

**Waukesha County Area Technical College District**  
**District Board Meeting**  
**November 10, 2020 - 5:00 PM**  
**VIRTUAL MEETING**

Due to the COVID-19 Pandemic and the Wisconsin Department of Justice Advisory dated March 16, 2020 and titled "Office of Open Government Advisory: Coronavirus Disease 2019 (COVID-19) and Open Meetings" that provides the open meetings may be conducted via teleconference or video conference even if there is no central location at which the public can convene for the meeting. Here is the link for the advisory: [https://www.doj.state.wi.us/sites/default/files/news-media/3\\_16\\_20\\_OOG%20Advisory\\_COVID-19\\_and\\_Open\\_Meetings.pdf](https://www.doj.state.wi.us/sites/default/files/news-media/3_16_20_OOG%20Advisory_COVID-19_and_Open_Meetings.pdf)

To participate in the meeting go to <https://zoom.us/> and utilize Meeting ID: 999 9547 5950; Password: 513699 or by calling 312-626 6799 (toll free) and utilize Meeting ID: 99995475950# to join.

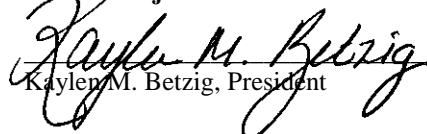
Any member of the public wanting to address the WCTC Board, please refer to the "Virtual Board Rules of Conduct" at the end of the agenda.

**AGENDA**

- I. Call to Order – David Lancaster**
  - A. Navigating Virtual Board Meeting – Jennifer Thomas
- II. Public/Staff Remarks\***
- III. Delegates to be Heard**
  - A. Student Government Association – Leo De Los Santos Trujillo
- IV. WCTC Update on College Activities – Kaylen Betzig**
- V. Approval of Consent Agenda Items**
  - A. Minutes Dated October 13, 2020 (Regular Board Meeting) and October 28, 2020 (Board Retreat)
  - B. Accounts Payable Summaries for October 8, 15, 22, and 29, 2020
  - C. 38.14 Contract Report for October 2020
  - D. Board Ends Monitoring: 2019/20 Fourth Quarter Financials
  - E. Board Ends Monitoring: 2020/21 First Quarter Financials
- VI. Action Items**
  - A. Resolution to Modify the 2020/21 Budget – Jane Kittel & Kristine Golz
  - B. Resolution to Submit a Request for Approval (RFA) for Building V (new square footage) to include an Indoor Firing Range on the Pewaukee Campus to the WTCS Board – Jeff Leverenz
  - C. Resolution to Submit a Request for Approval (RFA) for H-230 Simulation Lab to the WTCS Board – Jeff Leverenz
  - D. Resolution to Submit a Request for Approval (RFA) for Building H Mothers Room/Individual Restroom to the WTCS Board – Jeff Leverenz
  - E. Resolution to Adopt Amended Wisconsin's Code of Ethics for Public Officials and Employees of a Technical College §19.41 through §19.59– Kaylen Betzig
- VII. Presentation/Discussion**
  - A. Corporate Training Center (CTC) – Russ Roberts/Jim Draeger
  - B. 30/60/90 DEI Plan – Sherry Simmons
- VIII. A motion shall be made pursuant to Sec. 19.85(1)(c)(e) Wisconsin Statutes to convene into Closed Session to discuss:**
  - A. Consideration of terms and negotiation regarding new WCTC President's Employment Contract

*The Board may reconvene in open session to take action on hiring new WCTC President and approval of Employment Contract.*

**IX. Adjournment – David Lancaster**

  
Kaylen M. Betzig, President

## **\*\*Virtual Board Meeting Rules of Conduct**

District Board Meetings are to be conducted in accordance with the published agenda. Public remarks are allowed but must be made during the “public/staff remarks” section of the agenda and are limited to three (3) minutes per person and fifteen (15) minutes in total.

### Public/Staff Remarks Procedure

1. Comment requests must be submitted to the District Board Executive Assistant prior to the meeting by either:
  - a. Email: [jthomas62@wctc.edu](mailto:jthomas62@wctc.edu) **no later than Tuesday, November 10, 2020, at 4:59 p.m.**
  - b. Mail: Waukesha County Technical College, 800 Main Street, Room C211, Pewaukee, WI 53072 **no later than 5:00 p.m. Monday, November 9, 2020.**
2. The request must include:
  - a. Full Name
  - b. Date
  - c. Address
  - d. Briefly state the nature of your interest and/or concern
  - e. And indicate if you wish to make a statement to the Board
3. The Board Chairperson will ask the requesting speaker to present their comments to the District Board.
4. Speakers must adhere to the three (3) minute limit per individual.
5. Total time allotted for all public remarks shall not exceed fifteen (15) minutes.

Unless requested by the Board Chairperson from the audience regarding a specific agenda topic, public comments or dialogue are not allowed during other portions of the Board Meeting and/or discussion. Interruptions or disruptive behavior may result in being disconnected from the virtual Board meeting.

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Attention Individuals with Disabilities: Every reasonable effort will be made for special accommodations for individuals with disabilities for public board meetings. Please contact the District Board Executive Assistant at 262/691-5435 at least 72 hours prior to the meeting if you require special accommodations.