

**Waukesha County Technical College
Public Hearing and
District Board Meeting Minutes
May 10, 2022 - 5:00 PM
Richard T. Anderson Education Center
Rooms C051/057**

Present:

David Lancaster, Chairperson
Courtney Bauer, Vice Chairperson
Michael Wiebe, Secretary/Treasurer
Brian Baumgartner, Board Member
Stephanie Borowski, Board Member (virtually)
Ryan Clark, Board Member
Joe Garza, Board Member
Thomas Michalski, Board Member
Julie Valadez, Board Member

Absent:

Also Present:

Richard Barnhouse

24 Guests

PUBLIC HEARING

- I. Call to Order – David Lancaster 5:01 p.m.**
 - A. Pledge of Allegiance

 - II. Public/Staff Remarks***
 - A. None

 - III. 2022-23 Annual Budget Review – Dr. Jane Kittel**
 - Dr. Kittel reported on the 2022-23 budget. Budget approval is recommended at the June Board meeting. The tax levy is scheduled for approval at the October Board meeting.

 - IV. Adjournment – David Lancaster**
 - Mr. Joe Garza motioned to adjourn the Public Hearing meeting at 5:11 p.m.; receiving a second from Mr. Brian Baumgartner. Approved; carried unanimously.
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REGULAR MEETING

- I. Call to Order – David Lancaster 5:11 p.m.**

- II. Public/Staff Remarks***
 - A. None

- III. Delegates to be Heard**
 - A. Student Government Association – Nhurielyz Acevedo
 - Nhurielyz Acevedo did not attend meeting; no report out given

- IV. President’s Report – Dr. Richard G. Barnhouse**

- Dr. Barnhouse welcomed everyone to the meeting. He reminded everyone that spring graduation is Saturday, May 14, 2022, with ceremonies at 10 am and 1:30 pm
- Search for VP of HR update – 2 candidates as finalists, in final stages of coordinating with candidate selected
- Week of May 16 – invited to attend the Studer Conference in Florida. Mary and Sherry are presenting.
- Bridging the gap event – WCTC is a presenting sponsor
- Julie and Rich spent time at La Casa. Rich has joined the advisory board for La Casa.
- Rich keynote speaker at the Waukesha Rotary at end of April
- Attended the student ambassador banquet
- Journey (teacher education program) this year WCTC is improving the concept. Lunch and learn scheduled in the next couple of weeks. First step into taking this program externally with colleagues through the system
- Rich invited transportation meet and greet at WCTC's EVOC Track (around 40 manufacture vendors attended)
- Student luncheon with outstanding student from each school
- Student awards ceremony held the last week of April. 600 people attended. Awarded 93 to 98 students with various awards.
- Thanked Jodi Crozier for the Waukesha County Police Chiefs and local delegations/legislators' event.

V. WCTC Foundation Board update – Brian Baumgartner

- John McGreal, Dean of Enrollment, presented on WCTC enrollment and recruitment strategies. The Foundation Board offered to assist there efforts as appropriated. Specifically, the Foundation will work with John on strategizing scholarships funding to support students in accessing and continuing at WCTC.
- The Foundation's overall and operating budgets for fiscal year 2023 were approved
- Community Appeal has raised \$738,876 as of 3/31/22
- Last year's appeal received \$377,274 in total donations
- In March, the Foundation received a \$100,000 anonymous gift to assist Nursing and specific areas of Applied Technologies
- Overall fundraising outcomes for fiscal year 2022
 1. \$944,377 – total monetary donations
 2. \$138,425 – total in-kind donations
 3. \$1,082,802 – total donations
- Next Foundation Board meeting is July 19, 2022

VI. Approval of Consent Agenda Items

- A. Minutes dated April 12, 2022 Regular Board Meeting
- B. Accounts Payable Summaries for April 7, 14, 21 and 28, 2022
- C. 38.14 Contract Report for April 2022
- D. Board Ends Monitoring: 2021/22 Second Quarter Financials

Mr. Michael Wiebe motioned to approve the Consent Agenda Items; receiving a second from Mr. Ryan Clark. Approved; carried unanimously.

VII. Action Items

A. 2021-22 Budget Modification – Kristine Golz

- Ms. Golz reported the need for budget modification secondary to an increase in federal, state and related institutional revenues and associated expenditures. She recommended approval of the 2021-22 Budget Modifications.

Mr. Baumgartner motioned to approve the 2021-22 Budget Modification; receiving a second from Ms. Courtney Bauer. Approved; carried unanimously.

B. Tentative WCTC Board Adoption of 2022-23 Budget – Dr. Jane Kittel

- Dr. Kittel reviewed budget summary and recommend approval of the Tentative WCTC Board Adoption of 2022-23 Budget.

Mr. Thomas Michalski motioned to approve the Tentative WCTC Board Adoption of 2022-23 Budget; receiving a second from Mr. Clark. **Approved; carried unanimously.**

C. Recommendations for Nomination Committee for 2022-23 Board Officers – David Lancaster

- Nominating Committee volunteers are:
 - Joe Garza
 - Stephanie Borowski
 - Brian Baumgartner

Mr. Wiebe motioned to approve the recommendations for Nomination Committee; receiving a second from Ms. Bauer. **Approved; carried unanimously.**

VIII. Mr. Wiebe motioned to convene in Closed Session pursuant to Section §19.85(1)(c) Wisconsin State Statute at 5:40 pm:

- Mr. Garza seconded the motion
- **Unanimous roll call vote**
- Consideration of Terms Regarding Finalizing FY23 Contract
- Mr. Wiebe motioned to reconvene in open session; receiving a second from Mr. Garza.
- **Unanimous roll call vote**
- The open meeting reconvened at 8:39 pm
- Mr. Wiebe motioned to approve the terms of WCTC President's FY23 Contract as discussed in closed session. Ms. Bauer seconded the motion. **Approved; carried unanimously.**

IX. Adjournment – David Lancaster

- Mr. Wiebe motioned to adjourn the meeting; receiving a second from Mr. Baumgartner. The meeting adjourned at 8:40 p.m.

Respectfully Submitted by
Jennifer Thomas
Executive Assistant

Signed: 
Michael Wiebe, Board Secretary/Treasurer