

**Waukesha County Technical College
District Board Meeting Minutes
September 9, 2025 - 5:00 PM
Richard T. Anderson Education Center, C051/057**

Present:

Courtney Bauer, Board Vice Chairperson
Ryan Clark, Secretary/Treasurer
Amanda Busche, Board Member
Michael Cady, Board Member
Barb Dittrich, Board Member
Jamie Stahulak, Board Member

Absent:

Brian Baumgartner, Chairperson
Rob Ewing, Board Member
Stephanie Reisner, Board Member

Also Present:

Richard Barnhouse
Jennifer Hagen

27 guests

REGULAR MEETING

I. Call to Order – Courtney Bauer 5:00 pm

II. Public/Staff Remarks*

A. None

III. Delegates to be Heard

A. Student Leadership Council – Cyril Sablich

- Cyril is the new Student Leadership Council President. He is a Marketing program student. He was treasurer of the Student Government Association (SGA) last year.
- SGA has rebranded itself to become the Student Leadership Council to focus on leadership rather than government.
- Each School at the college has a student representative in SLC this year.
- The next big event SLC is hosting is the Taco 'Bout Cars car show on Friday September 19.

IV. President's Report – Dr. Richard G. Barnhouse

- A. Dr. Barnhouse welcomed everyone to the September WCTC District Board meeting.
- B. Dr. Barnhouse shared that WCTC was invited to join the Northwestern Mutual Data Science Institute. This group leads efforts to drive data science, robotics, and artificial intelligence in our region.
- C. Later in this meeting, Rich Haen will discuss the infrastructure projects on campus. The goal is to set up the institution for the decades to come with updated and efficient infrastructure.
- D. The Applied AI lab started a podcast on campus. Dr. Barnhouse was the first guest. This is another way to get the word out about what we are doing in AI.

- E. Dr. Barnhouse met with Herzing University recently. They are looking to partner with WCTC.
- F. Paul Davis Restoration supports a foundation each year with their annual golf outing. This year, they supported WCTC Foundation with a gift of \$52,000.
- G. Dr. Barnhouse is heading to Eau Claire for the WTCS Board Meeting and President's Association meeting at Chippewa Valley Technical College this week.
- H. Dr. Barnhouse and executives met with UW-Green Bay today to discuss how to partner in areas like artificial intelligence and dual enrollment.
- I. Dr. Barnhouse reports the college has had a great start to the fall semester.

V. Approval of Consent Agenda Items

- A. Minutes dated August 12, 2025
- B. Accounts Payable Summary August 2025
- C. 38.14 Contract Report August 2025
- D. Approval to Hire Report
- E. Approval of International Travel
- F. Board Policies Review: Policy 1.5, Policy 1.6, Policy 1.6A, Policy 1.7

Mr. Clark motioned to approve the Consent Agenda Items, receiving a second from Mr. Stahulak. **Approved, carried unanimously.**

VI. Action Items

- A. Resolution Authorizing the Issuance of \$4,650,000 General Obligation Promissory Notes, Series 2025C, of Waukesha County Area Technical College District, Wisconsin, and Setting the Sale of the Notes – Kristine Golz
 - Ms. Golz reported this is the first of 3 planned issuances.
 - This will fund building improvements including the nursing virtual reality lab, general site improvements, and equipment throughout the college.

Mr. Stahulak motioned to approve the issuance of \$4,650,000 General Obligation Promissory Notes, receiving a second from Mr. Clark. **Approved, carried unanimously.**

- B. Construction Bid Information and Approval – WCTC S Building – AJN Conference Center Exterior Improvements Project
 - Mr. Haen discussed this minor renovation for replacement of deteriorated concrete sidewalks, removal of existing steel portico, and creation of designated drop-off lane.
 - The objective is to create a more welcoming and functional environment where students, visitors, and staff can gather and socialize before and after events in the AJN.

Ms. Busche motioned to award the S Building Exterior Renovation project to Bear Construction, receiving a second from Mr. Clark. **Approved, carried unanimously.**

- C. Bid Information and Approval – Painting Services Contract – Rich Haen
 - The college recently issued a request for proposals for interior and exterior painting services for 830,000 gross square feet.
 - The scope of this work includes painting metal window and door frames, refinishing wooden doors, and drywall repair and replacement.

- Service contracts like this are typically awarded for a period of 5 years with two optional 1-year extensions.

Dr. Clark motioned to approve awarding a service contract to Independence Painting LLC, receiving a second from Ms. Busche. **Approved, carried unanimously**

VII. Presentation/Discussion

A. Infrastructure Project and Status Updates – Rich Haen

- Mr. Haen presented on the nature and status of the Infrastructure Project.
- Mr. Haen reviewed the 2.5 miles of piping for cooling and heating for each of the buildings on the Pewaukee campus. Since 2014 there have been multiple breaks in the pipes.
- The objective was to create a standalone heating and cooling system with redundancy to avoid shutting down a building.
- It was decided to install high efficiency chillers and boilers for each building. These can adjust to meet the demand to meet the load for what is needed in each building.
- Expected estimate of \$90,000 - \$100,000 savings per year on energy use.
- By November 2025, building A, B, G, Q, W, L and C building atrium will have standalone heating and chillers.
- Next steps are to do S and H with equipment in S. After that, will begin on I, K, E, and C with substantial completion by November 2027.
- Mr. Haen discussed the loop distribution system for electrical to create redundancy in electrical services.
- Mr. Haen shared the status of the replacement rooftop units at the Waukesha Campus.

VIII. Mr. Ryan Clark motioned to convene into Closed Session pursuant to Section §19.85(1) (g) Wisconsin State Statute at 5:46 pm:

- Ms. Busche seconded the motion
- Unanimous roll call vote**
- Discussion was held to Confer With Legal Counsel Who is Rendering Legal Advice Regarding Strategy to be Adopted by WCTC With Respect to Litigation in Which it is or is Likely to Become Involved.
- Mr. Clark motioned to reconvene in open session, receiving a second from Ms. Busche.
- Unanimous roll call vote**
- The open meeting reconvened at 6:12 pm.

IX. Adjournment – Courtney Bauer

- Ms. Dittrich motioned to adjourn the meeting, receiving a second from Mr. Stahulak. Meeting adjourned at 6:13 pm.

Respectfully Submitted by
Jennifer Hagen
Sr. Executive Assistant to the Board

Signed: 
Ryan Clark, Board Secretary/Treasurer