

Student Requirements Instructions

Financial Aid Department

800 Main Street, Room C-019

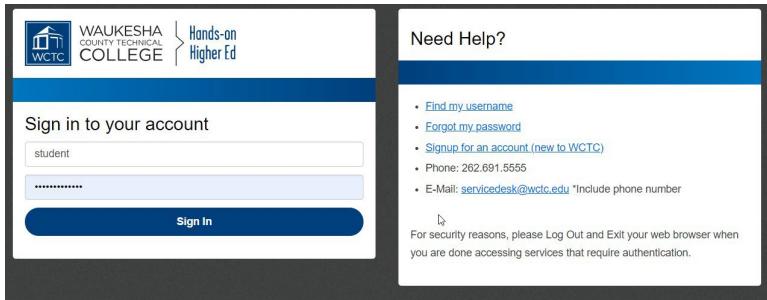
Pewaukee, WI 53072

262.691.5578 (Phone); 262.691.5123 (Fax)

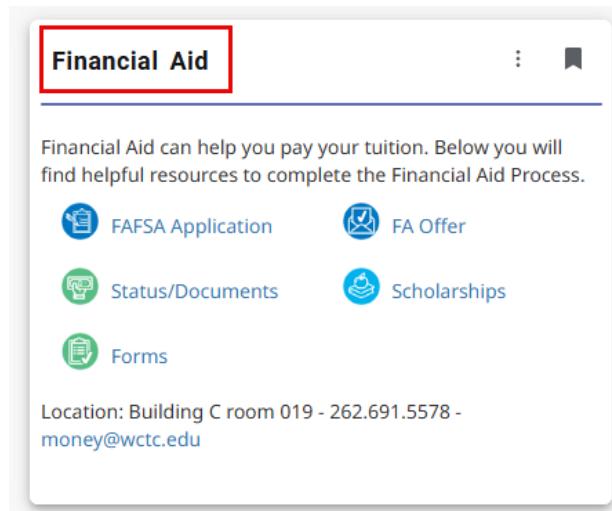
money@wctc.edu

To view the documents needed to complete your financial aid file, please follow the steps below.

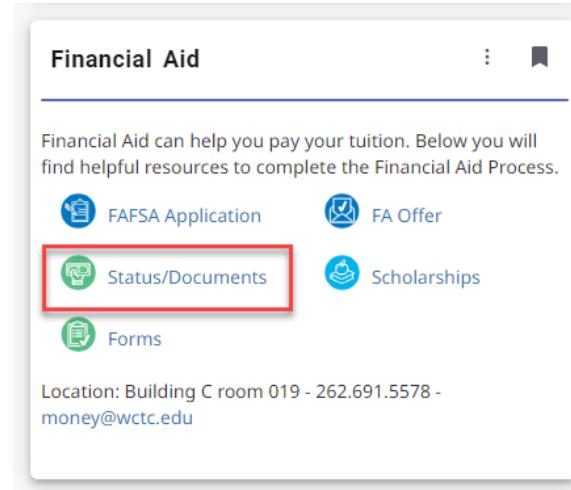
1. Log into your [MyWCTC](#) portal



2. Find or search for your **Financial Aid** student card



3. Click on **Status/Documents**



4. On the **Home** tab, make sure you are on the **2025-2026 Aid Year**. You will see your **Unsatisfied Requirements** will display here with more information and a link (if applicable) to the required forms

Financial Aid

Aid Year: 2025-2026 Aid Year | 

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Student Requirements 

Unsatisfied Requirements

 Admission into an eligible associate or technical degree Last update: 12/09/2025	UNSATISFIED 
 Independent Verification Worksheet Last update: 12/09/2025	UNSATISFIED
 Signed copy of Student 2023 Federal Taxes and Schedules Last update: 12/09/2025	UNSATISFIED

You can submit all required forms/documents to the WCTC Financial Aid Office via email to money@wctc.edu (if applicable) or in person at Ollies Compass (College Building C-019)