summaries for March 2, 9, 16, 23 and 30, 2023
- C. 38.14 Contract Report for March 2023
- D. DBA Nomination for 2023 Technical Education Champion (TECh) Award

Mr. Thomas Michalski motioned to approve the Consent Agenda Items; receiving a second from Mr. Ryan Clark. Approved; carried unanimously.

VI. Action Items

- A. **Resolution Authorizing the Issuance of \$3,950,000 General Obligation Promissory Notes, Series 2023A, of Waukesha County Area Technical College District, Wisconsin, and Setting the Sale of the Notes – Kristine Golz**

- Ms. Golz reviewed the resolution authorizing the issuance of \$3,950,000 General Obligation Promissory Notes, Series 2023A for this fiscal year. The Series 2023A notes will be used for equipment, site improvements and building remodeling projects. She then recommended approval.

Mr. Michalski motioned to approve the Resolution Authorizing the Issuance of \$3,950,000 General Obligation Promissory Notes, Series 2023A, of Waukesha County Area Technical College District, Wisconsin, and Setting the Sale of the Notes; receiving a second from Mr. Jim Zaiser. Approved; carried unanimously.

- B. **Resolution Appointing Associated Trust Company, National Association to Serve as Fiscal Agent in Connection with Outstanding Note Issues – Kristine Golz**

- Ms. Golz reviewed the resolution appointing Associated Trust Company, National Association noting their role will be to facilitate the debt payments to the Depository Trust Company (DTC) for the College. She then recommended approval.

Mr. Clark motioned to approve the Resolution Appointing Associate Trust Company, National Association to Serve as Fiscal Agent in Connection with Outstanding Note Issues; receiving a second from Mr. Michalski. Approved; carried unanimously.

- C. **Construction Bid Information: Fire Training Grounds Site Improvements, WCTC Bid #2223-06 – Rich Haen**
- Mr. Haen reviewed the fire training grounds site improvements request. This project is part of fiscal year 2022/2023 and 2023/2024 capital projects. One bid from Selzer-Ornst Construction Company was received for a total project cost of \$1,491,400. Construction is scheduled to begin April 17, 2023, with a June 30, 2024 completion date. Mr. Haen then recommended approval.
Mr. Clark motioned to approve Construction Bid Information: Fire Training Grounds Site Improvements, WCTC Bid #2223-06; receiving a second from Ms. Lois Vasquez. Approved; carried unanimously.
- D. **Construction Bid Information: V Building Addition, WCTC Bid #2223-08 – Rich Haen**
- Mr. Haen reviewed the V building addition request. This will consist of 6,485 square feet to include a tactical training room, storage, office and classroom space. The lowest bid from Allcon, LLC was accepted with a total project cost of \$1,400,000. Construction will begin April 17, 2023, with a completion date of December 22, 2023. Mr. Haen then recommended approval.
Mr. Zaiser motioned to approve Construction Bid Information: V Building Addition, WCTC Bid #2223-08; receiving a second from Ms. Stephanie Reisner. Approved; carried unanimously.
- E. **Construction Bid Information: Regulatory Sign Replacement, WCTC Bid #2223-10 – Rich Haen**
- Mr. Haen gave an overview of the regulatory sign replacement project. The lowest bid from Environmental Solutions, Inc. Ltd. was accepted with a total project cost of \$100,000. Construction will begin April 17, 2023, and be completed August 18, 2023. Mr. Haen then recommended approval.
Mr. Michalski recommended approval of Construction Bid Information: Regulatory Sign Replacement, WCTC Bid #2223-10; receiving a second from Mr. Clark. Approved; carried unanimously.

VII. Presentation/Discussion

A. 2023/24 Budget Update – Kristine Golz

- Ms. Golz provided an update on the 2023-24 budget opportunities, realities, the impact of enrollment on tuition revenue and the revenue assumptions. She noted the timeline and that approval will be requested at the June 2023 Board meeting.

B. Employer Follow-Up – Sydney Tylke

- Ms. Tylke reviewed the employer follow-up, a WTCS state-mandated survey conducted every four years.

V. **Mr. Thomas Michalski motioned to convene into Closed Session pursuant to Section §19.85(1)(b), (c) and (e) Wisconsin State Statutes at 6:15 pm:**

A. Mr. Clark seconded the motion.

B. Unanimous roll call vote

C. Discussions were held regarding:

- Consideration of Termination and Non-Renewal
- Base Wage Bargaining Agreement Update


- D. Mr. Michalski motioned to reconvene in open session; receiving a second from Ms. Reisner.
- E. **Unanimous roll call vote**
- F. The open meeting reconvened at 6:40 pm

VIII. Adjournment – Courtney Bauer

- Mr. Michalski motioned to adjourn the meeting, receiving a second from Mr. Baumgartner. Meeting adjourned at 6:40 p.m.

Respectfully Submitted by
Kristan Gochenauer
Executive Assistant to the Board

Signed:


Brian Baumgartner, Secretary/Treasurer