

**Waukesha County Technical College
District Board Meeting Minutes
August 12, 2025 - 5:00 PM
Richard T. Anderson Education Center, C051/057**

Present:

Brian Baumgartner, Chairperson
Ryan Clark, Secretary/Treasurer
Amanda Busche, Board Member
Michael Cady, Board Member
Barb Dittrich, Board Member
Rob Ewing, Board Member
Stephanie Reisner, Board Member
Jamie Stahulak, Board Member (virtual)

Absent:

Courtney Bauer, Board Vice Chairperson

Also Present:

Richard Barnhouse
Jennifer Hagen

18 guests

REGULAR MEETING

I. Call to Order – Brian Baumgartner 5:00 pm

II. Public/Staff Remarks*

A. None

III. President's Report – Dr. Richard G. Barnhouse

- A. Dr. Barnhouse welcomed everyone to the August WCTC District Board meeting.
- B. Dr. Barnhouse discussed infrastructure projects the college will undertake. The first phase is near completion. The second phase will begin soon, earlier than originally anticipated. These are large dollar projects but will set up the college for many decades of solid infrastructure.
- C. The Renaming Committee has kicked off to begin discussion on the change of the name of the college.
- D. In the last month, WCTC hosted a K-12 symposium on AI and a WTCS colleges symposium on AI.
- E. The college is working with gener8tor to bring international expertise into the Applied AI Lab.
- F. Dr. Barnhouse attended the Mayor of Waukesha breakfast last week. The topic was Long Range Planning in the School District of Waukesha with Superintendent Dr. Jim Sebert.
- G. Phyllis King was awarded Corporate Volunteer of the Year award by the Milwaukee BizTimes.
- H. WCTC is meeting with UW-Green Bay and UW-Parkside to discuss collaboration.
- I. Dr. Barnhouse will be hosting Representative Robyn Vining on campus for a tour on Friday.

IV. Approval of Consent Agenda Items

- A. Minutes dated July 14, 2025 (Annual Organizational and Regular Board Meeting)

- B. Accounts Payable Summary July 2025
- C. 38.14 Contract Report July 2025
- D. Approval to Hire Report
- E. Approval of International Travel Report
- F. Board Policies Review: Policy 1.1, Policy 1.2, Policy 1.3, Policy 1.4

Mr. Ewing motioned to approve the Consent Agenda Items, receiving a second from Mr. Clark.
Approved, carried unanimously.

V. Action Items

- A. Approval of H Building H220 Virtual Reality Lab project – Rich Haen
 - Mr. Haen reviewed the remodeling project to establish a modern learning environment for high quality virtual reality training.
 - The approximate cost is \$250,000 for remodel for about 1,000 square feet.
 - This project is partially funded through a recently awarded grant.

Mr. Stahulak motioned to approve the H Building H220 Virtual Reality Lab project, receiving a second from Dr. Cady. **Approved, carried unanimously.**

VI. Presentation/Discussion

- A. AI Initiatives Update – Sarah Buszka, Phyllis King, Alli Jerger
 - There are 56 students enrolled in the Fall in new AI academic programs.
 - AI Implementation Specialist Advanced Technical Certificate will be launched in Fall 2026, pending WTCS Board approval
 - AI students at WCTC are trending older, are working adults looking to upskill, and taking night classes.
 - Sarah discussed partnership with gener8tor and future endeavors for the Applied AI Lab.
 - Phyllis discussed the Wisconsin Collegiate AI Collaborative consisting of the Medical College of Wisconsin, MSOE, Marquette University, UW-Milwaukee, and WCTC.
 - Phyllis discussed the AI Fellows Program to include co-teaching and instruction, mentor students, and assist in Applied AI Lab Development.

VII. Mr. Ryan Clark motioned to convene into Closed Session pursuant to Section §19.85(1) (g) Wisconsin State Statute at 5:50 pm:

- A. Mr. Ewing seconded the motion
- B. **Unanimous roll call vote**
- C. Discussion was held to Confer With Legal Counsel Who is Rendering Legal Advice Regarding Strategy to be Adopted by WCTC With Respect to Litigation in Which it is or is Likely to Become Involved.
- D. Mr. Clark motioned to reconvene in open session, receiving a second from Dr. Cady.
- E. **Unanimous roll call vote**
- F. The open meeting reconvened at 7:43 pm.

VIII. Adjournment – Brian Baumgartner

- A. Ms. Reisner motioned to adjourn the meeting, receiving a second from Mr. Ewing.
Meeting adjourned at 7:43 pm.

Respectfully Submitted by
Jennifer Hagen
Sr. Executive Assistant to the Board

Signed: 
Ryan Clark, Board Secretary/Treasurer