

**Waukesha County Area Technical College District
District Board Meeting Minutes
July 11, 2022 - 5:00 PM
Richard T. Anderson Education Center, C051/057**

Present:

Courtney Bauer, Chairperson
Michael Wiebe, Secretary/Treasurer
Stephanie Borowski, Board Member
Ryan Clark, Board Member
Thomas Michalski, Board Member
Lois Vasquez, Board Member

Absent

Brian Baumgartner, Board Member
Joe Garza, Board Vice Chairperson

Also Present:

Richard Barnhouse

34 Guests

I. Call to Order – Courtney Bauer 5:13 p.m.

A. Pledge of Allegiance

II. Public/Staff Remarks*

- None

III. President’s Report – Dr. Richard G. Barnhouse

- Dr. Barnhouse welcomed Ms. Lois Vasquez to the Board noting her prior Board experience as member of the Lakeshore Technical College District Board. He shared he is looking forward to working with her and thanked the entire Board for their continued support as they take on the Leadership positions and committee responsibilities through the District Board Association. Dr. Barnhouse then introduced WCTC’s new Vice President of Human Resource Services, Ms. Michelle Skinder. Ms. Skinder, comes to the College from McHenry Technical College, bringing with her a wealth of knowledge and experience. He recognized Mr. David Lancaster’s work and support during his time on the Board and thanked Mr. Joe Garza and Ms. Stephanie Borowski for their invitation to the recent GPS Event. Dr. Barnhouse reported that next year is the College’s 100th year anniversary and that additional information will be shared at future meetings. In the community, Dr. Barnhouse continues to lead the Workforce Solutions Taskforce Committee, which was started through the WCBA. The College is in the process of developing a relationship with La Casa de Esperanza to assess the possibility of providing scholarships to students before they start high school. The College recently meet with Lakeland University regarding future partnerships.

IV. Approval of Consent Agenda Items

- A. Minutes dated June 14, 2022 (Regular Board Meeting)
 - B. Accounts Payable Summaries for June 2, 9, 16, 23 and 30, 2022
 - C. 38.14 Contract Report for June 2022
 - D. Approval of Hire Term Report
 - E. DBA: Nomination for the 2022 Distinguished Alumni
- Mr. Michael Wiebe motioned to approve the Consent Agenda Items; receiving a second from Mr. Thomas Michalski. Approved; carried unanimously.

V. Action Items

- A. **Resolution to Modify the 2022/23 Budget – Kristine Golz**

- Ms. Golz shared that the Interior Design Club would like to provide a donation to help with supplies for the kitchen and bath lab. She then recommended approval of the resolution to modify the 2022/23 budget.

Mr. Michalski motioned to approve the Resolution to Modify the 2022/23 Budget. Ms. Stephanie Borowski seconded the motion. **Approved; carried unanimously.**

B. Resolution Authorizing the Issuance of \$3,800,000 General Obligation Promissory Notes, Series 2022B, of Waukesha County Area Technical College District, Wisconsin, and Setting the Sale of the Notes – Jane Kittel

- Dr. Kittel discussed that this is the first of two borrowings of this fiscal year. The note will go out for public sale and be awarded in August.

Mr. Wiebe motioned to approve the Resolution Authorizing the Issuance of \$3,800,000 General Obligation Promissory Notes, Series 2022B, of Waukesha County Area Technical College District, Wisconsin, and Setting the Sale of the Notes; receiving a second from Mr. Ryan Clark. **Approved; carried unanimously.**

C. Construction Bid Information: Bid 2122-08, Electrical Upgrade Phase III – Rich Haen

- Mr. Haen stated that this project will replace existing electrical substations in A, E, and L Buildings. Two bids were received, the lowest from Wil-Surge Electric. Total combined construction cost is \$1,339,424. Mr. Haen requested that the project be funded over two fiscal years due to the long lead times; \$724,708 in FY23 and \$604,716 in FY24. The estimated start time is August 2022 with completion by December 2024.

Mr. Wiebe motioned to approve the Construction Bid Information: Bid 2122-08, Electrical Upgrade Phase III. Mr. Michalski seconded the motion. **Approved; carried unanimously.**

VI. Board Self- Evaluation – Courtney Bauer

- Chairperson Bauer shared that Board members participated in a Board self-evaluation this past month. She noted that not only is this an important part of the Higher Learning Commission process, but that it provides great insight for the Board Chairperson. Six individuals responded with constructive and positive input.


VII. Mr. Wiebe motioned to convene in Closed Session pursuant to Section §19.85(f) and (g) Wisconsin State Statutes at 5:43 pm:

- Ms. Borowski seconded the motion
- **Unanimous roll call vote**
- Discussion was held regarding Board Complaint and Investigation Demand and Related Appeal.
- Mr. Wiebe motioned to reconvene in open session; receiving a second from Mr. Michalski.
- **Unanimous roll call vote**
- The open meeting was reconvened at 6:07 pm.

VIII. Adjournment – Courtney Bauer

- Mr. Clark motioned to adjourn the meeting, receiving a second from Ms. Borowski. Meeting adjourned at 6:07 p.m.

Respectfully Submitted by
Kristan Gochenauer
Assistant to the Board

Signed: 
Michael Wiebe, Board Secretary/Treasurer