

**Waukesha County Technical College  
District Board Meeting Minutes  
November 8, 2022 - 5:00 PM  
Richard T. Anderson Education Center, C051/057**

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**Present:**

Joe Garza, Board Vice Chairperson  
Michael Wiebe, Secretary/Treasurer  
Brian Baumgartner, Board Member  
Ryan Clark, Board Member  
Stephanie Reisner, Board Member  
Lois Vasquez, Board Member

**Absent**

Courtney Bauer, Board Chairperson  
Thomas Michalski, Board Member

**Also Present:**

Richard Barnhouse

23 Guests

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**I. Call to Order – Joe Garza 5:00 p.m.**

A. Pledge of Allegiance

**II. Public/Staff Remarks\***

A. None

**III. Delegates to be Heard**

A. Student Government Association – Molly Herzog

- Ms. Herzog, SGA Vice President, introduced herself to the Board. She then reported that October was a great month for SGA. They added two new members and have been focusing on Relationship Skills. Events held included Spa Day and Bingo and there are currently in the process of creating a Homecoming week. In November, SGA will host the annual Thankful Luncheon, which is one of their biggest events.

**IV. President's Report – Dr. Richard G. Barnhouse**

- Dr. Barnhouse welcomed everyone to the meeting and mentioned that in January WCTC will turn 100. Today Andy Palen, Chief of External Relations & Marketing, will be discussing 100th anniversary events that will take place in 2023.
- Dr. Barnhouse was excited to announce that effective November 17, 2022, Mr. Jim Zaiser, President and CEO of Hydro Thermal, will be filling the WCTC District Board Trustee employer vacancy.
- Dr. Barnhouse recently served as a panelist for the WMC Briefing held at Hydrite where the discussion focused on workforce shortages and the cost of doing business.
- Dr. Barnhouse then highlighted the October 24-25, 2022 ABET Accreditation site visit for engineering. He reported that ABET sets a very high standard for accreditation and that WCTC is one of a few colleges in the system that has this accreditation. He then thanked the School of Applied Technologies for doing an impressive job.
- The October 27, 2022, Open House was exceptional this year. Faculty and staff volunteerism was impressive, the flow of families and future students on campus was outstanding and the feedback was tremendous.
- WCBA is quickly becoming a key partner. WCTC hosted Manufacturing Voices on November 3, 2022, was held in the AJN. Dr. Barnhouse shared a thank you to everyone involved.
- Each Board member has been given a copy of "Industrial Is What We Do" by Jeff Hoffman. Mr. Hoffman is donating the net proceeds from the book to the WCTC Foundation and was on campus yesterday for a book signing.

- Dr. Mark Hansen, Superintendent, Elmbrook School District, is holding three meetings on the WCTC campus to discuss how K12 and Higher Education can fill workforce needs. More to come on this.
- WCTC welcomed German exchange students and professional staff from Finland and the Netherlands to campus recently. We learned that their countries and people are experiencing many of the same issues as the United States.

#### **IV. WCTC Foundation Update – Brian Baumgartner**

- The WCTC Foundation Board met on Tuesday, October 18, 2022. The annual Foundation Audit Report was reviewed with no material weakness or significant deficiencies noted. The Community Appeal is scheduled to be mailed mid-November and the WCTC Staff Giving Campaign will be held in December. A \$100,000 donation was recently received with a focus on scholarships for students working and attending school at least part-time. Total fiscal year fundraising to date is \$482,355. The next WCTC Foundation Board meeting is scheduled for February 22, 2023.

#### **V. Approval of Consent Agenda Items**

- Minutes dated October 8, 2022 (Regular Board Meetings)
  - Accounts Payable Summaries for October 6, 13, 20 and 27, 2022
  - 38.14 Contract Report for October 2022
  - Approval to Hire Term Report
  - Boards End Monitoring: 2021/22 Fourth Quarter Financials
  - Boards End Monitoring: 2022/23 First Quarter Financials
  - Board Monitoring Report: 2021/22 Investment Summary Report
- Mr. Michael Wiebe motioned to approve the Consent Agenda Items; receiving a second from Mr. Brian Baumgartner. Approved; carried unanimously.

#### **VI. Action Items**

##### **A. Program Development: Resolution to Submit a Program Approval for a Substance Use Disorder Associate of Applied Science Program to the WTCS Board – Joan Hader and Dawn Voigt**

- Ms. Hader reviewed the request to submit a program approval for a substance use disorder counseling (SUDC) associate of applied sciences program to the Wisconsin Technical College System Board. She identified the strong demand for entry level SUDCs and noted that the Board approved the concept review at their September meeting.

Mr. Baumgartner motioned to approve the Program Development: Resolution to Submit a Program Approval for a Substance Use Disorder Associate of Applied Science Program to the WTCS Board; receiving a second from Ms. Lois Vasquez. Approved; carried unanimously.

##### **B. Program Development: Resolution to Submit a Concept Review for a Mechanical Systems Technician Technical Diploma Program to the WTCS Board – Mike Shiels and David Schubot**

- Mr. Shiels reviewed the request for approval to submit a concept review for a proposed mechanical systems technician technical diploma program to the Wisconsin Technical College System (WTCS) Board. He noted that this will be the first stand-alone mechanical diploma program in the WTC System working in collaboration with the WCBA. The request is the first of two steps in the WTCS program development process.

Ms. Stephanie Reisner motioned to approve the Program Development: Resolution to Submit a Concept Review for a Mechanical Systems Technician Diploma Program to the WTCS Board; receiving a second from Mr. Baumgartner. Approved; carried unanimously.

**VII. Presentation/Discussion**

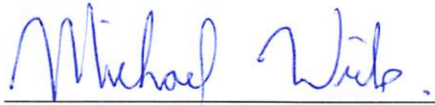
**A. 100th Anniversary – Andy Palen**

- Mr. Palen presented on the upcoming 100th Anniversary of WCTC.

**VIII. Adjournment – Joe Garza**

- Mr. Baumgartner motioned to adjourn the meeting, receiving a second from Mr. Wiebe. Meeting adjourned at 6:01 p.m.

Respectfully Submitted by  
Kristan Gochenauer  
Assistant to the Board

Signed:   
Michael Wiebe, Board Secretary/Treasurer