

Financial Aid Department
 800 Main Street, Room C-019
 Pewaukee, WI 53072
 262.691.5436 (Phone); 262.691.5123 (Fax)
 money@wctc.edu

2018 Income Verification

Non-Tax Filer - Spouse

Student Information

First name: _____ Last name: _____

Student ID: _____ Date of birth: _____

Spouse Information

First name: _____ Last name: _____

On the above student's 2020-2021 Free Application for Federal Student Aid (FAFSA), the student declared that you, the spouse, were not required to file a 2018 federal income tax return and did not file. As a part of the Financial Aid Verification process, you must confirm your tax filing status and all income earned from work in 2018.

Did you or will you file a federal tax return for 2018? Yes No

If **Yes**, you must provide your income information to the WCTC Financial Aid Office. **You may do this in one of two ways:**

1. **Use the IRS Data Retrieval Tool (DRT).** Go to fafsa.gov to make a correction to the student's 2020-21 FAFSA. You can retrieve your 2018 income data from the IRS via the FAFSA. If the FAFSA indicates you are not eligible to use the IRS Data Retrieval Tool, proceed to number 2 below.
2. **Submit a signed copy of the 2018 Federal Tax Return** that you submitted to the IRS or other tax authorities. Even if your federal tax return was filed electronically, you must still physically sign the copy that you are submitting to the Financial Aid office.

If **No**, list the employers and other sources of income received in 2018 including the amount of money from each. You are required to submit your **2018 W-2 form(s)** with this worksheet if income was earned from working. If you did not work or have other sources of income, list \$0.

Source of income/Name of employer	Amount earned in 2018

Per federal regulations, you are required to obtain a Verification of Non-Filing from the IRS for Verification. By signing this worksheet, you are acknowledging that you attempted to obtain this documentation and that you were unable to do so.

Signature

By signing this worksheet, you certify that all information reported for your spouse to qualify for federal student aid is complete and correct.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

Spouse signature _____ Date _____

Submit completed form to:
WCTC Financial Aid Department
 Enrollment Center, Room C-019
 800 Main Street, Pewaukee, WI 53072
 262.691.5123 (Fax), money@wctc.edu

