

**Waukesha County Area Technical College
District Board Meeting Minutes
December 13, 2022 - 5:30 PM
Anthony J. Natalizio Center, S104B**

Present:

Courtney Bauer, Board Chairperson
Michael Wiebe, Secretary/Treasurer
Brian Baumgartner, Board Member
Thomas Michalski, Board Member
Stephanie Reisner, Board Member
Lois Vasquez, Board Member
Jim Zaiser, Board Member

Absent

Ryan Clark, Board Member
Joe Garza, Board Vice Chairperson

Also Present:

Richard Barnhouse

24 Guests

I. Call to Order – Courtney Bauer 5:30 p.m.

A. Pledge of Allegiance

II. Public/Staff Remarks*

A. None

III. Delegates to be Heard

A. Student Government Association – Gabby Karaban

- Ms. Karaban congratulated all students for getting this far in the semester. She reported that SGA had some great events over the last month including the Thankful Luncheon, the Children’s Party and approval of food vouchers for veteran students. Ms. Karaban shared that SGA also put together finalist survival kits to help students while studying on campus. She concluded by thanking all SGA senators and board members.

IV. President’s Report – Dr. Richard G. Barnhouse

- Dr. Barnhouse welcomed everyone and thanked Ms. Karaban for all of the work SGA has done campus wide. He then thanked everyone who attended the December graduation, noting it was very gratifying to see the joy and excitement of the students.
- He welcomed our new Board member, Jim Zaiser, President & CEO of Hydro-Thermal.
- Dr. Barnhouse shared that the Board should expect to see increased information about WCTC’s 100th Anniversary with noticeable changes across campus.
- Two years ago, Dr. Barnhouse mentioned that he wanted to start working with Universities to bring four-year programs to WCTC. Starting in January 2023, WCTC will be partnering with Lakeland University.
- Dr. Barnhouse then mentioned inflation noting that the College is aware it exists and is proud of how folks across campus are handling it. The Board will see the impact later in the agenda.
- WCTC recently held a major meeting with business and industry to discuss a future AI program at the College.
- As AI/Robotics are the emerging reality of the workforce, the Workforce Solutions Council is looking at how to utilize AI to mitigate the workforce shortage and put automated options in place to allow humans to do work that can only be done by humans. It is expected this will be an ongoing problem moving forward.

- On campus, Dr. Barnhouse was excited to attend the recent graduation of 32 police cadets and the Nursing pinning. He also read to the four-year old class at the CDC, which is always a highlight. WCTC recently hosted the CEO of Sprecher as part of the WCBA Amp! event.
- In the community, he attended the one-year remembrance of the Waukesha Parade tragedy and the Waukesha Mayors Breakfast, which focused on budget.
- He then thanked Mr. Michael Wiebe for his five and a half years of service as a Board member. Courtney Bauer thanked Mr. Wiebe for his support and sharing his knowledge.
- Mr. Wiebe then share some highlights during his service to include the new vision/mission; working with the Foundation; the presidential search; and the pandemic (a big undertaking). He shared that it has been great to be part of this institution. With its great financial stability and innovation with liberal arts and AI programs, the College will continue to evolve.

IV. Approval of Consent Agenda Items

- Minutes dated November 8, 2022 (Regular Board Meetings)
- Accounts Payable Summaries for November 3, 10, 17 and 22, 2022
- 38.14 Contract Report for November 2022
- Approval to Hire Term Report
- Approval of International Travel Report
- Annual Applied Technologies Center Report

Mr. Brian Baumgartner motioned to approve the Consent Agenda Items; receiving a second from Mr. Thomas Michalski. Approved; carried unanimously.

V. Action Items

A. Resolution to Approve the 2021/22 Fund Balance Reservations and Designations – Jane Kittel

- Dr. Kittel shared that it is a requirement to have the Board look at and discuss the reserves before approving the ACRF. She then reviewed the balances for the June 30, 2022 reserves; noting that the College is in compliance. Dr. Kittel then asked for approval of the 2021/22 fund balance reservations and designations.

Mr. Michalski motioned to approve the Resolution to Approve the 2021/22 Fund Balance Reservations and Designations; receiving a second from Ms. Stephanie Reisner. Approved; carried unanimously.

B. Resolution to Approve the 2021/22 Annual Comprehensive Financial Report (ACRF) – Jane Kittel, Kristine Golz, and Shannon Small, Clifton Larson Allen (CLA)

- Ms. Golz introduced Ms. Shannon Small, CLA, who oversaw the audit. Ms. Small gave a quick overview of the purpose of the audit and a summary of the process. She then reviewed the financial results noting the net position and highlighting no material weaknesses or significant deficiencies.

Mr. Michael Wiebe motioned to approve the Resolution to Approve the 2021/22 Annual Comprehensive Financial Report (ACRF); receiving a second from Ms. Lois Vasquez. Approved; carried unanimously.

C. Construction Bid Information: eSports/Student Life Renovation, WCTC Bid #2223-05 – Rich Haen

- Mr. Haen discussed and showed the plans for both projects and re-reviewed the budget. For bidding purposes, the projects were combined with a total project cost of \$971,624. The lowest bidder, Creative Constructors, Inc., will be awarded the project. The project will begin January 3, 2023, with a completion date of June 30,

2023. Mr. Haen then asked for approval of the construction bid information: eSports/student life renovation, WCTC Bid #2223-05.

Mr. Michalski motioned to approve Construction Bid Information: eSports/Student Life Renovation, WCTC Bid #2223-05; receiving a second from Ms. Vasquez. **Approved; carried unanimously.**

VI. Mr. Michael Wiebe motioned to convene into Closed Session pursuant to Section §19.85(1)(b) and (c) Wisconsin State Statutes at 6:34 pm:

- A. **Unanimous roll call vote**
- B. Discussed consideration of employee performance
- C. Mr. Wiebe motioned to reconvene in open session; receiving a second from Mr. Baumgartner.
- D. **Unanimous roll call vote**
- E. The open meeting reconvened at 7:07 pm.

VII. Adjournment – Courtney Bauer

- Mr. Michalski motioned to adjourn the meeting, receiving a second from Ms. Reisner. Meeting adjourned at 7:07 p.m.

Respectfully Submitted by
Kristan Gochenauer
Assistant to the Board

Signed: _____
Joe Garza, Vice Chairperson

