

New Student Checklist



1. CHECK YOUR [CLASS SCHEDULE](#).

Know the specific start dates and times of each class, classroom location, and the names of your instructors.

Important! WCTC enforces a no-show/no-call drop policy. This means that you must attend your first day of class. If you do not attend on the first day, your instructor will drop you from the course and you will not receive a [refund](#). If you are unable to attend your first day of class, you need to [contact your instructor](#) immediately.



2. VISIT THE WCTC [BOOKSTORE OR ORDER ONLINE](#).

The bookstore offers curbside pickup and eligible students can utilize their financial aid. Go to [Find your books](#) once books are available (two weeks before semester begins) for purchase.



3. GET YOUR [MYCARD STUDENT ID](#).

If you don't already have one, stop by the Service Desk (B-110) to get yours. You can use it for building access, printing, dining and many other campus resources.



4. CHECK YOUR [WCTC E-MAIL ACCOUNT DAILY](#).

Stay informed! This is the official mode of communication between you and all college staff & instructors.

Please include your student ID number when communicating with your WCTC email address.



5. GET TO KNOW [CANVAS](#).

This online learning platform allows you to interact with your instructors and classmates, manage deadlines across classes and more.



6. FIND ANSWERS TO LAST-MINUTE [FINANCIAL AID QUESTIONS](#).

Stop by the Enrollment Center (C-019) to find information about tuition and aid.



7. REVIEW THE [STUDENT HANDBOOK](#).

Learn about College resources including student policies and procedures, the student code of conduct, etc.



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