

Payment Plan Agreement

Name _____ Student ID Number _____

Address _____

Phone _____

Term _____ Total Due \$ _____

Payment Schedule:

\$ _____ due August 15, September 15, October 15, November 15 and December 15, 2018

\$ _____ due January 15, February 15, March 15, April 15, and May 15, 2019

Prepayments are accepted.

- Payments can be made online with a credit card or electronic check through the Student Account Center after signing into WCTC student account; in person at the Registration Office; over the telephone by calling 262-691-5578, Option 1; or mailed to WCTC Student Accounts, 800 Main Street, Pewaukee, WI 53072.
- I agree to pay the total due to WCTC in accordance with the terms of this agreement. Monthly statements will not be mailed, but are available online through the Student Account Center.
- This agreement includes a \$15.00 per term non-refundable processing fee. Student is responsible for ensuring that the Registration Office has a current address and phone number on record.
- I understand that I am liable for the full payment of fees if I withdraw from a course(s) or school. If I withdraw from a course(s) or school, I will be granted a refund (or receive a fee adjustment) in accordance with the Wisconsin Technical College System uniform refund policy.
- I understand that WCTC may initiate one or more of the following actions upon default of any of the terms in this agreement: a late processing fee may be assessed; I may be officially withdrawn from school; a hold may be placed on my account; WCTC may begin collection action.

Student Signature _____ Date _____

