

**Waukesha County Area Technical College District  
District Board Meeting Minutes, September 8, 2020 - 5:00 PM  
Virtual Zoom Meeting**

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**Present:**

Courtney Bauer	Alan Karch	Thomas Michalski	David Lancaster
Michael Wiebe	Brian Baumgartner	Joe Garza	Julie Valadez
Katie Pantzlaff			

**Also Present:**

Kaylen Betzig                      31 Guests

**Excused:**

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**I. Call to Order – David Lancaster 5:01 p.m.**

A. Navigating Virtual Board Meeting – Jennifer Thomas

**II. Public/Staff Remarks**

None

**III. WCTC Update on College Activities – Kaylen Betzig**

- RAVE Alert – alerts of college closings or active shooter, etc
- David Brown giving weekly updates to the College regarding COVID 19 and other informative information to staff. Chris Daood also provides daily updates to students via text; reminder of College policies regarding COVID 19 and other important information such as Financial Aid deadlines, etc.
- Hispanic Heritage month scheduled for September 22 Zoom speaker
- Fitness Center staff regarding fitness daily activities. Started in Spring via Zoom to get staff moving during the shut down

**IV. WCTC Foundation Board Update – Brian Baumgartner**

**IV. Approval of Consent Agenda Items**

- A. Minutes dated August 3, August 26 and September 2 (Closed Sessions) and August 11, 2020 Regular Board Meeting
  - B. Accounts Payable Summaries for August 6, 13, 20, and 27, 2020
  - C. 38.14 Contract Report for August 2020
  - D. 2018/19 Vendor Volume Report
- J. Garza motioned to approve the Consent Agenda items. **Approved; carried unanimously.** M. Wiebe seconded.

**V. Action Items**

- A. Resolution Approving the Remodeling of Existing Facilities (Pole Barn Project) and Requesting Approval by WTCS – Jeff Leverenz**
- B. Baumgartner motioned to approve. T. Michalski seconded the motion. **Approved; carried unanimously.** B. Baumgartner seconded

**VI. Presentation/Discussion**

- Presidential Search Update – Paul Gabriel/Don Stevens
- Enrollment Update – Viktor Brenner

**VII. M. Wiebe motioned to convene into Closed Session pursuant to Section §19.85(1)(c) and (g) Wisconsin State Statute at 5:41 p.m. p.m. to:**

- A. Evaluation of President’s Search Candidates
  - Unanimous roll call vote.
  - Discussion was held.
  - J. Garza motioned to reconvene into open session at 7:27 p.m.
  - Unanimous roll call vote.
- B. Confer with legal counsel for the College concerning strategy to be adopted by the College with respect to litigation in which it is or is likely to become involved.

**VIII. Adjournment – D. Lancaster**

- D. Lancaster adjourned the meeting at 7:28 p.m.

Respectfully Submitted by  
Jennifer Thomas, Recorder

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*Michael Wiebe*  
Signed: \_\_\_\_\_  
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Michael Wiebe, Board Secretary/Treasurer