Accounting Assistant
26-credit Technical Diploma
Program Code 31-101-1

The table below displays the program's currently planned course offerings by academic term.
To review the suggested program course sequence, click on the Plan of Study tab on the program page in the WCTC Catalog.

D = Daytime Offering
E = Evening Offering
O = Online Offering

Course #	Course Name	Fall 2023 Term 1	Fall 2023 Term 2	Fall 2023 16 Week	Winter Interim 2024	Spring 2024 Term 1	Spring 2024 Term 2	Spring 2024 16 Week	Summer Interim 2024	Summer 2024	Fall 2024 Term 1	Fall 2024 Term 2	Fall 2024 16 Week	Winter Interim 2025	Spring 2025 Term 1	Spring 2025 Term 2	Spring 2025 16 Week	Summer Interim 2025	Summer 2025	Fall 2025 Term 1	Fall 2025 Term 2	Fall 2025 16 Week	Winter Interim 2026
101-104	Accounting Spreadsheets						D			O						D			O				
101-111	Accounting 1 Principles		D,O				D,O						D,O			D,O						D,O	
101-113	Accounting 2 Principles		D,O				D,O						D,O			D,O						D,O	
101-118	Beginning Quickbooks					D				O					D				O				
101-123	Income Tax 1	O				D,O					O				D,O					O			
101-141	Payroll Systems		O				D,O					O				D,O					O		
106-162	Intro to Word	D,O	E		O	D,O	E		O	O	D,O	E		O	D,O	E		O	O	D,O	E		O
106-163	Intro to Excel	E,O	D,O		O	E,O	D		O	O	E,O	D,O		O	E,O	D		O	O	E,O	D,O		O
801-136	English Composition 1																						
804-123	Math w Business Apps																						
890-108	Employment Success																						

Click to view the General Studies Course Matrix for course offering details