

**Waukesha County Area Technical College District
District Board Meeting Minutes, March 9, 2021 - 5:00 PM
Virtual Zoom Meeting**

Present:

David Lancaster, Chairperson
Courtney Bauer, Vice Chairperson
Michael Wiebe, Secretary/Treasurer
Brian Baumgartner, Board Member
Joe Garza, Board Member
Alan Karch, Board Member
Thomas Michalski, Board Member
Katie Pantzlaff, Board Member
Julie Valadez, Board Member

Excused:

Also Present:

Richard Barnhouse

41 Guests

I. Call to Order – David Lancaster 5:00 p.m.

A. Navigating Virtual Board Meeting – Kristan Gochenauer

II. Public/Staff Remarks

- None

III. Delegates to be Heard

A. Student Government Association – Elyssa Anderson

- Ms. Anderson shared that the Student Government Association (SGA) has had some great events in the past month and are looking forward to events this month. She then noted that SGA has been working on recruitment goals with Marketing and the development of an informational video with the General Education Department.

IV. President's Report – Dr. Richard Barnhouse

- Dr. Barnhouse reconfirmed how impressed he is with the level of commitment and passion from faculty and staff. A re-entry team has been charged with developing a return to campus plan, which he will present on at the April Board meeting. Dr. Barnhouse shared he has been meeting with different constituent groups including business and industry and K-12. Discussions during these meetings have focused on workforce needs and development and providing skills that are needed for the future. He reported that in the last month, the College was approached by Lakeland University in Sheboygan regarding a joint bachelorette degree option. This is in the early stages of conversation. Last, WCTC has been contacted by the Waukesha County Health Department regarding vaccine eligibility. Employees who would like to receive the vaccine will have that option starting the week of March 15th.

V. Approval of Consent Agenda Items

- A. Minutes dated February 9, 2021 (Regular Board Meeting)
B. Accounts Payable Summaries for February 4, 11, 18 and 25, 2021
C. 38.14 Contract Report for February 2021
D. Approve 2019/20 Report on Federal and State Awards

Mr. Michael Wiebe motioned to approve the Consent Agenda Items; receiving a second from Mr. Joe Garza. **Approved; carried unanimously.**

VI. Action Items

- A. Construction Bid Information: Human Patient Simulator (HPS) Lab and Mothers/Individual Restroom Renovations, WCTC Bid #2021-04 – Jeff Leverenz**

- Recommendation to award Human Patient Simulator (HPS) Lab and Mothers/Individual Restroom Renovations project to J.H. Hassinger Construction Services, Inc. with a total project cost of \$407,555. Construction is scheduled to begin May 17, 2021, and be completed August 6, 2021.

Mr. Thomas Michalski motioned to approve the award of Human Patient Simulator (HPS) Lab and Mothers/Individual Restroom Renovations, WCTC Bid #2021-04, receiving a second from Mr. Alan Karch. **Approved; carried unanimously.**

B. Approval of External Audit Services – Kristine Golz

- Recommendation of Approval of External Audit Services to CliftonLarsonAllen, LLP, for the audits covering the fiscal years ending June 30, 2021, 2022, 2023, 2024 and 2025.

Mr. Garza motioned to approve External Audit Services. Mr. Brian Baumgartner seconded the motion. **Approved; carried unanimously.**

VII. Presentation/Discussion

A. RTA Project – Jeff Leverenz

- Mr. Leverenz gave a presentation on the RTA Center project. He discussed the history of the RTA, the project goals and the project timeline.

B. 2021-22 Budget Update – Jane Kittel

- Dr. Kittel provided an update to the Board that included addressing challenges, operating revenue, enrollment impact, expense assumptions, general operations versus capital and a timeline with a final approval request at the June Board meeting.

VIII. M. Wiebe motioned to convene into Closed Session pursuant to Section §19.85(1)(c) and (e) Wisconsin State Statute at 6:20 p.m.:

A. Consideration of terms regarding finalizing WCTC President’s Compensation

- **Unanimous roll call vote**
- Discussion was held in closed session.
- Ms. Katie Pantzlaff motioned to reconvene into open session; receiving a second from Mr. Garza.
- **Unanimous roll call vote**
- The open meeting was reconvened at 7:02 p.m.
- Mr. Wiebe motioned to approve the WCTC President’s Compensation based on modifications as discussed in closed session. Mr. Garza seconded the motion. **Approved; carried unanimously.**

IX. Adjournment – David Lancaster

- Mr. Karch motioned to adjourn the meeting, receiving a second from Mr. Garza. Meeting adjourned at 7:05 p.m.

Respectfully Submitted by
Kristan Gochenauer, Recorder

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Signed: _____
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Michael Wiebe, Board Secretary/Treasurer