



WCTC District Board Regular Meeting

Tuesday June 9, 2026
Waukesha County Technical College
Richard T. Anderson Education Center (RTA), C051/C057
Immediately Following the Public Hearing at 5:00 pm

UPCOMING MEETINGS

Annual Organizational Meeting and Regular Board Meeting	Monday July 13, 2026	5:00 pm	RTA, C051/C057
Regular Board Meeting	Tuesday August 11, 2026	5:00 pm	RTA, C051/C057
Regular Board Meeting	Tuesday September 9, 2026	5:00 pm	RTA, C051/C057

The modern comprehensive regional college
that ignites people to thrive in a changing world.



WAUKESHA
COUNTY TECHNICAL
COLLEGE

Hands-on
Higher Ed

Waukesha County Area Technical College District Board Meeting
June 9, 2026
Richard T. Anderson Education Center, C051/C057
Immediately Following the Public Hearing at 5:00 PM

AGENDA

- I. Call to Order – Brian Baumgartner**
- II. Public/Staff Remarks***
- III. President’s Report – Dr. Richard G. Barnhouse**
- IV. Approval of Consent Agenda Items**
 - A. Minutes Dated May 12, 2026 (page 4-8)
 - B. Accounts Payable Summary for May 2026 (page 9-11)
 - C. 38.14 Contract Report for May 2026 (page 12)
 - D. Approval of Hire Report (page 13)
 - E. Approval of Continuation of 38.14 Contract Pricing Rates for FY26 (page 14-16)
 - F. Approval of International Travel (page 17)
- V. Action Items**
 - A. WCTC Board Adoption of 2026/27 Budget – Kristine Golz (page 18 and 21)
 - B. Establish Projected 2026/27 Reserves – Kristine Golz (page 18 and 19-20)
 - C. Bid approval for S Building Concrete Re-Bid - Rich Haen (page 22-23)
 - D. Bid Approval for Fire Training Grounds Concrete Project – Rich Haen (page 24-25)
 - E. Bid Approval for Waukesha Parking Lot Resurfacing Project – Rich Haen (page 26)
 - F. Bid Approval Mechanical Infrastructure Phase 2 Project – Rich Haen (page 27)
- VI. Presentation/Discussion**
 - A. Report on Nominating Committee for 2026/27 District Board Officers – Ryan Clark
 - B. WCTC Name and Brand - Andy Palen
 - C. H Building Nursing Renovation Project – Rich Haen and Colleen Nuckolls (page 28)
 - D. S Building AJN Restroom and Locker Room Renovation Project – Rich Haen (page 29)
 - E. Q Building Lower Level Classroom and Office Renovation Project - Rich Haen (page 30)
- VII. A Motion Shall be Made Pursuant to Sec. 19.85(1)(c) Wisconsin Statutes to Convene into Closed Session to Discuss**
 - A. WCTC President’s Evaluation
- VIII. Adjournment – Brian Baumgartner**



Dr. Richard G. Barnhouse, President

*** Board Meeting Rules of Conduct**

District Board meetings are to be conducted in accordance with the published agenda. Public remarks are allowed but must be made during the “public/staff remarks” section of the agenda and are limited to three (3) minutes per person and fifteen (15) minutes in total. This is not a public hearing. Persons who wish to address the district Board may make a statement as long as it pertains to a specific current agenda item. The District Board Chairperson may or may not respond to statements made.

Public/Staff Remarks Procedure:

1. Public Comments must pertain to a current agenda item.
2. Comment request forms must be completed and submitted to the District Board Executive Assistant prior to the meeting.
3. The Board Chairperson will ask the requesting speaker to come forward to present their comments to the District Board.
4. Speakers must adhere to the three (3) minute limit per individual.
5. Total time allotted for all public remarks shall not exceed fifteen (15) minutes.
6. The Board Chairperson reserves the right to stop unprofessional discussion or discussion targeted toward a specific individual.

Unless requested by the Board Chairperson from the audience regarding a specific agenda topic, public comments or dialogue are not allowed during other portions of the board meeting and/or discussion. Interruptions or disruptive behavior may result in security being notified. Public comments or communications may also be directed to the Board through the President’s office in Room C211.

Attention Individuals with Disabilities:

Every reasonable effort will be made for special accommodations for individuals with disabilities for public board meetings. Please contact the District Board Executive Assistant at board@wctc.edu at least 72 hours prior to the meeting if you require special accommodations.

**Waukesha County Technical College
District Board Meeting Minutes
May 12, 2026 - 5:00 PM
Richard T. Anderson Education Center, C051/C057**

Present:

Ryan Clark, Secretary/Treasurer
Courtney Bauer, Board Vice Chairperson
Amanda Busche, Board Member
Michael Cady, Board Member
Barb Dittrich, Board Member

Absent:

Stephanie Reisner, Board Member
Rob Ewing, Board Member
Jamie Stahulak, Board Member
Brian Baumgartner, Chairperson

Also Present:

Richard Barnhouse
Jennifer Hagen
27 guests

REGULAR MEETING

I. Call to Order – Courtney Bauer 5:00 pm

II. Public/Staff Remarks*

III. Delegates to be Heard

A. WCTC Foundation Report – Robyn Ludtke

- The WCTC Foundation awarded over \$440,000 in scholarships in 2025–2026, representing a \$125,000 increase (35%+ growth) from the prior year, reflecting strong expansion in financial support for students.
- A scholarship breakfast with 100+ attendees (donors, students, community members) highlighted the impact of these funds, with scholarship recipients recognized at graduation with a light blue cord.
- Three WCTC Foundation board members terms are ending: Anita Rodriguez Cordero, Nick Dillon, and Dan Wolfgram.

IV. President's Report – Dr. Richard G. Barnhouse

- A.** Dr. Barnhouse welcomed everyone to the May WCTC District Board Meeting.

- B.** Dr. Barnhouse attended the gBeta Spring Showcase that featured 5 AI companies spinning out of the Applied AI Lab.
- C.** The first students in the Applied AI Associate Degree program are graduating on Saturday.
- D.** Associate Dean Alli Jerger and an AI student were interviewed this afternoon by local TV news.
- E.** Dr. Barnhouse hosted 3 Town Halls this spring semester to connect and engage with staff. He will continue to host these quarterly.
- F.** Dr. Barnhouse attended the inauguration of Eric Baumgartner as President of MSOE last month.
- G.** The President of Carthage College and President Kenosha Area Business Alliance visited campus last week.
- H.** Dr. Barnhouse and staff attended the Milwaukee Business Journal Power Breakfast featuring the new CEO of Harley-Davidson Artie Starrs last week.
- I.** WCTC staff and public attended the Child Development Center golf outing last week to raise funds for the center.
- J.** Dr. Barnhouse attended a luncheon with the Outstanding Students this semester.
- K.** Jennifer Hagen will send the Annual Board Evaluation survey to Board members later this week.

V. Approval of Consent Agenda Items

- A.** Minutes dated April 28, 2026
- B.** Accounts Payable Summary April 2026
- C.** 38.14 Contract Report April 2026
- D.** Approval of Hire Report

Ryan Clark motioned to approve the Consent Agenda Items, receiving a second from Amanda Busche. **Approved, carried unanimously.**

VI. Action Items

- A. Resolution Awarding the Sale of \$3,100,000 General Obligation Promissory Notes, Series 2026B – Kristine Golz**
 - This is the final of three borrowings planned for this fiscal year.
 - Jordan Masnica from Baird reported on the bids this morning. Received 5 bids with a winning bid of 2.8346% with FHN Financial Capital Markets.
 - The college's AAA rating was reaffirmed.
 - Funding will be used for construction of building additions, building renovations, and movable capital equipment in academics and operations.

Amanda Busche motioned to award the sale of \$3,100,000 General Obligation Promissory Notes, series 2026B, receiving a second from Ryan Clark. **Approved, carried unanimously.**

B. Construction Bid Approval S205/S207 Interior Design – Rich Haen

- WCTC has a need to renovate ~2,014 sq. ft. of Interior Design spaces (S205–S207) to create modern, flexible, technology-enhanced studios, increasing capacity from 18 to 24 students and supporting hands-on learning.
- Project funded through capital borrowing; construction is planned from May 26, 2026, through October 2, 2026.
- Six bids were received; recommendation is to award the project to Allcon Construction LLC as the lowest responsible bidder.

Mike Cady motioned to award the S205/S207 Interior Design Renovation project to the lowest responsible bidder, Allcon Construction LLC, with a total construction cost of \$364,833, receiving a second from Amanda Busche. **Approved, carried unanimously.**

C. 2025/26 Budget Amendment – Kristine Golz and Rich Haen

- WCTC is seeking approval for FY26 budget modifications to support Phase II of the mechanical infrastructure project, including increased capital expenditures, use of capital reserves, recognition of \$256,000 in rebate revenue.
- Approved reallocation of \$28,000 for Student Leadership Council funded outdoor recreation amenities and student lockers, with corresponding fund transfers and expenditure authority.
- Recognized \$31,900 in donor-restricted funds to support equipment purchases across academic areas.
- Rich Haen gave an update on Phase I of the mechanical infrastructure project:
 - Phase I nearly complete and under budget: Major infrastructure upgrades (electric cutovers, boilers, chillers, HVAC equipment) are 99.9% complete, delivered slightly under budget, with significant procurement savings (~50% discounts on key equipment).
 - Phase II focuses on modernization and reliability: Upcoming work emphasizes sustainable, efficient, and redundant standalone heating and cooling systems, with construction starting July 2026 and full completion targeted for June 2027.

- Strong financial return expected: Phase II is projected to generate \$90K–\$100K in annual savings, supported by energy efficiency gains and ~\$209K in incentives, reinforcing a positive ROI.

Ryan Clark motioned to approve the 2025/26 budget modifications, receiving a second from Amanda Busche. **Approved, carried unanimously.**

D. Construction Bid Approval Q Building Pieper Power Applied AI Center – Second Floor Addition – Rich Haen

- Approved bid for construction of a 12,960 sq. ft. second-floor addition to the Q Building to support IT and applied technology programs, including classrooms, collaboration spaces, and offices.
- Project funded through fundraising and capital borrowing; construction scheduled from June 1, 2026, through April 30, 2027, with scope adjustments made to bring costs within budget.
- Awarded contract to the lowest responsible bidder, Corporate Contractors Inc.

Mike Cady motioned to award the Q Building Second Floor Addition, Pieper Power Applied AI Center project to the lowest responsible bidder, Corporate Contractors, with a total construction cost of \$5,500,000, receiving a second from Ryan Clark. **Approved, carried unanimously.**

E. Selection of Nomination Committee for 2026/27 District Board Officers – Courtney Bauer

- Nominating Committee Volunteers
 - Amanda Busche
 - Ryan Clark
 - Mike Cady

Barb Dittrich motioned to approve the Recommendations for Nomination Committee for 2025/26 Board officers, receiving a second from Courtney Bauer. **Approved, carried unanimously.**

VII. Presentation/Discussion

A. Update of 2026/27 Budget – Kristine Golz

- Kristine Golz gave a presentation that framed the preliminary budget outlook for the upcoming fiscal year, including capital projects for 2026/27, capital budget for 2026/27 with comparison to previous years, and planned capital funding including projected reserves and changes in

debt issuance.

VIII. Ryan Clark motioned to convene into Closed Session pursuant to Section 19.85(1)(b)(c) and (e) Wisconsin State Statute at 5:49 pm:

- A. Mike Cady seconded the motion
- B. **Unanimous roll call vote**
- C. Discussion was held on Consideration of Public Employment Matters Related to Operational Staffing Needs.
- D. Discussion was held on Base Wage Agreement.
- E. Discussion was held on Applied Intelligence (AI Spin Out) Competitive Strategy.
- F. Ryan Clark motioned to reconvene into open session, receiving a second from Amanda Busche.
- G. **Unanimous roll call vote.**
- H. The open meeting reconvened at 6:21 pm.
- I. Mike Cady motioned to approve the Base Wage Agreement, receiving a second from Ryan Clark. **Approved, carried unanimously.**
- J. Barb Dittrich motioned to approve the creation of the Applied Intelligence Institute, receiving a second from Amanda Busche. **Approved, carried unanimously.**

IX. Adjournment – Courtney Bauer

- A. Ryan Clark motioned to adjourn the meeting, receiving a second from Mike Cady. Meeting adjourned at 6:23 pm.

Respectfully Submitted by
Jennifer Hagen
Sr. Executive Assistant to the Board

Signed: _____

Ryan Clark, Board Secretary/Treasurer

ACCOUNTS PAYABLE SUMMARY
May 2026

**To the Secretary/Treasurer of the Waukesha County Area
Technical College District Board:**

**The Vice President of Finance and Administration submits for approval the attached
claims for payment, which include payroll deductions, of \$2,155,200.36.**

**The Waukesha County Area Technical College
District Board and President have examined these claims
and approve their payment this 9th day of June, 2026**

Chair

Secretary/Treasurer

President

Number	Date	Payee	Amount
!0043779	05/28/26	Aladdin Food Management ServicesLLC	\$ 6,164.83
!0043500	05/05/26	American Technical Publishers Inc	\$ 8,407.50
C0809027	05/19/26	Avant Graphics	\$ 10,755.61
!0043551	05/07/26	Blackbaud Inc	\$ 19,794.47
!0043552	05/07/26	braXos Security Software LLC	\$ 14,040.00
!0043689	05/19/26	Capital Data Inc	\$ 15,687.20
C0809029	05/19/26	Cengage Learning	\$ 5,766.97
C0808957	05/14/26	D & H Distributing	\$ 7,307.93
!0043693	05/19/26	Dell Marketing L P	\$ 19,115.35
!0043555	05/07/26	Duet Resource Group	\$ 26,621.35
!0043596	05/12/26	Ellucian Company LLC	\$ 36,052.00
!0043556	05/07/26	Embassy Consulting Services	\$ 9,690.00
!0043785	05/28/26	Ferguson Enterprises Inc	\$ 7,012.33
C0809036	05/19/26	Frank Bacon Machinery Sales Co	\$ 18,056.50
!0043644	05/14/26	Global Industrial Equipment	\$ 6,772.49
C0808900	05/07/26	Higher Education Aids Board	\$ 14,293.00
!0043697	05/19/26	Hyde Syte Tactics	\$ 6,510.00
!0043750	05/26/26	Imperial Dade	\$ 12,548.23
C0809041	05/19/26	Investigation Technologies LLC	\$ 5,100.00
!0043511	05/05/26	Johnson Controls Building Solutions LLC	\$ 648,141.00
!0043510	05/05/26	Johnson Controls Building Solutions LLC	\$ 193,600.50
C0808834	05/05/26	Jones and Bartlett Publishers Inc	\$ 17,146.76
!0043650	05/14/26	Lab Midwest Corp	\$ 266,594.00
!0043699	05/19/26	Lab Midwest Corp	\$ 10,870.00
!0043651	05/14/26	Madison National Life Insurance Co	\$ 9,316.03
!0043751	05/26/26	Majic Productions Inc	\$ 214,967.66
!0043512	05/05/26	Majic Productions Inc	\$ 9,558.93
!0043514	05/05/26	McGraw Hill Education Inc	\$ 9,587.00
!0043787	05/28/26	PFM Asset Management LLC	\$ 5,068.14
!0043565	05/07/26	Quarles & Brady LLP	\$ 37,597.40
!0043739	05/21/26	Quarles & Brady LLP	\$ 6,299.60
C0809185	05/28/26	SET Engineering LLC	\$ 7,400.00
!0043612	05/12/26	Simons Electrical Systems	\$ 7,729.88
C0809117	05/21/26	Summerfest	\$ 10,000.00
!0043790	05/28/26	Superior Cleaners LLC	\$ 68,024.00
!0043654	05/14/26	Symetra Life Insurance Company	\$ 26,138.32
C0809058	05/19/26	Trane Company	\$ 5,319.31
C0808910	05/07/26	Truck Country	\$ 8,027.07
C0809060	05/19/26	Ultradent Products Inc	\$ 11,900.00

Number	Date	Payee	Amount
C0808842	05/05/26	Veolia ES Technical Solutions LLC	\$ 12,035.11
C0808912	05/07/26	Village of Pewaukee	\$ 25,281.68
C0809149	05/26/26	VitalSource Technologies LLC	\$ 159,240.65
C0808844	05/05/26	WE Energies	\$ 6,639.30
C0809062	05/19/26	WE Energies	\$ 73,577.34
C0808914	05/07/26	Zimmerman Design Group	\$ 55,444.92
		Total	\$ 2,155,200.36

WCTC CORPORATE TRAINING CENTER CONTRACT APPROVAL REPORT - MAY 2026

CNT #	Start Date	Customer	Service Description	Total Participants	Total Revenue	Direct Cost	Variance (1)	Full Cost	Variance (2)
Instructional Contracts									
9275	1/1/26	Froedtert Health	Hazmat Training - Mequon	4	2,155	962	1,193	1,220	935
9301	3/5/26	Froedtert Health	Hazmat Training - Pewaukee	20	4,763	2,200	2,563	2,789	1,974
9302	3/9/26	Froedtert Health	Hazmat Training - Menomonee Falls	62	11,372	6,417	4,955	8,135	3,237
9303	3/12/26	Froedtert Health	Hazmat Training - New Berlin	26	5,686	2,934	2,752	3,719	1,967
9304	3/25/26	Froedtert Health	Hazmat Training - Manitowoc	49	10,750	6,326	4,424	8,019	2,731
9305	4/9/26	Froedtert Health	Hazmat Training - West Bend	49	13,514	7,013	6,501	8,890	4,624
9306	4/27/26	Froedtert Health	Hazmat Training - Oak Creek	30	5,909	3,392	2,517	4,300	1,609
9345	4/30/26	IEWC - BEVCO	Industrial Electricity	8	1,103	367	736	465	638
9322	4/13/26	National Technologies	Blueprint Reading	13	7,866	2,753	5,113	3,480	4,386
Out of State Technical Assistance Contract									
9320	3/13/26	Eaton Corporation	Coil Winding - Texas Location	N/A	14,182	6,620	7,562	5,417	8,765
Technical Assistance Contracts <i>(Non-instructional activities provided to a company, no enrollment #s are available)</i>									
9293	2/16/26	InPro Corporation	Coaching	N/A	4,158	1,355	2,803	1,718	2,440
9327	3/13/26	Lab Midwest Corp	Development Intelligence System	N/A	17,860	6,303	11,557	7,990	9,870
9344	5/1/26	MTI Motion	Employee Assessment	N/A	1,062	409	653	518	544
9314	3/2/26	PRE/3	Job Role Process Documentation	N/A	14,498	5,513	8,985	6,989	7,509
9346	5/19/26	Prolec / GE Waukesha	Prolec May Bootcamp 2	N/A	9,628	3,470	6,158	4,614	5,014
9263	12/10/25	Strohwig Industries	Foundational Leadership	N/A	9,892	3,683	6,209	4,649	5,243
CONTRACT TOTALS:					134,398	59,717	74,681	72,912	61,486

Definitions

Total Revenue: Contract Amount (Selling price based on Board's pricing structure) + any related revenue from grants

Direct Cost: Salary and Benefits plus all Direct Expenses

Full Cost calculation: [Salary & Benefits + (Salary & Benefits x the appropriate State Indirect Cost Factor)]

Variance: (1) The difference between Total Revenue and Direct Cost

Variance: (2) The difference between Total Revenue and Full Cost



MEMORANDUM

TO: WCTC District Board of Trustees
FROM: Michelle Skinder, Vice President of Human Resources and Legal Affairs
DATE: June 9, 2026
SUBJECT: Approval of Hire Report

The following individuals are recommended for hire based on the Colleges recruitment, hiring and promotion process:

Laura Edwards

Start Date: 7/1/2026
Position: Instructor - CNA



MEMORANDUM

TO: WCTC District Board of Trustees
FROM: Mike Shiels, Associate Vice President of Academic Affairs
DATE: June 9, 2026
RE: Proposed FY27 Corporate Training Center Pricing Rates

Context

§38.14(3) of the Wisconsin State Statutes is the specific authority that empowers district boards to contract to provide services and defines the allowable types of services. Per the Wisconsin Technical College System's *Contracts for Services and Contract Reporting System Manual*, each district board shall "establish criteria for pricing district contracts to provide educational services including criteria for when more or less than full costs will be charged."

The WCTC District Board reviews and determines standard pricing rates on an annual basis prior to the start of each new fiscal year. Standard pricing rates are based on projected costs associated with delivering contract training and are benchmarked against other Wisconsin technical colleges.

Recommendation

Staff recommends adopting the FY26 pricing rates for FY27. The proposed FY27 pricing rates align with current and projected costs and allow Corporate Training Center contracts to be priced competitively.

Enclosed for your review are the proposed FY27 standard pricing rates.

Action Requested: We are seeking approval of the proposed FY27 standard pricing rates.

WAUKESHA COUNTY TECHNICAL COLLEGE

Corporate Training Center

FY27 CORPORATE TRAINING CENTER PRICING RATES

DEFINITIONS

Contracts: 'Contracts for Services' authority is provided to district boards by Wisconsin Statue 38.14(3) which generally includes those services provided by WCTC's Corporate Training Center in the categories below. All 38.14 contracts must fully recover the equivalent of tuition and fees based on the number of participants in a course.

- **Customized Instruction:** Any contract intended to provide instruction resulting in the submission of course records to the state office under the client reporting system. All instruction will be done under state office approved course numbers.
- **Technical Assistance:** Any contract for non-instructional activities that assist a client in accomplishing an organizational purpose, goal, or mission. No course number is assigned.
- **Fiscal and Management Services:** Contract activities of a fiscal or management nature limited to educational institutions, local, state and federal agencies such as bookkeeping, accounting or technology services.

Out-of-State/Foreign Contract: Is an agreement to provide customized instruction or technical assistance to any entity outside of Wisconsin pending WCTC Board approval prior to rendering services.

Standard Pricing Rates: The pricing rates approved annually by the WCTC Board which are used to determine contract prices.

Direct Costs: These include wages, benefits, instructor expenses, and instructional materials and supplies.

Indirect Costs: This is a factor of direct costs calculated by the Wisconsin Technical College System (WTCS). Contracts recovering indirect costs will use the WTCS-approved on-campus or off-campus indirect cost rate, depending on the location of the contract training.

Full Cost: Contracts recovering full cost include the direct costs plus the appropriate indirect costs.

STANDARD PRICING RATES

Item	Standard Pricing Rate
Customized Instruction and Technical Assistance	\$240/hour
Standardized Instruction for Certification, Compliance, and Occupational Requirements*	\$120/hour
Non-Instructional Contract Support	\$120/hour
Out-of-District Travel Time	\$100/hour
Applied AI Lab Advanced Custom Instruction and Technical Assistance**	\$320/hour

*Standardized instruction for certification, compliance, and occupational requirements typically do not contribute to advanced skill acquisition or lead to career advancement and may include:

WAUKESHA COUNTY TECHNICAL COLLEGE

Corporate Training Center

- Basic certification, recertification, and licensure (e.g., First Aid, CPR);
- Health and safety awareness or compliance (e.g., fire extinguisher training, fire brigade, confined space training, food service sanitation, childcare safety); and
- Assessment services or support (e.g., proctoring, test instruments, scoring, reporting).

**Applied AI Lab pricing for advanced training and technical assistance shall ensure a competitive rate, shall not be less than program and material fees, and shall be consistent with fair market rates for comparable AI training services.

Exceptions to the standard pricing rates shall follow the below cost recovery model for the below organization or contract types:

Organization or Contract Type	Cost Recovery Model
Any contract with another WTCS College	Direct Cost
Any contract for rehabilitation services	Direct Cost
Any contract with an out-of-state organization	Standard Pricing Rate
Any contract where WCTC is serving as a subcontractor and providing services to a third party	Full Cost
Any contract with a community-based organization which relies primarily upon volunteers to carry out its mission and key objectives, and whose services provide benefit to the community	Full Cost
Any 9H High School Transcribed Credit (HSTC) contract that utilizes WCTC instructors to deliver the training	Full Cost

WORKSHOPS AND SEMINARS (38.24)

Workshop and seminar pricing shall ensure a competitive rate, shall not be less than program and material fees, and shall be consistent with fair market rates for comparable professional development workshops and/or instructional/vocational programs.

Type	Cost Recovery Model
Academic program workshops and seminars organized by an academic department (e.g., criminal justice, fire, EMS)	Direct Cost + minimum margin of 10%
CTC workshops and seminars	Full Cost + minimum margin of 30%



MEMORANDUM

TO: WCTC District Board of Trustees
FROM: Brad Piazza, Provost and Vice President, Academic Affairs
DATE: June 9, 2026
SUBJECT: International Travel approval Education Abroad, March 2027

Economics and Business in Vienna Program

This program is planned and conducted through WCTC. The purpose of the program is to provide any students taking the Economics 809-195 course with the opportunity to visit, engage and learn about Economics and Business in Vienna. During this 10-day program, students will participate in guided tours as well as participating in class for 4 days with Austrian students at the University of Applied Sciences - Vienna with WCTC instructor Cory Wanek.

Program: Economics and Business in Vienna Program

Location: Vienna, Austria

Dates: March 11 – 20, 2027

Eligibility: Minimum 2.5 GPA. Must be a current student (minimum 6 credits) at the time of application and travel.

Course: 1 credit Education Abroad course to prepare students including pre-departure research, in country reflection and post travel assignments/presentations. 3 credit Economics 809-195 course.

Student Cost: \$3,950 (approximate) inclusive of international airfare, some meals, lodging, cultural activities, in country transportation and insurance. Tuition not included in cost above. Participants will cover the cost of the program from personal funds, financial aid, and scholarships.

Scholarships: WCTC students are eligible for scholarships and stipends from the Student Leadership Council and the WCTC Foundation.

Leaders: Cory Wanek –Economics Instructor
Katherine Mayer – Communications Instructor

Leader Cost: Travel costs for the leaders have been incorporated into the student fees.

Action Requested: Staff is seeking your approval for international travel to conduct the Economics and Business in Vienna Program. Staff are available to answer any questions.



MEMORANDUM

TO: WCTC District Board of Trustees
FROM: Kristine Golz, VP Finance & Administration
DATE: June 9, 2026
SUBJECT: Resolution to Adopt 2026/27 Budget

Attached you will find two resolutions required by the state to formally adopt the budget.

- Resolution 1 identifies the projected changes to the reserve accounts based on the adopted budget.
- Resolution 2 adopts the expenditure and revenue levels of the budget.

Action Requested: We are seeking approval of the attached resolutions to formally adopt the FY2027 budgets as required by state statutes.

RESOLUTION ESTABLISHING PROJECTED 2026/27 RESERVES

WHEREAS the Wisconsin Administrative Code 7.05(5) requires that a college board adopt a resolution creating reservations and other segregations of fund balance and requires that, prior to the adoption of its budget, each college shall disclose all reserves maintained by it, the amount contained in each reserve and the anticipated amount by which each reserve will increase or decrease during the year for which the budget is adopted, and

WHEREAS the Waukesha County Area Technical College District Board will be approving the College's 2026/27 annual budget.

THEREFORE, BE IT RESOLVED that the Waukesha County Area Technical College District Board hereby approves the following reservations and segregation of fund balance:

- **DESIGNATED FOR OPERATIONS** – A segregation of a portion of fund balance to provide for operations as needed, which is planned to be \$19,360,000 in the General Fund and \$1,187,664 in the Special Revenue – Operating Fund at June 30, 2026 and is expected to remain the same during the next year.
- **DESIGNATED FOR STATE AID FLUCTUATIONS** – A segregation of a portion of fund balance to provide for state aid fluctuations as needed, which is planned to be \$460,000 in the General Fund at June 30, 2026 and is expected to increase by \$40,000 during the next fiscal year.
- **DESIGNATED FOR SUBSEQUENT YEAR** – A segregation of a portion of fund balance to provide for the subsequent year as needed, which is planned to be \$38,823,914 in the General Fund at June 30, 2026 and is expected to decrease by \$90,000 during the next fiscal year.
- **DESIGNATED FOR SUBSEQUENT YEARS** – A segregation of a portion of fund balance to provide for subsequent years as needed, which is planned to be \$700,000 in the General Fund at June 30, 2026 and is expected to increase by \$50,000 during the next fiscal year.
- **RESERVE FOR PREPAID EXPENSES** – A segregation of a portion of fund balance to provide for fiscal year 2027 and 2028 expenditures paid in fiscal year 2026 and 2027 respectively, which is planned to be \$80,000 in the General Fund and \$10,000 in the Special Revenue – Operating Fund at June 30, 2026, and is expected to remain the same during the next year.
- **RESERVE FOR CAPITAL OUTLAYS** – A segregation of a portion of fund balance to provide for capital outlay requirements for the coming year, which is planned to be \$24,729,607 at June 30, 2026, and is planned to decrease to \$14,637,227 during the next year. WCTC plans to use \$10,092,380 of this reserve to fund capital expenditures.
- **RESERVE FOR DEBT SERVICE** – A segregation of a portion of fund balance to provide for debt service requirements for the coming year, which is planned to be \$2,204,913 at June 30, 2026, and is planned to decrease to \$1,781,913 during the next year.
- **RETAINED EARNINGS** – Retained earnings in the Enterprise Fund is planned to be \$2,217,744 at June 30, 2026, and is expected to increase \$9,125 during the next year. Retained earnings in the Internal Service Fund is planned to be \$3,134,033 at June 30, 2026 and is planned to decrease to \$3,067,978 in fiscal year 2027⁹ due to planned drawdown of these funds.

- RESERVE FOR STUDENT ORGANIZATIONS – A segregation of a portion of fund balance for student organizations, which is planned to be \$1,380,769 at June 30, 2026, and is expected to remain the same during the next year.
- RESERVE FOR FINANCIAL ASSISTANCE – A segregation of a portion of fund balance for financial aid, which is planned to be \$234,649 at June 30, 2026, and is expected to remain the same during the next year.

RESOLUTION TO ADOPT THE 2026/27 BUDGET

WHEREAS the Waukesha County Area Technical College District Board has reviewed the administration's proposed 2026/27 budget as detailed in the attached 2026/27 Combining Budget Summary, which is hereby made part of this resolution, and

WHEREAS the nature of the public hearing on the 2026/27 budget of the Waukesha County Area Technical College District was published in the Waukesha Freeman on May 21, 2026, as a Class 1 legal notice, and

WHEREAS the Waukesha County Area Technical College District Board has held, pursuant to Wisconsin State Statute 65.90, a public hearing on the proposed 2026/27 budget on June 9, 2026, RTA Educational Center, at 5:00 p.m.

THEREFORE, BE IT RESOLVED that the Waukesha County Area Technical College District Board hereby adopts the annual budget for the fiscal year ending June 30, 2027, which contains total expenditures of \$135,471,392, total revenues of \$111,899,082, and other sources of funds of \$23,572,310 as detailed in the attached 2026/27 Combining Budget Summary.



MEMORANDUM

TO: WCTC District Board of Trustees
FROM: Richard Haen, Director-District Facilities
DATE: June 9, 2026
SUBJECT: Project Approval, S Building Exterior Concrete Rebid

This project is being rebid to correct work completed Summer 2025 that did not meet expected quality standards. The previously awarded contractor failed to adequately address workmanship deficiencies and site grading challenges and did not pursue resolutions through the formal Request for Information (RFI) process. As a result, corrective action is necessary to ensure the project meets institutional expectations for quality, durability, and functionality.

The scope of this renovation focuses on the full removal and replacement of all existing concrete pavement to correct existing grading deficiencies and improve overall drainage performance. In addition, the project includes the installation of several low-profile protective crash bollards to enhance pedestrian safety and protect building infrastructure. The objective is to provide a safe, durable, and visually appealing exterior environment that better supports the needs of students, faculty, staff, and visitors gathering and circulating around the AJN Center.

This project aligns with WCTC's strategic initiative to attract and retain students. Since its conversion from a gymnasium to a conference center in 2019, the AJN Center has experienced a notable increase in utilization and has become a key venue for both internal and external events that highlight the college's role in regional economic development.

The proposed improvements will address operational deficiencies and the growing need for enhanced pre-function and support spaces, which are critical to improving circulation, accessibility, and overall user experience. These enhancements will support the continued expansion of event programming and help ensure a high-quality, seamless experience for all attendees.

Funding will be supported through FY26 infrastructure borrowing, with approximately \$49,000 withheld from the previous contract, and any balance funded by reallocating savings from other capital projects that were completed under budget.



MEMORANDUM

TO: WCTC District Board of Trustees
FROM: Richard Haen, Director-District Facilities
DATE: June 9, 2026
SUBJECT: Bid Approval, S Building Exterior Concrete Rebid

We are seeking bid approval to proceed with corrective improvements to address site and construction concerns identified following work completed in Summer 2025. The revised scope includes the full removal and replacement of existing concrete pavement to correct grading and drainage issues, along with the installation of low-profile crash bollards to enhance pedestrian safety and protect adjacent building infrastructure. These improvements will help ensure a safe, functional, and visually appealing exterior environment for AJN Center users.

Key information regarding this project:

- Work is expected to start June 29, 2026, and be completed by July 16, 2026.
- Funding will be provided through FY26 infrastructure borrowing, with additional funding coming from project re-allocations from other capital projects that were completed under budget.

WCTC received two bids for the project:

	Base Bid	Alternates
• PLM Paving and Concrete	\$49,267	\$18,357
• Wil-surge Electric, Inc.	\$73,115	\$25,800

Project cost breakdown for the project:

• PLM Paving and Concrete	\$67,624
• Contingency (10%)	\$7,000
• <u>Professional Services (12%)</u>	<u>\$8,000</u>
Total:	\$82,624

Action Requested: We request the WCTC District Board of Trustees to award the S Building Exterior Renovation rework project to the lowest responsible bidder PLM Paving and Concrete, with a total construction cost of \$82,624.



MEMORANDUM

TO: WCTC District Board of Trustees
FROM: Richard Haen, Director-District Facilities
DATE: June 9, 2026
SUBJECT: Project Approval, Fire Training Grounds Concrete Project

Requesting Board approval for a project to support the installation of a second four-story modular burn building on the existing fire training grounds at the main campus. This project is intended to enhance the realism and effectiveness of firefighter training without expanding current programs or increasing operational intensity.

The project includes site preparation to support the installation of a new four-story modular container burn building, including concrete foundations and equipment pads, trench drains, and relocation of one light pole. The structure will simulate multi-story, apartment-style firefighting scenarios, allowing for more advanced and diverse hands-on training while reducing wear on the existing burn building.

The fire training grounds are already actively used for controlled training exercises conducted by certified instructors, typically between 7:00 AM and 9:00 PM, with occasional Saturday sessions. The new structure will be integrated within the existing training area to maintain safe circulation and efficient operations.

This addition is not expected to impact surrounding properties, as it will not increase traffic, noise, or overall site usage beyond current levels. The project will strengthen WCTC's ability to prepare firefighters for real-world conditions while preserving the functionality of existing facilities.

Funding will be supported through FY26 Capital Equipment Borrowing.



MEMORANDUM

TO: WCTC District Board of Trustees
FROM: Richard Haen, Director-District Facilities
DATE: June 9, 2026
SUBJECT: Bid Approval, Fire Training Grounds Concrete Project

Requesting bid approval for a project to support the installation of a second four-story modular burn building on the existing fire training grounds at the main campus. The project includes site preparation such as concrete foundations and equipment pads, trench drains, and relocation of one light pole to accommodate the new structure. This addition will simulate multi-story, apartment-style firefighting scenarios, enhancing the realism and effectiveness of training while reducing wear on the existing burn building, without expanding current programs or increasing operational intensity.

Key information regarding this project:

- This project is requested to support the installation of a new four-story modular burn building.
- Work is expected to start June 29, 2026, and be completed by August 28, 2026.
- Funding will be supported through FY26 Capital Equipment borrowing.

WCTC received three bids for the project:

- | | |
|-----------------------------|-----------|
| • Selzer-Ornst Construction | \$246,856 |
| • PLM Paving and Concrete | \$464,840 |
| • Wil-surge Electric, Inc. | \$231,435 |

Project cost breakdown for the project:

- | | |
|--------------------------------------|-----------------|
| • Wil-surge Electric, Inc. | \$231,435 |
| • Contingency (20%) | \$46,000 |
| • <u>Professional Services (15%)</u> | <u>\$35,000</u> |
| Total: | \$312,435 |

Action Requested: We request the WCTC District Board of Trustees to award the Fire Training Grounds Concrete project to the lowest responsible bidder Wil-surge Electric, Inc., with a total construction cost of \$312,435.



MEMORANDUM

TO: WCTC District Board of Trustees
FROM: Richard Haen, Director-District Facilities
DATE: June 9, 2026
SUBJECT: Bid Approval, Waukesha Parking Lot Resurfacing Project

Requesting bid approval to resurface and restore the existing parking lot at the Waukesha Campus. During the Summer 2025, the campus completed a major infrastructure project that included replacement of the underground sanitary sewer mains, targeted storm sewer repairs, and the replacement and relocation of light and camera poles along with associated underground conduit. Areas of disturbed asphalt were temporarily patched to accommodate anticipated settling and are now ready for final surface restoration.

Key information regarding this project:

- Work is expected to start July 1, 2026, and be completed by August 7, 2026.
- Funding will be supported through FY27 capital borrowing.

WCTC received four bids for the project:

	Base Bid	Alternates
• Poblocki Paving Corp.	\$141,788	\$16,078
• PLM Paving and Concrete	\$142,570	\$15,568
• Creative Constructors	\$166,000	\$16,200
• Payne and Dolan, Inc.	\$149,959	\$14,739

Project cost breakdown for the project:

• Poblocki Paving Corp.	\$157,866
• Contingency (10%)	\$ 16,000
• <u>Professional Services (10%)</u>	\$ <u>16,000</u>
Total:	\$189,866

Action Requested: We request the WCTC District Board of Trustees to award the Waukesha Parking Lot Resurfacing project to the lowest responsible bidder, Poblocki Paving Corp., with a total construction cost of \$189,866.



MEMORANDUM

TO: WCTC District Board of Trustees
FROM: Richard Haen, Director-District Facilities
DATE: June 9, 2026
SUBJECT: Bid Approval, Mechanical Infrastructure Phase 2 Project

Requesting bid approval for the installation of high-efficiency boilers, chillers, pumps, valves, variable frequency drives, piping, and electrical transformers at two campus locations to serve the remaining six buildings. This project will complete decentralization of the central heating and cooling plant, improving system reliability, efficiency, and redundancy. Major equipment including boilers, chillers, and transformers, has been procured by WCTC through cooperative purchasing contracts. Estimated energy savings are approximately \$100,000 annually, with an additional projected \$209,000 incentive from Focus on Energy.

Key information regarding this project:

- Upon completion, each building will operate independently, enhancing system reliability and flexibility.
- All underground piping interconnections will be eliminated, reducing maintenance risks and future failure points.
- Construction is scheduled to begin July 1, 2026, with substantial completion anticipated by October 31, 2027.
- Funding will be supported through Capital Reserves, with \$5 million allocated in FY27 and the remaining balance allocated in FY28.

WCTC received two bids for the project:

	Base Bid	Alternates
• Wil-surge Electric, Inc.	\$5,745,115	\$ 95,350
• Catalyst Construction	\$6,150,000	\$142,296

Project cost breakdown for the project:

• Wil-surge Electric, Inc.	\$5,840,465
• Contingency (8.5%)	\$500,000
• <u>Professional Services (6.9%)</u>	<u>\$403,000</u>
Total:	\$6,743,465

Action Requested: We request the WCTC District Board of Trustees to award the Mechanical Infrastructure Phase 2 Project to the lowest responsible bidder Wil-surge Electric, Inc., with a total construction cost of \$6,743,465.



MEMORANDUM

TO: WCTC District Board of Trustees
FROM: Richard Haen, Director-District Facilities
DATE: June 9, 2026
SUBJECT: Project Approval, H Building Nursing Renovation Project

The proposed renovation of approximately 11,448 square feet of nursing and related instructional space is essential to addressing outdated facilities and supporting continued program demand. Approximately half of the existing nursing space has not undergone a major renovation since its original construction in 1978, limiting its ability to support current teaching methods, technology, and student needs.

Significant space constraints exist today, with nursing serving approximately 200 students in just over 2,200 square feet, and additional programs such as Sterile Processing and Phlebotomy maintaining waitlists due to limited capacity. This imbalance restricts enrollment growth and access to high-demand healthcare programs.

The renovation will enhance the student experience across Nursing, Sterile Processing, Phlebotomy, and Surgical Technology by creating modern, flexible learning environments that better reflect real-world clinical settings. Updated labs and simulation spaces will improve instructional quality, safety, and workforce readiness.

The project also includes relocating School of Health offices to the second floor of H building which will place them near the nursing programs, improving collaboration, accessibility, and overall program cohesion.

This effort represents a strategic opportunity to better utilize existing space by reconfiguring areas and aligning them with program needs. Overall, the renovation addresses aging infrastructure, improves space efficiency, and strengthens the School of Health's ability to deliver high-quality education aligned with workforce demand.

Funding of \$1,500,000 will be supported through FY27 capital borrowing.



MEMORANDUM

TO: WCTC District Board of Trustees
FROM: Richard Haen, Director-District Facilities
DATE: June 9, 2026
SUBJECT: Project Approval, S Building AJN Restroom and Locker Room Renovation Project

The proposed renovation of approximately 3,828 square feet in the S Building consisting of the AJN restrooms and adjacent locker rooms is a necessary next phase in enhancing the functionality and user experience of the Anthony J. Natalizio (AJN) Center and surrounding academic spaces. This project directly builds upon the AJN lobby renovation completed last summer, which transformed approximately 6,200 square feet into a more welcoming, functional, and highly utilized pre-function and gathering space supporting increased campus and community engagement. As usage of the AJN Center continues to grow, it is essential that adjacent support spaces are updated to the same standard.

The existing restrooms are outdated and no longer reflect the quality, accessibility, or expectations of a modern campus facility. In addition, the adjacent locker rooms have not undergone significant renovation since their original construction in 1978. While originally designed to support athletic programs, these spaces now primarily serve academic programs including cosmetology, fire protection, and EMS training. The mismatch between original design intent and current academic use has resulted in inefficiencies, outdated layouts, and an overall diminished user experience for students and staff.

Renovating these spaces will modernize fixtures, improve accessibility and code compliance, and reconfigure layouts to better align with current programmatic needs. Updated locker rooms will support the daily instructional requirements of the programs they now serve, while improved restrooms will enhance the experience for students, faculty, and visitors attending events in the AJN Center.

This project represents a strategic continuation of recent investments in the S Building, ensuring that all supporting spaces align with the upgraded lobby and conference center environment. By modernizing these high-use areas, the College will improve functionality, better support academic programming, and reinforce a cohesive, high-quality campus experience.

Funding of \$1,500,000 will be supported through FY27 capital borrowing.



MEMORANDUM

TO: WCTC District Board of Trustees
FROM: Richard Haen, Director-District Facilities
DATE: June 9, 2026
SUBJECT: Project Approval, Q Building Lower-Level Classroom and Office Renovation Project

The proposed renovation of approximately 7,875 square feet within the Q Building lower-level classrooms and office spaces is a critical next step in completing the facility's transformation into a hub for advanced technology and innovation. These spaces have not undergone significant renovation since the building's original construction and no longer meet the instructional, technological, and collaboration needs of today's programs. As a result, they remain disconnected in both function and quality from the rest of the building, which has recently undergone substantial modernization.

Over the past two years, the Q Building has evolved significantly with targeted investments that have redefined its purpose. The development of the Applied AI Lab introduced approximately 5,000 square feet dedicated to collaboration among students, faculty, and regional businesses working on artificial intelligence solutions, establishing a unique capability within the region. This was followed by an 11,560 square foot second-floor addition, currently underway, that will provide modern classrooms, collaboration spaces, and specialized environments supporting a variety of IT and AI-related programs. Together, these initiatives have shifted the building from its original use to a dynamic center for AI, IT, and interdisciplinary innovation.

Renovating the lower level will complete this transformation by creating a cohesive, modern environment across the entire building. Updated classrooms and office spaces will enhance instructional quality, improve faculty and student experience, and better support current and future program needs. This project will maximize the value of prior investments by fully integrating all levels of the facility into a unified academic environment while further strengthening ongoing and future initiatives in artificial intelligence and emerging technologies.

Funding of \$1.5m will be supported through FY27 capital reserves.