

**Waukesha County Technical College
District Board Meeting Minutes
October 11, 2022 - 5:00 PM
Waukesha Campus, WK102/104**

Present:

Joe Garza, Board Vice Chairperson
Michael Wiebe, Secretary/Treasurer
Brian Baumgartner, Board Member
Ryan Clark, Board Member
Thomas Michalski, Board Member
Lois Vasquez, Board Member

Absent

Courtney Bauer, Board Chairperson
Stephanie Reisner, Board Member

Also Present:

Richard Barnhouse

16 Guests

I. Call to Order – Joe Garza 5:00 p.m.

A. Pledge of Allegiance

II. Public/Staff Remarks*

A. None

III. Delegates to be Heard

A. Student Government Association – Gabby Karaban

- Ms. Karaban shared that this past month SGA hosted a Community Drive-In event, spa day, a wheel walk for evening students and a scavenger hunt, where students searched the campus for Hootie. SGA strives to continue to support students on campus through free flu shots, voting to eliminate the academic support fee and providing support for prospective students who attend Open Houses. Ms. Karaban announced a new student club, ANEW (Advanced Nontraditional Employment for Women), was recently started with a focus on encouraging women to pursue educational attainment in non-traditional occupation fields. She then shared that SGA has grown to 11 students and thanked all of the SGA senators, executive board members and SGA staff who continue to provide support.

IV. President’s Report – Dr. Richard G. Barnhouse

- Dr. Barnhouse welcomed everyone to the Waukesha campus and shared that this week is fall break.
- WCTC recently received a unique donation opportunity and thanked Ellen Phillips, WCTC Foundation President, for her help. Mr. Jeff Hoffman, Principal, Cushman & Wakefield, recently published “Industrial is What We Do”. Mr. Hoffman is donating all of the book proceeds to the WCTC Foundation. His book is currently a #1 Best Seller in the Amazon Business category.
- Dr. Barnhouse was the keynote speaker at Ottawa University’s 30th Anniversary Event. Ottawa University is a private university in Kansas with an extension located in Brookfield. WCTC is their largest partner for transfer students.
- WCBA hosted “Experience the Trades Expo” on October 4 with over 1,500 high school students attending. WCTC was the presenting sponsor with multiple booths and attendees.
- Attended the Waukesha Chief of Police Association meeting last week. The guest speaker was Tim Michels, candidate for Governor. An invitation to meet with Governor Evers has been extended by the WCBA.

- Served as the keynote speaker at a recent Corporate Casual event where he discussed the future of higher education.
- Dr. Barnhouse is excited about things going on across campus. WCBA's AMP! Event was recently held on campus and he recently attended a Physics 2 class.
- He then congratulated the Marketing Department for winning seven awards for content and ads for the mid-west region, which included a gold medal for the WCTC website.

IV. Approval of Consent Agenda Items

- A. Minutes dated September 13, 2022 (Regular Board Meetings)
- B. Accounts Payable Summaries for September 1, 8, 15, 22 and 29, 2022
- C. 38.14 Contract Report for September 2022
- D. Annual Security Report and Biennial Review
- E. 2021/22 Vendor Volume Report

Mr. Michael Wiebe motioned to approve the Consent Agenda Items; receiving a second from Ms. Lois Vasquez. Approved; carried unanimously.

V. Action Items

A. Resolution to Modify the 2021/2022 Budget – Kristine Golz

- Ms. Golz reviewed the budget modification request. She then recommended approval.

Mr. Wiebe motioned to approve the Resolution to Modify the 2021/2022 Budget; receiving a second from Mr. Brian Baumgartner. Approved; carried unanimously.

B. Resolution to Approve 2022/2023 Tax Levy – Jane Kittel

- Dr. Kittel reviewed the tax levy memo and recommended approval of the resolution.

Mr. Ryan Clark motioned to approve the Resolution to Approve 2022/2023 Tax Levy; receiving a second from Mr. Baumgartner. Approved; carried unanimously.

C. Resolution to Modify the 2022/2023 Budget – Jane Kittel and Kristine Golz

- Dr. Kittel and Ms. Golz reviewed the modification request for the 2022/2023 budget and recommended approval of the resolution.

Mr. Baumgartner motioned to approve Resolution to Modify the 2022/2023 Budget; receiving a second from Ms. Vasquez. Approved; carried unanimously.

D. Initial Approval to Consider Fire Training Site Development and Requesting Approval by the Wisconsin Technical College System Board (WTCSB) – Rich Haen

- Mr. Haen reviewed the request and recommended approval of the Fire Training Site Development.

Mr. Baumgartner motioned to approve the Initial Approval to Consider Fire Training Site Development and Requesting Approval by the Wisconsin Technical College System Board (WTCSB); receiving a second from Mr. Clark. Approved; carried unanimously.

E. Initial Approval to Consider Cosmetology Expansion Renovation and Requesting Approval by the Wisconsin Technical College System Board (WTCSB) – Rich Haen

- Mr. Haen reviewed the request and recommended approval to consider Cosmetology expansion renovation.

Mr. Clark motioned to approve Initial Approval to Consider Cosmetology Expansion Renovation and Requesting Approval by the Wisconsin Technical College System Board (WTCSB); receiving a second from Mr. Wiebe. Approved; carried unanimously.

F. Approval of Resolution of Technical College Annual Board Officials Subject to State Code of Ethics – Kristan Gochenauer

- Ms. Gochenauer recommended approval of the resolution of technical college annual board officials subject to state code of ethics.

Ms. Vasquez motioned to approve the Resolution of Technical College Annual Board Officials Subject to State Code of Ethics; receiving a second from Mr. Michalski. **Approved; carried unanimously.**

VI. Presentation/Discussion

A. WTCS Compliance Report – Sherry Simmons

- Ms. Simmons presented on the WTCS Compliance Report denoting what we are working towards internally.

B. WCTC Annual Affirmative Action Plan Update – Sherry Simmons

- Ms. Simmons updated the Board on the current WCTC Annual Affirmative Action Plan.

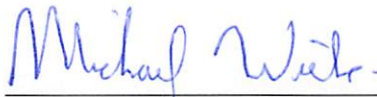
VII. Mr. Michael Wiebe motioned to convene into Closed Session pursuant to Section §19.85(1)(c) Wisconsin State Statutes at 5:45 pm:

- A. Mr. Clark seconded the motion
- B. **Unanimous roll call vote**
- C. Discussion was held regarding consideration of employee compensation
- D. Mr. Baumgartner motioned to reconvene in open session; receiving a second from Mr. Michalski.
- E. **Unanimous roll call vote**
- F. The open meeting reconvened at 6:21 pm.
- G. Mr. Baumgartner motioned to approve consideration of employee compensation as presented and modified; receiving a second from Mr. Clark. **Approved; carried unanimously.**

VIII. Adjournment – Joe Garza

- Mr. Michalski motioned to adjourn the meeting, receiving a second from Mr. Clark. Meeting adjourned at 6:21 p.m.

Respectfully Submitted by
Kristan Gochenauer
Assistant to the Board

Signed: 
Michael Wiebe, Board Secretary/Treasurer