



WCTC District Board Annual Organizational Meeting Followed by Regular Meeting

Monday, July 13, 2020, 5:00 p.m.
Waukesha County Technical College
Virtual Zoom Meeting

Upcoming Meetings

Regular Board Meeting	August 11, 2020	5:00 p.m.	AJN Cntr S104B (gym)
Regular Board Meeting	September 8, 2020	5:00 p.m.	RTA Cntr C051/C057
Regular Board Meeting	October 13, 2020	5:00 p.m.	RTA Cntr C051/C057



WCTC Vision Statement: Waukesha County Technical College is the distinct choice for innovative and transformative education.

WCTC Mission: Waukesha County Technical College provides accessible career and technical education to strengthen our community through life-long learning.

Waukesha County Area Technical College
Annual Organizational District Board Meeting
July 13, 2020 - 5:00 PM
Virtual Zoom Meeting

Due to the COVID-19 Pandemic and the Wisconsin Department of Justice Advisory dated March 16, 2020 and titled "Office of Open Government Advisory: Coronavirus Disease 2019 (COVID-19) and Open Meetings" that provides the open meetings may be conducted via teleconference or video conference even if there is no central location at which the public can convene for the meeting. Here is the link for the advisory:

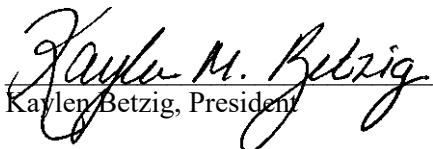
https://www.doj.state.wi.us/sites/default/files/news-media/3_16_20_OOG%20Advisory_COVID-19_and_Open_Meetings.pdf

To participate in the meeting go to <https://zoom.us/> and utilize Meeting ID: 978 4337 3686; Password: 233740 or by calling 312-626 6799 (toll free) and utilize Meeting ID: 97843373686# to join.

Any member of the public wanting to address the WCTC Board, please refer to the "Virtual Board Rules of Conduct" at the end of the agenda.

AGENDA – Annual Organizational Meeting

1. **Oath of Office** to be Administered by Kaylen Betzig, WCTC President/CEO to Board Members Michael Wiebe, Thomas Michalski, and Katie Pantzlaff.
2. **Election of Officers - Action***
3. **Time, Place and Dates of Regular Board Meetings** (Currently held 2nd Tuesday Monthly at 5 pm with Hold on 4th Tuesday Monthly) - **Action***
4. **WTCS Boards Association Board of Director Member** (Currently Ron Bertieri. WCTC is up for a new 2-year term effective 7/18/2022) – **Action***
5. **Board's Liaison to WTCS Boards Association Internal Best Practices Committee** (Currently David Lancaster and Ron Bertieri/Up to 4) - **Action***
6. **Board's Liaison to WTCS Boards Association External Partnerships Committee** (Currently Mary Wehrheim and Michael Wiebe/Up to 4) - **Action***
7. **Board's Liaison to WTCS Boards Association Awards Committee** (Currently David Lancaster and Courtney Bauer) - **Action***
8. **Board's Liaison to WTCS Boards Association Bylaws, Policies & Procedures Committee** (Currently Alan Karch and Joe Garza) - **Action***
9. **Board Member Representation on WCTC Foundation Board** (currently Mary Wehrheim) - **Action**
10. **Other Such Matters Brought Before the Board as Authorized by Law**
11. **Adjournment**


Kaylen Betzig, President

* Agenda item mandated by the State Board

****Virtual Board Meeting Rules of Conduct**

District Board Meetings are to be conducted in accordance with the published agenda. Public remarks are allowed but must be made during the “public/staff remarks” section of the agenda and are limited to three (3) minutes per person and fifteen (15) minutes in total.

Public/Staff Remarks Procedure

1. Comment requests must be submitted to the District Board Executive Assistant prior to the meeting by either:
 - a. Email: jthomas62@wctc.edu **no later than Monday, July 13, 2020, at 4:59 p.m.**
 - b. Mail: Jennifer Thomas, N16W26567 Tall Reeds Lane, Unit H, Pewaukee, WI 53072 **no later than 5:00 p.m. Saturday, July 11, 2020.**
2. The request must include:
 - a. Full Name
 - b. Date
 - c. Address
 - d. Briefly state the nature of your interest and/or concern
 - e. And indicate if you wish to make a statement to the Board
3. The Board Chairperson will ask the requesting speaker to present their comments to the District Board.
4. Speakers must adhere to the three (3) minute limit per individual.
5. Total time allotted for all public remarks shall not exceed fifteen (15) minutes.

Unless requested by the Board Chairperson from the audience regarding a specific agenda topic, public comments or dialogue are not allowed during other portions of the Board Meeting and/or discussion. Interruptions or disruptive behavior may result in being disconnected from the virtual Board meeting.

Attention Individuals with Disabilities: Every reasonable effort will be made for special accommodations for individuals with disabilities for public board meetings. Please contact the District Board Executive Assistant at 262/691-5435 at least 72 hours prior to the meeting if you require special accommodations.



WAUKESHA
COUNTY TECHNICAL
COLLEGE

Hands-on
Higher Ed

Oath of Office

I, Michael M. Wiebe, swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of Wisconsin, and will faithfully and impartially discharge my duties as a legally appointed member of the Board of the Waukesha County Technical College District to the best of my ability. So help me God.

Michael M. Wiebe

July 13, 2020

Kaylen M. Betzig, President

July 13, 2020



WAUKESHA
COUNTY TECHNICAL
COLLEGE

Hands-on
Higher Ed

Oath of Office

I, Thomas A. Michalski, swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of Wisconsin, and will faithfully and impartially discharge my duties as a legally appointed member of the Board of the Waukesha County Technical College District to the best of my ability. So help me God.

Thomas A. Michalski

July 13, 2020

Kaylen M. Betzig, President

July 13, 2020



WAUKESHA
COUNTY TECHNICAL
COLLEGE

Hands-on
Higher Ed

Oath of Office

I, Katie Pantzlaff, swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of Wisconsin, and will faithfully and impartially discharge my duties as a legally appointed member of the Board of the Waukesha County Technical College District to the best of my ability. So help me God.

Katie Pantzlaff

July 13, 2020

Kaylen M. Betzig

July 13, 2020

ANNUAL ORGANIZATIONAL MEETING

July 13, 2020

2019/20 Liaisons on WTCS Boards Association Committees

Internal Best Practices Committee.....Mary Wehrheim
Ron Bertieri

External Partnerships Committee.....Mary Wehrheim
Michael Wiebe

Awards Committee.....David Lancaster
Courtney Bauer

Bylaws, Policies & Procedures Committee.....Alan Karch
Joe Garza

Board of Director Member.....Ron Bertieri

WCTC District Foundation Board.....Mary Wehrheim

WCTC DISTRICT BOARD MEETINGS 2020-2021

MEETING	DATE	LOCATION	MEETING	DATE	LOCATION
REGULAR BOARD MEETING	Tuesday, August 11, 2020	AJN Center, S104B	REGULAR BOARD MEETING	Tuesday, February 9, 2021	RTA C051/C057
REGULAR BOARD MEETING	Tuesday, September 8, 2020	RTA C051/C057	REGULAR BOARD MEETING	Tuesday, March 9, 2021	RTA C051/C057
REGULAR BOARD MEETING	Tuesday, October 13, 2020	RTA C051/C057	REGULAR BOARD MEETING	Tuesday, April 13, 2021	RTA C051/C057
REGULAR BOARD MEETING	Tuesday, November 10, 2020	RTA C051/C057	PUBLIC HEARING & REGULAR BOARD MEETING	Tuesday, May 11, 2021	RTA C051/C057
REGULAR BOARD MEETING	Tuesday, December 8, 2020	RTA C051/057	REGULAR BOARD MEETING	Tuesday, June 8, 2021	RTA C051/C057
REGULAR BOARD MEETING	Tuesday, January 12, 2021	RTA C051/057	ANNUAL ORGANIZATION & REGULAR BOARD MEETING	Monday, July 12, 2021	RTA C051/C057

Note: Regular Board Meetings are currently held the 2nd Tuesday of each Month at 5 p.m. with a Hold on the 4th Tuesday of each Month at 5 p.m. The July Annual Organization & Regular Board Meeting is an exception and is held the 2nd Monday of July.

	Chairperson:	Vice-Chairperson:	Secretary:	Treasurer:	Board of Director Member:	Awards Committee:	Bylaws, Policies, & Procedures:	External Partnerships:	Internal Best Practices:
Blackhawk	Barbara Tillman	Eric Thornton	Laverne Hays	Rick Richard	Laverne Hays	Traci Davis	Laverne Hays	Rick Richard Traci Davis Rachel Andres Rich Deprez	Eric Thornton Steve Pophal Barbara Tillman Laverne Hays
Chippewa Valley	Paul Bauer	Russell Ratsch	Dawn Garcia	Colleen Bates	Dawn Garcia	Paul Bauer	Paul Schley	Mona Mathews	Russell Ratch
Fox Valley	Patty Van Ryzin	John Weyenberg	Chris VanderHeyden	Dawn Rosicky	Patricia Van Ryzin	Dawn Rosicky	Tammie DeVooght Blaney	Francisco Henriquez Chuck Spoehr	Justin Krueger
Gateway	Bethany Ormseth	Scott Pierce	Pamela Zenner-Richards	Ron Frederick	Bethany Ormseth	Pamela Zenner Richards	Pamela Zenner Richards	Scott Pierce Roger Zacharias Bill Duncan Jesse Adams	Bethany Ormseth Ron Frederick
Lakeshore	Roy Kluss	Lois Vasquez	Don Pohlman	Don Pohlman	John Lukas	Roy Kluss Mike Trimberger	John Wyatt Lois Vasquez	Jim Parrish Monica Nichter Don Pohlman	Jim Parrish Kim Rooney Lois Vasquez John Lukas
Madison	Frances Huntley-Cooper	Joe Hasler	Elton Crim	Shiva Bidar-Sielaff	Joseph Hasler	N/A	Elton Crim	Ananda Mirilli	Elton Crim
Mid-State	Bob Beaver	Kristin Crass	Lynneia Miller	Charles Spargo	Betty Bruski Mallek	Lynneia Miller	Betty Bruski Mallek	Bob Beaver Betty Bruski Mallek	Lynneia Miller
Milwaukee	Mark Foley	Mary Scheibel	Kahri Phelps Okoro	Erica Case	Mark Foley	N/A	N/A	N/A	N/A
Moraine Park	Bur Zeratsky	Vernon Jung	Lowell Prill	Bob Lloyd	Vernon Jung, Vice President	Lowell Prill & Mike Schwab	Bob Lloyed Bur Zeratsky	Lowell Prill Mike Schwab Candy Fields	Cindy Laubenstein Tom Hopp
Nicolet	Sharon Nielsen	Bob Martini	Bob Egan	Dianne Lazear	Linda Skallerud	Bob Egan	Sharon Nielson Linda Skallerud Ryan Zietlow	Rubie Gauthier Bob Martini Dianne Lazear	Scott Foster Dianne Lazear Rubie Gauthier Ryan Zietlow
Northcentral	Paul Proulx	Maria Volpe	Charlie Paulson	Charlie Paulson	Paul Proulx	Maria Volpe	Troy Brown	Tom Felch Ruth Risley-Gray	Dale Smith Lee Lo
Northeast Wisconsin	Carla Hedtke	Dave Mayer	Gerald Worrick	Cathy Dworak	Carla Hedtke	Kim Schanock	Cathy Dworak Richard Stadelman	Dave Mayer Kim Schanock	Gerald Worrick
Southwest	Chuck Bolstad	Missy Fitzsimmons	Don Tuescher	Eileen Nickels	Chuck Bolstad	Chris Prange	Russell Moyer Chris Prange	Eileen Nickels Don Tuescher	Chuck Bolstad Missy Fitzsimons
Waukesha	Alan Karch	David Lancaster	Courtney Bauer	Courtney Bauer	Ron Bertieri	David Lancaster Courtney Bauer	Alan Karch Joe Garza	Mary Wehrheim Michael Wiebe	David Lancaster Ron Bertieri
Western	Andrew Bosshard	Carrie Buss	Dave Laehn	Ken Peterson	Ed Lukasek	Pending	Ed Lukasek	Carrie Buss Ken Peterson	Andrew Bosshard Dennis Treu
Wisconsin Indianhead	Josh Robinson	Janell Gruetzmacher	Brett Gerber	Andrew Albarado	James Beistle	Andrew Albarado	Brett Gerber	James Beistle Carol De Young Chris Fitzgerald Janelle Gruetzmacher Josh Robinson	Chris Fitzgerald Brett Gerber Lori Laberee Troy Lambert

2020-2021 Technical College Representatives

College Name: _____

Chairperson of the Board: _____

Vice-Chairperson of the Board: _____

Secretary of the Board: _____

Treasurer of the Board: _____

WTCDBA Board of Director Member: _____

Awards Committee Representative: _____

Bylaws, Policies, & Procedures Committee
Representative: _____

External Partnerships
Committee Representatives: _____
(Up to 4)

Internal Best Practices
Committee Representatives: _____
(Up to 4)

PLEASE BE SURE TO INCLUDE A COPY OF YOUR 2020-2021 BOARD MEETING SCHEDULE

Please complete this form no later than July 20th, 2020, and return to Ann Anderson
at the District Boards office: aanderson@districtboards.org



2020 Committee Descriptions

Awards Committee

The Awards Committee has responsibility for identifying and recognizing:

- Board Member of the Year;
- Technical Education Champion (TECh) Award recipients;
- Media Award recipients;
- Distinguished Alumni of the Year;

The Association's Board of Directors shall approve an Awards Rating Committee. Each unit member district will select its own member to review and rate nominations for the Association awards program. Members will serve in this role for one year and can be re-appointed indefinitely. The committee will determine, select the recipients of, and deliver, the corporation's annual awards. The members will select award recipients by rating official award nominations, and Association staff will announce the nomination period for each award. At the end of the nomination period, the Association will provide committee members with a slate of nominees eligible for the award and with corresponding nomination materials. Committee members will rate the nominations according to criteria for each award. The Association will then tabulate the results of the award rating and announce the winner. When possible, awards will be presented at the next quarterly meeting of the Association. Committee members will be expected to rate awards during a time period outside of the Association meetings.

Bylaws, Policies and Procedures Committee

The Bylaws, Policies and Procedures Committee, as set forth in Article IX of the Bylaws, reviews the Association's Bylaws, Policies and Procedures and recommends changes to the Board of Directors when appropriate.

The committee has additional specific assignments:

- At the Board of Directors' request, develop a select list of major issues on which the Board of Directors may request member consideration.
- At the request of the Board of Directors, committee chair, or an individual unit member of the Association, review a proposed resolution or proposed change in the corporate Bylaws, Policies or Procedures for the purpose of recommending whether the proposed language will accomplish the desired effect and/or whether the proposed change would require amendment of any other portion of the corporate bylaws, policies, or procedures.



External Partnerships Committee

The External Partnerships Committee would work to better understand innovative initiatives, external challenges, and emerging opportunities for collaboration, while building understanding and strengthening relationships between trustees and local, state, and national leaders. The committee would dialogue with local, state, and national strategic partners including but not limited to:

- K-12 leaders
- Employer-partners
- Chamber officials
- County board members
- Presidents Association
- Higher education leaders
- Association of Community College Trustees
- Community and faith-based organizations
- Other stakeholders and partners

Through its work, the committee would advocate on behalf of the colleges, as well as serve as a conduit of information, to help inform our ongoing advocacy efforts with policymakers. This committee would also be responsible for generating programming input for Association staff to develop, for in-service sessions. Each district would be asked to appoint one to four members to serve as part of the External Partnerships Committee.

Internal Best Practices Committee

The Internal Best Practices Committee would share and discuss best practices information internal to the technical college system, on topics of interest to the members. Past topics that might be appropriate for this committee could include:

- Board and Association best practices around new member orientation;
- “Boardsmanship,” or how to be effective at the board table, legal and ethical parameters, and other skillsets;
- Human resources and employee compensation best practices;
- Student services best practices (mental health, veterans services);
- Instructional services best practices (career pathways, credit for prior learning, Promise Programs); and
- Other emerging trends and topics

With support from staff, the committee co-chairs would be expected to set agendas, facilitate dialogue and small-group breakout discussions as needed, and solicit input from members on topics of interest or possible projects. Led by the co-chairs, the Internal Best Practices Committee would also be responsible for generating programming input, and suggesting topics for Association staff to develop for in-service sessions. Each district would be asked to appoint one to four members to serve as part of the Internal Best Practices Committee.