

**Waukesha County Area Technical College  
District Board Meeting  
April 14, 2020 - 5:00 PM  
Virtual Zoom Meeting**

Due to the COVID-19 Pandemic and the Wisconsin Department of Justice Advisory dated March 16, 2020 and titled “Office of Open Government Advisory: Coronavirus Disease 2019 (COVID-19) and Open Meetings” that provides the open meetings may be conducted via teleconference or video conference even if there is no central location at which the public can convene for the meeting. Here is the link for the advisory:

[https://www.doj.state.wi.us/sites/default/files/news-media/3\\_16\\_20\\_OOG%20Advisory\\_COVID-19\\_and\\_Open\\_Meetings.pdf](https://www.doj.state.wi.us/sites/default/files/news-media/3_16_20_OOG%20Advisory_COVID-19_and_Open_Meetings.pdf)

**To participate in the meeting go to <https://zoom.us/> and utilize Meeting ID #: 758 108 476; Password: 360425 or by calling 1+312-626-6799 (toll free) and utilize Meeting ID #: 758108476# to join.**

Any member of the public wanting to address the WCTC Board, please refer to the “Virtual Board Rules of Conduct” at the end of the agenda.

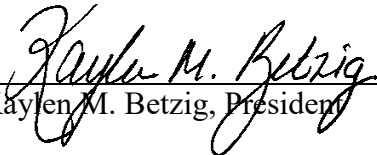
**AGENDA**

- I. Call to Order – Alan Karch**
- II. Public/Staff Remarks\***
- III. WCTC Update on College Activities – Kaylen Betzig**
- IV. Approval of Consent Agenda Items**
  - A. Minutes Dated March 10, 2020 (Regular Board Meeting)
  - B. Accounts Payable Summaries for March 5, 12, 19 and 26, 2020
  - C. 38.14 Contract Report for March 2020
  - D. Board Ends Monitoring: 2019/20 Third Quarter Financials
- V. Action Items**
  - A. DBA Nomination for 2020 Technical Education Champion (TECh) Award – Andy Palen
  - B. Resolution – Building W Mother’s Room and Individual Restroom – Jeff Leverenz
  - C. Construction Approval – EVOC track resurfacing – Jeff Leverenz
  - D. Construction Approval – Parking lots 23-24 expansion – Jeff Leverenz
- VI. Presentation/Discussion**
  - A. The New Normal - College Operations During Pandemic – Pandemic Team Members
  - B. 2020/21 Budget Update – Jane Kittel/Kristine Golz
  - C. Presidential Search Update – Paul Gabriel/Don Stevens
- VII. Board Evaluation of Meeting – Board Members**
- VIII. A motion shall be made pursuant to Sec. 19.85(1)(c) and (f) Wisconsin Statutes to convene into closed Session to discuss:**
  - A. Personnel Matter: Preliminary Notices of Non-Renewal

*Only WCTC Board members and invited WCTC personnel can participate in the Closed Session. Attendees not part of the Closed Session can remain connect to the Zoom meeting. A message stating the host will reconnect you will show until the Open Session reconvenes.*

**The Board will reconvene in Open Session 20 minutes after the Closed Session roll call vote to take Action on the above.**

**IX. Adjournment – Alan Karch**

  
\_\_\_\_\_  
Kaylen M. Betzig, President

**\*\*Virtual Board Meeting Rules of Conduct**

District Board Meetings are to be conducted in accordance with the published agenda. Public remarks are allowed but must be made during the “public/staff remarks” section of the agenda and are limited to three (3) minutes per person and fifteen (15) minutes in total.

Public/Staff Remarks Procedure

1. Comment requests must be submitted to the District Board Executive Assistant prior to the meeting by either:
  - a. Email: [jthomas62@wctc.edu](mailto:jthomas62@wctc.edu) **no later than Tuesday, April 14 at 4:59 p.m.**
  - b. Mail: Jennifer Thomas, N16W26567 Tall Reeds Lane, Unit H, Pewaukee, WI 53072 **no later than 5:00 p.m. Monday, April 13, 2020.**
2. The request must include:
  - a. Full Name
  - b. Date
  - c. Address
  - d. Briefly state the nature of your interest and/or concern
  - e. And indicate if you wish to make a statement to the Board
2. The Board Chairperson will ask the requesting speaker to present their comments to the District Board.
3. Speakers must adhere to the three (3) minute limit per individual.
4. Total time allotted for all public remarks shall not exceed fifteen (15) minutes.

Unless requested by the Board Chairperson from the audience regarding a specific agenda topic, public comments or dialogue are not allowed during other portions of the Board Meeting and/or discussion. Interruptions or disruptive behavior may result in being disconnected from the virtual Board meeting.

---

Attention Individuals with Disabilities: Every reasonable effort will be made for special accommodations for individuals with disabilities for public board meetings. Please contact the District Board Executive Assistant at 262/691-5435 at least 72 hours prior to the meeting if you require special accommodations.