

**Waukesha County Area Technical College District  
District Board Meeting Minutes, July 13, 2020 - 5:00 PM  
Virtual Zoom Meeting**

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**Present:**

Courtney Bauer	Alan Karch	Thomas Michalski	David Lancaster
Michael Wiebe	Katie Pantzlaff	Brian Baumgartner	

**Also Present:**

Kaylen Betzig            36 Guests

**Excused:**

Joe Garza and Brian Baumgartner

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**I. Call to Order – David Lancaster 5:28**

**II. Public/Staff Remarks**

None

**III. WCTC Update on College Activities – Kaylen Betzig**

- Showed pictures of WCTC remodeling project – welcome center and AJN
- PEC and pandemic team

**IV. Approval of Consent Agenda Items**

**A. Minutes dated June 9, 2020 for WCTC Regular District Board Meeting**

**B. Accounts Payable Summaries for June 4, 11, 18, and 25, 2020**

**C. 38.14 Contract Report for June 2020**

**D. Approval to Hire Amanda Fank – Nursing Instructor**

- Amanda Fank addressed the Board

**E. Approval to Hire Jennifer Evert – Phlebotomy Instructor**

- J. Evert addressed the Board
- M. Wiebe motioned to approve the Consent Agenda items. **Approved; carried unanimously.**

**V. Action Items**

**A. Resolution to Authorize the Issuance of \$4,500,000 General Obligation Promissory Notes (2020B Issue) and Setting the Sale of the Notes – Jane Kittel**

- A. Karch motioned to approve. M. Wiebe seconded the motion. **Approved; carried unanimously.**

**B. Construction Bid Approval: W Building Office and Classroom renovations WCTC Bid #1920-16 – Jeff Leverenz**

- Board asked questions
- M. Wiebe motioned to approve. **Approved; carried unanimously.**

**C. District Boards Association Nomination for the 2020 Distinguished Alumni – Andy Palen**

- A. Palen requested approval of Michael Holstad as the 2020 Distinguished Alumni.
- A. Karch motioned to approve. **Approved; carried unanimously.**

**VI. Presentation/Discussion**

- Presidential Search Update – Paul Gabriel/Don Stevens
- Five Year Affirmative Action Plan – Sherry Simmons
- WCTC’s Plans for Fall Reopening – Jane Kittel
- Molly Barndt – Supply Chain Instructor

**VII. Board Evaluation of Meeting – Board Members**

- The Board members offered their evaluation of the meeting.

**VIII. A. Karch motioned to convene into Closed Session pursuant to Section §19.85(1)(c) Wisconsin State Statute at 7:07 p.m. to:**

- A. Approve the Promotion and Reclassification as discussed on closed session.
- Unanimous roll call vote.
- Discussion was held.
- A. Karch motioned to reconvene into open session at 7:29 p.m.

- Unanimous roll call vote.
- A. Karch motioned to approve the promotions as discussed in closed session.

**IX. Adjournment – D. Lancaster**

- M. Wiebe motioned to adjourn the meeting
- D. Lancaster adjourned the meeting at 7:31 p.m.

Respectfully Submitted by  
Jennifer Thomas, Recorder

DocuSigned by:  
*Michael Wiebe*  
Signed: \_\_\_\_\_  
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Michael Wiebe, Board Secretary/Treasurer