

Waukesha County Area Technical College
Regular District Board Meeting
Immediately Following the Annual Organizational Meeting at 5:00 p.m.
July 13, 2020
Virtual Zoom Meeting

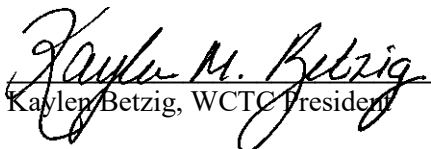
Due to the COVID-19 Pandemic and the Wisconsin Department of Justice Advisory dated March 16, 2020 and titled "Office of Open Government Advisory: Coronavirus Disease 2019 (COVID-19) and Open Meetings" that provides the open meetings may be conducted via teleconference or video conference even if there is no central location at which the public can convene for the meeting. Here is the link for the advisory: https://www.doj.state.wi.us/sites/default/files/news-media/3_16_20_OOG%20Advisory_COVID-19_and_Open_Meetings.pdf

To participate in the meeting go to <https://zoom.us/> and utilize Meeting ID: 978 4337 3686; Password: 233740 or by calling 312-626 6799 (toll free) and utilize Meeting ID: 97843373686# to join.

Any member of the public wanting to address the WCTC Board, please refer to the "Virtual Board Rules of Conduct" at the end of the agenda.

AGENDA

- I. Call to Order – Board Chairperson**
- II. Public/Staff Remarks***
- III. WCTC Update on College Activities – Kaylen Betzig**
- IV. Approval of Consent Agenda Items**
 - A. Minutes Dated June 9, 2020 (Regular Board Meeting)
 - B. Accounts Payable Summaries for June 4, 11, 18, and 25, 2020
 - C. 38.14 Contract Report for June 2020
 - D. Approval to Hire Amanda Fank – Nursing Instructor
 - E. Approval to Hire Jennifer Evert – Phlebotomy Instructor
- V. Action Items**
 - A. Resolution Authorizing the Issuance of \$4,500,000 General Obligation Promissory Notes, Series 2020B, of Waukesha County Area Technical College District, Wisconsin, and Setting the Sale of the Notes – Jane Kittel
 - B. Construction Bid Approval: W Building Office and Classroom renovations, WCTC Bid #1920-16 – Jeff Leverenz
 - C. District Boards Association Nomination for the 2020 Distinguished Alumni Award – Michelle Nelson
- VI. Presentation/Discussion**
 - A. Presidential Search Update – Paul Gabriel/Don Stevens
 - B. Five Year Affirmative Action Plan – Sherry Simmons
 - C. WCTC's Plans for Fall Reopening – Jane Kittel
 - D. Molly Barndt – Supply Chain Instructor (approval to hire from June) addressing the Board
- VII. Board Evaluation of Meeting – Board Members**
- VIII. A motion shall be made pursuant to Sec. 19.85 (1)(c) Wisconsin Statutes to convene into Closed Session to discuss:**
 - A. Personnel Matter: Reclassification of Coordinator of Organizational Transformation and Quality
 - B. Personnel Matter: Promotion to Chief Diversity and Compliance Officer
- IX. Adjournment – Board Chairperson**



Kaylen Betzig, WCTC President

****Virtual Board Meeting Rules of Conduct**

District Board Meetings are to be conducted in accordance with the published agenda. Public remarks are allowed but must be made during the “public/staff remarks” section of the agenda and are limited to three (3) minutes per person and fifteen (15) minutes in total.

Public/Staff Remarks Procedure

1. Comment requests must be submitted to the District Board Executive Assistant prior to the meeting by either:
 - a. Email: jthomas62@wctc.edu **no later than Monday, July 13, 2020, at 4:59 p.m.**
 - b. Mail: Jennifer Thomas, N16W26567 Tall Reeds Lane, Unit H, Pewaukee, WI 53072 **no later than 5:00 p.m. Saturday, July 11, 2020.**
2. The request must include:
 - a. Full Name
 - b. Date
 - c. Address
 - d. Briefly state the nature of your interest and/or concern
 - e. And indicate if you wish to make a statement to the Board
3. The Board Chairperson will ask the requesting speaker to present their comments to the District Board.
4. Speakers must adhere to the three (3) minute limit per individual.
5. Total time allotted for all public remarks shall not exceed fifteen (15) minutes.

Unless requested by the Board Chairperson from the audience regarding a specific agenda topic, public comments or dialogue are not allowed during other portions of the Board Meeting and/or discussion. Interruptions or disruptive behavior may result in being disconnected from the virtual Board meeting.

Attention Individuals with Disabilities: Every reasonable effort will be made for special accommodations for individuals with disabilities for public board meetings. Please contact the District Board Executive Assistant at 262/691-5435 at least 72 hours prior to the meeting if you require special accommodations.