

**Waukesha County Area Technical College
District Board Meeting Minutes
March 14, 2023 – 5:00 PM
Richard T. Anderson Education Center, C051/057**

Present:

Courtney Bauer, Board Chairperson
Joe Garza, Board Vice Chairperson
Brian Baumgartner, Secretary/Treasurer
Ryan Clark, Board Member
Thomas Michalski, Board Member (virtual)
Stephanie Reisner, Board Member
Lois Vasquez, Board Member

Absent

Jim Zaiser, Board Member

Also Present:

Richard Barnhouse

26 Guests

I. Call to Order – Courtney Bauer 5:00 p.m.

A. Pledge of Allegiance

II. Public/Staff Remarks*

A. None

III. Delegates to be Heard

A. Student Government Association – McKenna Eales

- Ms. Eales introduced herself sharing that she is enrolled in the Early Childhood Education program and will graduate in May. She then reviewed prior and upcoming SGA campus events.

B. Introduction of Student District Ambassador – Beth Seybold

- Ms. Seybold, Navigator-Academic Success shared information about Student District Ambassadors and then introduced 2023-2024 Student District Ambassador Ms. Ozge Erden. Ms. Erden shared that she is from Turkey and came to the United States as an au pair. She is excited about all of the opportunities she has at WCTC and shared she is in the Graphic Design program.

IV. President's Report – Dr. Richard G. Barnhouse

- Dr. Barnhouse welcomed everyone to the March WCTC District Board meeting
- It is budget season and he is pleased with the progress that Finance & Administration has made. Dr. Jane Kittel, Vice President of Finance and Administration, will be providing an overview later in the meeting.
- Dr. Barnhouse shared that the College continues to have discussions with Lakeland University; which started two years ago. The College is close to an agreement on space that will bring them to the campus. This partnership will provide a pipeline for students, give WCTC faculty the opportunity to teach courses at the Junior and Senior level and is overall great for the community. In addition, it will also provide the opportunity for faculty and staff to get bachelor and master degrees at a reduced rate. More news will be shared at the April Board meeting
- The College has been talking about AI for a while now. We are currently building the curriculum and working with industry partners and hosting meetings to determine program needs. This is also being promoted through the Corporate Training Center. Initial approval from the Board will be requested over the next year.

- Dr. Barnhouse reported that he will be attending the WTCS Board meeting at NWTC tomorrow in Green Bay, WI. Discussions include the tuition increase, which is expected to be 1.9%. In addition, he will be chairing the Presidents Association meeting. Post meeting information will be shared at the April Board meeting.
- There continues to be a lot of conversation about the lack of workforce. Last week Dr. Barnhouse met with Eaton, WEDC, WCBA and the Center for Growth to assess what can be done to fill workforce gaps. He is pleased that businesses continue to look to the College for solutions.
- Last week, he spent time interviewing with the Waukesha Freeman and BizTimes, where he shared his vision for the College.
- He thanked everyone for attending the 100th Anniversary Boards Celebration and those who put the event together.
- He along with Dr. Kittel and Ms. Kristine Golz, Chief Financial Officer will be hosting three budget conversations over the next three months. These have been scheduled to allow for individuals to ask budget related questions.
- Dr. Barnhouse shared that prior to today's meeting he met with representatives from the Taiwanese Deputy Generals Office. They discussed business and industry expansion and the positive impact colleges have as conduits for employees.

V. WCTC Foundation Update – Brian Baumgartner

- The WCTC Foundation Board met on Thursday, February 23, 2023. An overview of WCTC's current initiatives was provided. The newly established Foundation Advisory Council members were then announced. March 9, 2023, WCTC Foundation Board, Past Board and Advisory Members attended the WCTC's 100th Anniversary Boards Celebration. The Community Appeal is still active with 97% of its fundraising goal being reached. The next WCTC Foundation Board meeting is scheduled for Tuesday, April 18, 2023.

VI. Approval of Consent Agenda Items

- A. Minutes dated February 14, 2023 (Regular Board Meetings)
- B. Accounts Payable Summaries for February 2, 9, 16, 23 and 28, 2023
- C. 38.14 Contract Report for February 2023
- D. Approval to Hire Term Report

Mr. Joe Garza motioned to approve the Consent Agenda Items; receiving a second from Mr. Ryan Clark. Approved; carried unanimously.

VII. Presentation/Discussion

A. 2023-24 Budget Assumptions – Dr. Jane Kittel

- Dr. Kittel previewed the 2023-24 budget opportunities, realities, the impact of enrollment on tuition revenue and the revenue assumptions. She then provided the Board with a timeline noting final approval will be requested at the June 2023 Board meeting.

V. Mr. Brian Baumgartner motioned to convene into Closed Session pursuant to Section §19.85(1)(b), (c), (e) and (f) Wisconsin State Statutes at 5:53 pm:

- A. Mr. Garza seconded the motion.
- B. **Unanimous roll call vote**
- C. Discussions were held regarding:
 - Faculty non-renewal
 - Base wage bargaining agreement

- Foundation MOU
 - Board complaint and investigation demand and related appeal follow-up
- D. Mr. Baumgartner motioned to reconvene in open session; receiving a second from Ms. Stephanie Reisner.
- E. **Unanimous roll call vote**
- F. The open meeting reconvened at 7:08 pm

VIII. Adjournment – Courtney Bauer

- Mr. Garza motioned to adjourn the meeting, receiving a second from Mr. Baumgartner.
Meeting adjourned at 7:09 p.m.

Respectfully Submitted by
Kristan Gochenauer
Executive Assistant to the Board

Signed: 
Brian Baumgartner, Secretary/Treasurer