

**Waukesha County Area Technical College District
District Board Meeting
December 8, 2020 - 5:00 PM
VIRTUAL MEETING**

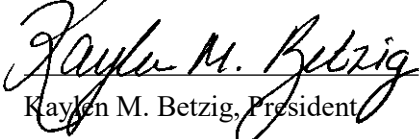
Due to the COVID-19 Pandemic and the Wisconsin Department of Justice Advisory dated March 16, 2020 and titled "Office of Open Government Advisory: Coronavirus Disease 2019 (COVID-19) and Open Meetings" that provides the open meetings may be conducted via teleconference or video conference even if there is no central location at which the public can convene for the meeting. Here is the link for the advisory: https://www.doj.state.wi.us/sites/default/files/news-media/3_16_20_OOG%20Advisory_COVID-19_and_Open_Meetings.pdf

To participate in the meeting go to <https://zoom.us/> and utilize Meeting ID: 993 3242 0135; Password: 191054 or by calling 312-626 6799 (toll free) and utilize Meeting ID: 99332420135# to join.

Any member of the public wanting to address the WCTC Board, please refer to the "Virtual Board Rules of Conduct" at the end of the agenda.

AGENDA

- I. Call to Order – David Lancaster**
 - A. Navigating Virtual Board Meeting – Jennifer Thomas
- II. Public/Staff Remarks***
- III. Delegates to be Heard**
 - A. Student Government Association – Leo De Los Santos Trujillo
- IV. WCTC Update on College Activities – Kaylen Betzig**
- V. Approval of Consent Agenda Items**
 - A. Minutes Dated November 10, 2020 (Regular Board Meeting)
 - B. Accounts Payable Summaries for November 5, 12, 19 and 26, 2020
 - C. 38.14 Contract Report for November 2020
- VI. Action Items**
 - A. Resolution to Approve the 2019/20 Fund Balance Reservations and Designations – Jane Kittel
 - B. Resolution to Approve the 2019/20 Comprehensive Annual Financial Report (CAFR) – Jane Kittel, Kristine Golz and Baker Tilly
 - C. Resolution to Submit a Program Approval for an Interior Design – Kitchen and Bath Design Associate of Applied Science Program to the WTCS Board – Joan Hader/ Dawn Voigt
 - D. Review and Approve Board Advisory Council policy – Kaylen Betzig, Michael Wiebe, Julie Valadez and Joe Garza
- VII. Presentation/Discussion**
 - A. Capital Project Contingency Report – Jeff Leverenz
 - B. Child Development Center – Brad Piazza
- VIII. Adjournment – David Lancaster**


Kaylen M. Betzig, President

****Virtual Board Meeting Rules of Conduct**

District Board Meetings are to be conducted in accordance with the published agenda. Public remarks are allowed but must be made during the “public/staff remarks” section of the agenda and are limited to three (3) minutes per person and fifteen (15) minutes in total.

Public/Staff Remarks Procedure

1. Comment requests must be submitted to the District Board Executive Assistant prior to the meeting by either:
 - a. Email: jthomas62@wctc.edu **no later than Tuesday, December 8, 2020, at 4:59 p.m.**
 - b. Mail: Waukesha County Technical College, 800 Main Street, Room C211, Pewaukee, WI 53072 **no later than 5:00 p.m. Monday, December 7, 2020.**
2. The request must include:
 - a. Full Name
 - b. Date
 - c. Address
 - d. Briefly state the nature of your interest and/or concern
 - e. And indicate if you wish to make a statement to the Board
3. The Board Chairperson will ask the requesting speaker to present their comments to the District Board.
4. Speakers must adhere to the three (3) minute limit per individual.
5. Total time allotted for all public remarks shall not exceed fifteen (15) minutes.

Unless requested by the Board Chairperson from the audience regarding a specific agenda topic, public comments or dialogue are not allowed during other portions of the Board Meeting and/or discussion. Interruptions or disruptive behavior may result in being disconnected from the virtual Board meeting.

Attention Individuals with Disabilities: Every reasonable effort will be made for special accommodations for individuals with disabilities for public board meetings. Please contact the District Board Executive Assistant at 262/691-5435 at least 72 hours prior to the meeting if you require special accommodations.