If you like working with numbers, focus on accuracy, possess top-notch organizational skills and have a keen eye for detail, a career in accounting might be for you! Clients rely on these traits when they look for a skilled practitioner, and WCTC will help you hone these skills for a rewarding career.

About This Program
Learn to perform entry-level bookkeeping and accounting work through real-world scenarios and simulations. Combine hands-on computer training with accounting concepts and procedures. Prepare for work in a wide variety of business types and sizes.

What Makes This Program Unique
• You can apply credits from this program directly to the Accounting associate degree.
• This certificate provides a solid foundation for further study in the accounting field.

Career Salaries
$26,000 – $39,000 annually
Salary range estimates based on wages for related occupations in Waukesha County as reported by Economic Modeling Specialists International (EMSI). Individual wages may vary based on experience, industry, location and specific job requirements.

Potential Careers
• Accounts Payable/Receivable Accountant
• Payroll Accountant
• Bookkeeper
• Inventory Control Accountant

PROGRAM CODE 31-101-1
Credits

CORE COURSES:
- 101-104 Accounting Spreadsheets 2
- 101-111 Accounting I - Principles 4
- 101-113 Accounting II - Principles 4
- 101-114 Payroll and Accounting Tech 3
- 101-123 Income Tax I 4
- 106-110 Intro to Software Applications 3

GENERAL STUDIES:
- 801-136 English Composition 1 3
- 804-123 Math w Business Apps 3