

**Waukesha County Area Technical College  
District Board Meeting Minutes  
January 10, 2023 - 5:00 PM  
Richard T. Anderson Education Center, C051/057**

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**Present:**

Courtney Bauer, Board Chairperson  
Joe Garza, Board Vice Chairperson  
Brian Baumgartner, Board Member  
Ryan Clark, Board Member  
Thomas Michalski, Board Member  
Stephanie Reisner, Board Member  
Lois Vasquez, Board Member

**Absent**

Jim Zaiser, Board Member

**Also Present:**

Richard Barnhouse

25 Guests

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**I. Call to Order – Courtney Bauer 5:00 p.m.**

A. Pledge of Allegiance

**II. Public/Staff Remarks\***

A. None

**III. President’s Report – Dr. Richard G. Barnhouse**

- Dr. Barnhouse wished the Board and attendees a happy new year and welcomed everyone to the beginning of WCTC’s 100th year; a start of the next century of excellence. WCTC held it’s first of many events on campus this morning to celebrate.
- He shared that the President’s Executive Cabinet recently participated in a table top exercise and noted the importance of being prepared for anything. He then thanked Pete Latona, Director of Campus Safety, and reiterated that WCTC does take campus safety seriously.
- Dr. Barnhouse recently participated in a meeting at MSOE with the MKE Tech Hub as well as folks from Mount Mary University. The discussion revolved around how we can connect better with Tech Hub employees to provide pathways for students.
- This Thursday, Dr. Barnhouse along with Andy Palen, Chief External Relations and Marketing Officer; Stephanie Reisner, Board member; and Courtney Bauer, Board Chairperson, will be meeting with legislators in Madison. These meetings will be used to talk about WCTC and our constituents. This legislative cycle, WTCS will be asking the legislature for \$75 million; an increase over last year, which would be split between 16 colleges over two years. The funding that WCTC receives will be used for programs including Excelerate, liberal arts program and artificial intelligence. Dr. Barnhouse will provide an update at the February Board meeting.
- Dr. Barnhouse then shared that there are two meetings scheduled for later this month. The first is with Lakeland University to discuss a partnership and four-year program options. The second meeting is scheduled with UWM to discuss our continued partnership and how we can continue to meet the needs of taxpayers and community members in the long term.
- He then introduced Shannon Ford, Executive Director for Information Technology Services, welcoming him to WCTC.
- Dr. Barnhouse reported that he joined the Habitat for Humanity Waukesha Board.
- He shared that WCTC will be closed on January 16, 2023, to celebrate Dr. Martin Luther King Jr. Day. On January 17, the campus has a large event scheduled with

guest speaker Cheryl Brown Henderson, one of the children from Brown vs. the Board of Education.

#### **IV. Approval of Consent Agenda Items**

- A. Minutes dated December 13, 2022 (Regular Board Meetings)
- B. Accounts Payable Summaries for December 1, 8, 15, and 22, 2022
- C. 38.14 Contract Report for December 2022
- D. District Boards Association 2022 Media Award Nomination
- E. Approval of International Professional Development Exchange

Mr. Brian Baumgartner motioned to approve the Consent Agenda Items; receiving a second from Mr. Ryan Clark. Approved; carried unanimously.

#### **V. Action Items**

##### **A. Resolution to Modify the 2022/23 Budget – Kristine Golz**

- Ms. Golz reviewed the memo and resolution to modify the 2022/23 budget. She then recommended approval.

Mr. Clark motioned to approve the Resolution to Modify the 2022/23 Budget; receiving a second from Mr. Joe Garza. Approved; carried unanimously.

##### **B. Program Development: Resolution to Submit a Program Approval for a Mechanical Systems Technician Technical Diploma Program to the WTCS Board – Mike Shiels and David Schubot**

- Mr. Shiels reported that there is a high demand for this program with excellent projected wages. This will supply the need for a variety of mechanical functions with a great pathway into our two-year program and apprenticeships. He then recommended approval of the resolution to submit a program approval for a mechanical systems technician technical diploma program to the WTCS Board.

Mr. Garza motioned to approve the Program Development: Resolution to Submit a Program Approval for a Mechanical Systems Technician Technical Diploma Program to the WTCS Board; receiving a second from Ms. Lois Vasquez. Approved; carried unanimously.

##### **C. Construction Bid Information: Cosmetology Expansion Renovations, WCTC Bid #2223-07 – Rich Haen**

- Mr. Haen discussed and showed the plans for the project and reviewed the budget. For bidding purposes, the total project cost is \$641,397. The lowest bidder, Creative Constructors, Inc., will be awarded the project. Construction will begin February 1, 2023, with a completion date of August 11, 2023. Mr. Haen then asked for approval of the construction bid information: cosmetology expansion renovations, WCTC bid #2223-07.

Mr. Baumgartner motioned to approve Construction Bid Information: Cosmetology Expansion Renovations, WCTC Bid #2223-07; receiving a second from Mr. Tom Michalski. Approved; carried unanimously.

#### **VI. Presentation/Discussion**

##### **A. V-Building Expansion – Rich Haen**

- Mr. Haen gave an overview of the expansion project including uses and estimated costs.

##### **B. Waukesha County Business Alliance (WCBA) – Suzanne Kelley, Robyn Ludtke, Amanda Payne and Nicole Ryf**

- Ms. Suzanne Kelley, WCBA President, introduced her colleagues Robyn Ludtke, Senior Vice President of Strategic Initiatives & Workforce; Amanda Payne, Senior Vice President of Public Policy; and Nicole Ryf, Executive Director of the Waukesha County Center for Growth. She talked briefly about the WCBA including their

mission to drive economic growth to meet the needs of the business community. She then shared that their relationship with WCTC, under Dr. Barnhouse's presidency, has exploded over the last few years. Ms. Payne stated that the WCBA and WCTC's relationship has grown in leaps and bounds and the visibility in the community is huge. Ms. Ludtke reported that their Schools to Skills program has been quite successful and through these partnerships, ideas become realized. Ms. Ryf then touched on economic development and the importance of attracting and retaining businesses. She stated that WCTC is a critical factor in providing resources. Overall, WCBA is extremely grateful for the partnership with WCTC.

**VII. Adjournment – Courtney Bauer**

- Mr. Michalski motioned to adjourn the meeting, receiving a second from Mr. Clark.  
Meeting adjourned at 6:00 p.m.

Respectfully Submitted by  
Kristan Gochenauer  
Assistant to the Board

Signed: \_\_\_\_\_

Joe Garza, Vice Chairperson