

Verification of Employment

The Waukesha County Technical College Nursing Department requires verification of employment in order to permit students to take the LPN to Nursing Bridge program. One year of occupational work experience (2000 hours) as a Licensed Practical Nurse is required to be admitted into the LPN to Nursing Bridge program. Complete a separate form for each employer.

STUDENT: Please complete the following authorization section and send this form to your current or former employer.

Name of Student: _____

Address: _____

Student ID number: _____

Name of employer: _____

Address: _____

I hereby authorize the above-named employer to furnish Waukesha County Technical College with the information requested below.

Signature: _____ Date: _____

TO BE COMPLETED BY EMPLOYER

EMPLOYER: Please verify the student's current or former employment by completing the section below and return to the WCTC Admissions Office.

1. The above named person was employed at this company from: _____ to _____

2. What was the number of hours of employment per week? _____ Total hours worked? _____

3. Job Title: _____

4. Job Description: _____

Signature: _____ Date: _____

Job Title: _____

Phone Number: _____

Please return completed form by email, fax, or mail:

Email: info@wctc.edu

Fax: 262.691.5123

Mail: Office of Admissions

Waukesha County Technical College

800 Main Street, Pewaukee, WI 53072

