

Waukesha County Area Technical College
Annual Organizational District Board Meeting
July 13, 2020 - 5:00 PM
Virtual Zoom Meeting

Due to the COVID-19 Pandemic and the Wisconsin Department of Justice Advisory dated March 16, 2020 and titled "Office of Open Government Advisory: Coronavirus Disease 2019 (COVID-19) and Open Meetings" that provides the open meetings may be conducted via teleconference or video conference even if there is no central location at which the public can convene for the meeting. Here is the link for the advisory:

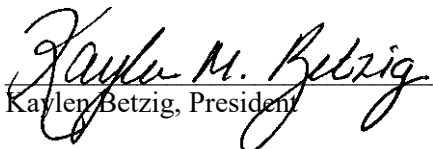
https://www.doj.state.wi.us/sites/default/files/news-media/3_16_20_OOG%20Advisory_COVID-19_and_Open_Meetings.pdf

To participate in the meeting go to <https://zoom.us/> and utilize Meeting ID: 978 4337 3686; Password: 233740 or by calling 312-626 6799 (toll free) and utilize Meeting ID: 97843373686# to join.

Any member of the public wanting to address the WCTC Board, please refer to the "Virtual Board Rules of Conduct" at the end of the agenda.

AGENDA – Annual Organizational Meeting

1. **Oath of Office** to be Administered by Kaylen Betzig, WCTC President/CEO to Board Members Michael Wiebe, Thomas Michalski, and Katie Pantzlaff.
2. **Election of Officers - Action***
3. **Time, Place and Dates of Regular Board Meetings** (Currently held 2nd Tuesday Monthly at 5 pm with Hold on 4th Tuesday Monthly) - **Action***
4. **WTCS Boards Association Board of Director Member** (Currently Ron Bertieri. WCTC is up for a new 2-year term effective 7/18/2022) – **Action***
5. **Board's Liaison to WTCS Boards Association Internal Best Practices Committee** (Currently David Lancaster and Ron Bertieri/Up to 4) - **Action***
6. **Board's Liaison to WTCS Boards Association External Partnerships Committee** (Currently Mary Wehrheim and Michael Wiebe/Up to 4) - **Action***
7. **Board's Liaison to WTCS Boards Association Awards Committee** (Currently David Lancaster and Courtney Bauer) - **Action***
8. **Board's Liaison to WTCS Boards Association Bylaws, Policies & Procedures Committee** (Currently Alan Karch and Joe Garza) - **Action***
9. **Board Member Representation on WCTC Foundation Board** (currently Mary Wehrheim) - **Action**
10. **Other Such Matters Brought Before the Board as Authorized by Law**
11. **Adjournment**


Kaylen Betzig, President

* Agenda item mandated by the State Board

****Virtual Board Meeting Rules of Conduct**

District Board Meetings are to be conducted in accordance with the published agenda. Public remarks are allowed but must be made during the “public/staff remarks” section of the agenda and are limited to three (3) minutes per person and fifteen (15) minutes in total.

Public/Staff Remarks Procedure

1. Comment requests must be submitted to the District Board Executive Assistant prior to the meeting by either:
 - a. Email: jthomas62@wctc.edu **no later than Monday, July 13, 2020, at 4:59 p.m.**
 - b. Mail: Jennifer Thomas, N16W26567 Tall Reeds Lane, Unit H, Pewaukee, WI 53072 **no later than 5:00 p.m. Saturday, July 11, 2020.**
2. The request must include:
 - a. Full Name
 - b. Date
 - c. Address
 - d. Briefly state the nature of your interest and/or concern
 - e. And indicate if you wish to make a statement to the Board
3. The Board Chairperson will ask the requesting speaker to present their comments to the District Board.
4. Speakers must adhere to the three (3) minute limit per individual.
5. Total time allotted for all public remarks shall not exceed fifteen (15) minutes.

Unless requested by the Board Chairperson from the audience regarding a specific agenda topic, public comments or dialogue are not allowed during other portions of the Board Meeting and/or discussion. Interruptions or disruptive behavior may result in being disconnected from the virtual Board meeting.

Attention Individuals with Disabilities: Every reasonable effort will be made for special accommodations for individuals with disabilities for public board meetings. Please contact the District Board Executive Assistant at 262/691-5435 at least 72 hours prior to the meeting if you require special accommodations.