

**Waukesha County Area Technical College  
District Board Meeting Minutes  
November 9, 2021 - 5:00 PM  
Anthony J. Natalizio Education Center  
Room S104B**

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**Present:**

David Lancaster, Chairperson  
Courtney Bauer, Vice Chairperson  
Michael Wiebe, Secretary/Treasurer  
Brian Baumgartner, Board Member  
Ryan Clark, Board Member  
Joe Garza, Board member  
Thomas Michalski, Board Member  
Julie Valadez, Board Member

**Absent:**

**Also Present:**

Richard Barnhouse

38 Guests

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**I. Call to Order – David Lancaster 5:01 p.m.**

A. Pledge of Allegiance

**II. Public/Staff Remarks\***

- None

**III. Delegates to be Heard**

A. Student Government Association – Nhurielyz Acevedo

- Ms. Acevedo shared that she is currently majoring in the Interior Design Program and is a first-generation college student. WCTC has provided her the opportunity to not only advocate for students, but to be a leader in her role as President for SGA. A current SGA goal is to rebuild student engagement, now that students are back on campus, with a focus on reconnecting and promoting critical life skills. In November, SGA is hosting a Thankful Lunch, supporting the Achieving Hunger & Homelessness Awareness and presenting L.E.A.D sessions. In December, SGA will host the Winter Wonderland Children’s Party, which will be open to students, staff, faculty and the community.

**IV. President’s Report – Dr. Richard G. Barnhouse**

- Dr. Barnhouse welcomed everyone to campus. He then shared that he recently met a 2019 WCTC graduate who excitedly shared her story of returning to WCTC to become a hygienist and why she chose WCTC. Dr. Barnhouse shared that commencement is scheduled for Saturday, December 11. The next WCTC District Board meeting is Tuesday, December 14 at 5:30 pm. Prior to the regular meeting will be the holiday reception followed by a joint meeting with the WCTC Foundation Board. Dr. Barnhouse reported that a portion of today’s meeting will be dedicated to talking about the Liberal Arts Associate of Arts and Associate of Science programs. At the September Board meeting, resolutions to submit a concept review for both programs were approved. Tonight, approval is being recommend for program submission to the WTCS Board. The presenting team will highlight the strategic investment along with expectation of growth in future enrollment and revenue while moving toward meeting the needs of our district. Ten years from now, we will look back and recognize this as a major step for the College.

## **V. WCTC Foundation Update – Brian Baumgartner**

- Mr. Baumgartner reported that the WCTC Foundation Board met on October 19, 2021. During this meeting, the annual Foundation audit report was reviewed and an update on Foundation investments was given. The annual Community Appeal will be sent out prior to Thanksgiving.

## **VI. Approval of Consent Agenda Items**

- A. Minutes dated October 12, 2021 Regular Board Meeting
- B. Accounts Payable Summaries for October 7, 14, 21 and 28, 2021
- C. 38.14 Contract Report for October 2021
- D. Boards End Monitoring: 2020/21 Fourth Quarter Financials
- E. Boards End Monitoring: 2021/22 First Quarter Financials
- F. Board Monitoring Report: 2020/21 Investment Summary Report

Mr. Joe Garza motioned to approve the Consent Agenda Items; receiving a second from Mr. Brian Baumgartner. Approved; carried unanimously.

## **VII. Action Items**

### **A. Resolution to Submit a Program Approval for a Liberal Arts – Associate of Arts Program to the WTCS Board – Brad Piazza, Bethany Leonard, Dawn Voigt**

- Dr. Piazza presented on the Liberal Arts – Associate of Arts Program recognizing the team. Ms. Bethany Leonard discussed the required course load for the program, denoting which courses would be required and where they would be taught. Dr. Jane Kittel then provided an overview of the budget.

Mr. Garza motioned to approve the Resolution to Submit a Program Approval for a Liberal Arts – Associate of Arts Program to the WTCS Board; receiving a second from Ms. Julie Valadez. Approved; carried unanimously.

### **B. Resolution to Submit a Program Approval for a Liberal Arts – Associate of Science Program to the WTCS Board – Brad Piazza, Bethany Leonard, Dawn Voigt**

- Dr. Piazza presented on the Liberal Arts – Associate of Science program. Ms. Bethany Leonard discussed the required course load for the program, denoting which courses would be required and where they would be taught. Dr. Jane Kittel then provided an overview of the budget.

Mr. Thomas Michalski motioned to approve the Resolution to Submit a Program Approval for a Liberal Arts – Associate of Science Program to the WTCS Board; receiving a second from Ms. Courtney Bauer. Approved; carried unanimously.

### **C. Initial Approval to Consider Medical Assisting Lab, H216/H222 Renovation and Requesting Approval by the Wisconsin Technical College System Board (WTCSB) – Jeff Leverenz**

- Mr. Leverenz reviewed the Medical Assisting Lab H216/H222 renovation request and discussed the timeline.

Mr. Baumgartner motioned to approve the Initial Approval to Consider Medical Assisting Lab, H216/H222 Renovation and Requesting Approval by the Wisconsin Technical College System Board (WTCSB). A second was received from Mr. Ryan Clark. Approved, carried unanimously.

### **D. Initial Approval to Consider Virtual Reality Education Lab I202 Renovation and Requesting Approval by the Wisconsin Technical College System Board (WTCSB) – Jeff Leverenz**

- Mr. Leverenz reviewed the Virtual Reality Education Lab I202 renovation request and discussed the timeline.

Mr. Michael Wiebe motioned to approve the Initial Approval to Consider Virtual Reality Education Lab I202 Renovation and Requesting Approval by the Wisconsin Technical College System Board (WTCSB). Ms. Valadez seconded the motion. **Approved, carried unanimously.**

**E. Initial Approval to Consider Educational Lab S214A Renovation and Requesting Approval by the Wisconsin Technical College System Board (WTCSB) – Jeff Leverenz**


- Mr. Leverenz reviewed the Educational Lab S214A renovation request and discussed the timeline.

Mr. Michalski motioned to approval the Initial Approval to Consider Educational Lab S214A Renovation and Requesting Approval by the Wisconsin Technical College System Board (WTCSB). A second was received from Mr. Baumgartner. **Approved; carried unanimously.**

**VIII. Adjournment – David Lancaster**

- Mr. Garza motioned to adjourn the meeting, receiving a second from Mr. Baumgartner. The meeting was adjourned at 6:45 p.m.

Respectfully Submitted by  
Kristan Gochenauer  
Assistant to the Board

Signed:   
Michael Wiebe, Board Secretary/Treasurer

