

**Waukesha County Area Technical College  
District Board Meeting  
May 12, 2020 – Following Public Hearing  
Virtual Zoom Meeting**

Due to the COVID-19 Pandemic and the Wisconsin Department of Justice Advisory dated March 16, 2020 and titled “Office of Open Government Advisory: Coronavirus Disease 2019 (COVID-19) and Open Meetings” that provides the open meetings may be conducted via teleconference or video conference even if there is no central location at which the public can convene for the meeting. Here is the link for the advisory:

[https://www.doj.state.wi.us/sites/default/files/news-media/3\\_16\\_20\\_OOG%20Advisory\\_COVID-19\\_and\\_Open\\_Meetings.pdf](https://www.doj.state.wi.us/sites/default/files/news-media/3_16_20_OOG%20Advisory_COVID-19_and_Open_Meetings.pdf)

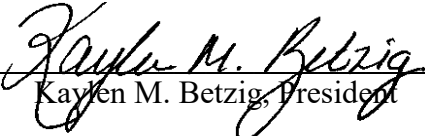
To participate in the meeting go to <https://zoom.us/> and utilize Meeting ID: 912 1665 9402; Password: 087863 or by calling 312-626 6799 (toll free) and utilize Meeting ID: 91216659402# to join.

Any member of the public wanting to address the WCTC Board, please refer to the “Virtual Board Rules of Conduct” at the end of the agenda.

For access to the Board Meeting documents please visit <https://www.wctc.edu/about/leadership/district-board/meetings.php>

**AGENDA**

- I. Call to Order – Alan Karch**
- II. Public/Staff Remarks\*\***
- III. President’s Update – Kaylen Betzig**
- IV. Approval of Consent Agenda Items**
  - A. Minutes Dated April 14, 2020 (Regular Board Meeting)
  - B. Accounts Payable Summaries for April 6, 10, 17, 24 and 30, 2020
  - C. 38.14 Contract Report for April 2020
  - D. Approval to Hire Kenneth Sternig – EMS Instructor
  - E. Approval to Hire Lauren Welch – EMS Instructor
- V. Action Items**
  - A. WCTC Board Adoption of 2020-21 Budget
  - B. Approval of 2020/21 Corporate Training Center 38.14 Contract Pricing Recommendations – Christy Stone
  - C. Recommendations for Nominating Committee for 2020/21 Board Officers – Alan Karch
- VI. Presentation/Discussion**
  - A. Status of College Operations – David Brown
  - B. Pandemic/Scenario Planning – Jane Kittel and Kaylen Betzig
  - C. Presidential Search Update – Paul Gabriel and Don Stevens
- VII. Board Evaluation of Meeting – Board Members**
- VIII. Adjournment – Alan Karch**

  
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Kaylen M. Betzig, President

## **\*\*Virtual Board Meeting Rules of Conduct**

District Board Meetings are to be conducted in accordance with the published agenda. Public remarks are allowed but must be made during the “public/staff remarks” section of the agenda and are limited to three (3) minutes per person and fifteen (15) minutes in total.

### Public/Staff Remarks Procedure

1. Comment requests must be submitted to the District Board Executive Assistant prior to the meeting by either:
  - a. Email: [jthomas62@wctc.edu](mailto:jthomas62@wctc.edu) **no later than Tuesday, May 12 at 4:59 p.m.**
  - b. Mail: Jennifer Thomas, N16W26567 Tall Reeds Lane, Unit H, Pewaukee, WI 53072 **no later than 5:00 p.m. Monday, May 11, 2020.**
2. The request must include:
  - a. Full Name
  - b. Date
  - c. Address
  - d. Briefly state the nature of your interest and/or concern
  - e. And indicate if you wish to make a statement to the Board
3. The Board Chairperson will ask the requesting speaker to present their comments to the District Board.
4. Speakers must adhere to the three (3) minute limit per individual.
5. Total time allotted for all public remarks shall not exceed fifteen (15) minutes.

Unless requested by the Board Chairperson from the audience regarding a specific agenda topic, public comments or dialogue are not allowed during other portions of the Board Meeting and/or discussion. Interruptions or disruptive behavior may result in being disconnected from the virtual Board meeting.

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Attention Individuals with Disabilities: Every reasonable effort will be made for special accommodations for individuals with disabilities for public board meetings. Please contact the District Board Executive Assistant at 262/691-5435 at least 72 hours prior to the meeting if you require special accommodations.