

# Timeline to Enroll

## Public High School Guide - Spring Start

### Eligibility Information

All high school juniors and seniors can apply to most WCTC programs by way of the Excelerate option. Students must be able to satisfy any program-specific admission requirements. Public high school juniors and seniors are able to simultaneously apply for funding and dual credit by way of the Start College Now program.

### CHOOSE: April - August

Choose your program

- Review your desired program's web page, found at [wctc.edu/programs](http://wctc.edu/programs).
- Review program application deadlines.
- Make sure the program can be started in spring.
- Understand the program's estimated costs and how this may apply to you.

Apply to your program

- Complete all admission steps under "How to Apply" on your program's web page.

Gain access to your myWCTC email account

- Monitor this email account regularly to ensure that you don't miss important information about your classes.

### PREPARE: September

Prepare for registration

- Find out when New Student Registration begins at [wctc.edu/registration](http://wctc.edu/registration).
- Look up options for each first semester course you would like to take at [wctc.edu/course-search](http://wctc.edu/course-search).
  - » Each course may have multiple offerings (sections) with various schedules and delivery methods.
  - » Find course sections that will not conflict with your high school, extracurricular and personal schedule.
  - » Be sure to work with your high school guidance counselor throughout this process. They can help you build a WCTC schedule that works with your high school schedule and satisfies your graduation requirements.

Apply for Start College Now Funding

- Complete a Start College Now application, listing all courses you plan to take during the spring semester.
- Submit the application to your high school guidance counselor by no later than **October 1**.



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## Public High School Guide - Continued

### REGISTER: October

Register for your spring semester courses

- As a program-admitted student, you are eligible to participate in New Program Student Registration in late October.
- It is likely that your Start College Now application has not been approved before priority registration.

When registering, you can choose to either:

#### **a. Register before application approval (recommended)**

- **Why Register Early:** Course availability is first-come, first-served. By registering during priority registration, you secure a seat in the sections you want most.
- **High-Demand Programs:** Students pursuing high demand programs like Cosmetology, Master Aesthetician, Nail Technician, and Dental Assistant are strongly advised to register right away at 7 a.m. on the first day of priority registration. Seats fill quickly.
- **Next Steps:** Once your application is approved, forward it to [eco@wctc.edu](mailto:eco@wctc.edu).
  - » A WCTC Dual Credit Specialist will review your approved application, assist you in making any necessary course changes based on the approvals received, and ensure that your school district is billed for the tuition of approved courses.
  - » If you're enrolled in unapproved courses, you can either stay in those courses and self-pay or drop them before the first day of class.

#### **b. Register post application approval**

- **Why Register Later:** Keep in mind that seat availability decreases as time goes on, so the longer you wait, the fewer options you'll have for courses and sections.
- **Next Steps:** Once your application is approved, forward it to [eco@wctc.edu](mailto:eco@wctc.edu).
  - » A WCTC Dual Credit Specialist will ensure that your school district is billed for the tuition of approved courses. Tuition for approved courses will be charged to your school district

### GET READY! November - December

Prepare for spring semester

- Once enrolled in courses, you will receive an official confirmation email from your WCTC Dual Credit Specialist. The email will include next steps you must take in preparation for your courses, including:
  - » Continuing to monitor your WCTC email account on a regular basis.
  - » Getting your required textbooks using Start College Now funding.
  - » Familiarizing yourself with our online learning platform Canvas.

