



WCTC District Board Regular Meeting

Monday, July 14, 2025
Waukesha County Technical College
Richard T. Anderson Education Center (RTA), C051/C057

UPCOMING MEETINGS

Regular Board Meeting	Tuesday, August 12, 2025	5:00 pm	RTA, C051/C057
Regular Board Meeting	Tuesday, September 9, 2025	5:00 pm	RTA, C051/C057
Regular Board Meeting	Tuesday October 14, 2025	5:00 pm	RTA, C051/C057

The modern comprehensive regional college
that ignites people to thrive in a changing world.



WAUKESHA
COUNTY TECHNICAL
COLLEGE

Hands-on
Higher Ed

**Waukesha County Area Technical College
Regular District Board Meeting
Immediately Following the Annual Organizational Meeting at 5:00 p.m.
July 14, 2025
Richard T. Anderson Education Center, C051/057**

AGENDA

I. Call to Order – Board Chairperson

II. Public/Staff Remarks*

III. President's Report – Dr. Richard G. Barnhouse

IV. Approval of Consent Agenda Items

- 4-6 A. Minutes Dated June 10, 2025
- 7-9 B. Accounts Payable Summaries June 2025
- 10-11 C. 38.14 Contract Report June 2025
- 12 D. Hire Report
- 13 E. Approval of International Travel

V. Action Items

- 14-16 A. Reimbursement Resolution – Kristine Golz

VI. Presentation/Discussion

- A. Process Review: Facilities and Finance – Kristine Golz and Rich Haen
- B. Update on WCTC District Board Policies – Laura Krohn
- C. H Building H220 Virtual Reality Nursing Lab project – Rich Haen

VII. Board Self-Evaluation

VIII. A Motion Shall Be Made Pursuant to Sec. 19.85 (1)(c) Wisconsin Statutes to Convene into Closed Session to Discuss:

- A. Employee Compensation

The Board may reconvene in open session to take action regarding employee compensation.

IX. Adjournment – Board Chairperson



Dr. Richard G. Barnhouse, President

*** Board Meeting Rules of Conduct**

District Board meetings are to be conducted in accordance with the published agenda. Public remarks are allowed but must be made during the “public/staff remarks” section of the agenda and are limited to three (3) minutes per person and fifteen (15) minutes in total. This is not a public hearing. Persons who wish to address the district Board may make a statement as long as it pertains to a specific current agenda item. The District Board Chairperson may or may not respond to statements made.

Public/Staff Remarks Procedure:

1. Public Comments must pertain to a current agenda item.
2. Comment request forms must be completed and submitted to the District Board Executive Assistant prior to the meeting.
3. The Board Chairperson will ask the requesting speaker to come forward to present their comments to the District Board.
4. Speakers must adhere to the three (3) minute limit per individual.
5. Total time allotted for all public remarks shall not exceed fifteen (15) minutes.
6. The Board Chairperson reserves the right to stop unprofessional discussion or discussion targeted toward a specific individual.

Unless requested by the Board Chairperson from the audience regarding a specific agenda topic, public comments or dialogue are not allowed during other portions of the board meeting and/or discussion. Interruptions or disruptive behavior may result in security being notified. Public comments or communications may also be directed to the Board through the President’s office in Room C211.

Attention Individuals with Disabilities:

Every reasonable effort will be made for special accommodations for individuals with disabilities for public board meetings. Please contact the District Board Executive Assistant at 262/691-5211 at least 72 hours prior to the meeting if you require special accommodations.

**Waukesha County Area Technical College
District Board Meeting Minutes
June 10, 2025 – 5:00 PM
Richard T. Anderson Education Center, C051/057**

Present:

Brian Baumgartner, Board Chairperson
Courtney Bauer, Vice Chairperson
Ryan Clark, Secretary/Treasurer
Jim Zaiser, Board Member
Mike Cady, Board Member
Rob Ewing, Board Member
Jamie Stahulak, Board Member
Stephanie Reisner, Board Member (virtual)

Absent:

Jamie Stahulak, Board Member

Also Present:

Richard Barnhouse
Jennifer Hagen

19 Guests

I. Call to Order – Brian Baumgartner 5:00 p.m.

A. Pledge of Allegiance

II. Public/Staff Remarks

A. None

III. President's Report – Dr. Richard G. Barnhouse

- Dr. Barnhouse welcomed everyone to the WCTC District Board June meeting.
- Thanks to everyone who participated in Commencement, including the Dual Enrollment Ceremony, and the High School, ESL, and IET completion ceremony.
- Dr. Barnhouse shared discussion the President's Association meeting had regarding the District Board Association. Some of the WTCS colleges may end their membership in this organization. At the Annual Organizational Meeting next month, this Board will discuss whether to participate in committee work with the DBA.
- Dr. Barnhouse recognized Chancellor Mone as he retires from the University of Wisconsin – Milwaukee.
- Dr. Barnhouse is serving as consultant on doctoral program development with Carroll University.
- Dr. Barnhouse has been working with Collegis and discussing how implement AI in smaller colleges who have not started working with AI yet.
- Dr. Barnhouse was at a CEO Roundtable this morning sponsored by the Milwaukee Business Journal. Discussion included how to support the local economy including transportation and housing needs.
- Ribbon Cutting for the UWM Center at WCTC is scheduled for Friday June 20.
- Dr. Barnhouse discussed the proposed changes to Financial Aid in the Reconciliation Bill. Previously, a student was considered full time at 12 credit hours and the proposal in the bill is to change that to 15 credit hours. Part-time was 6 credit hours and is now proposed for 7.5 credit hours. WCTC has a large number of part-time

students, and this will have a significant impact. Also included in the bill is a provision to make higher education institutions responsible for any defaulted loans instead of the student.

- Dr. Barnhouse reminded the Board that the July meeting will take place on a Monday, per state statute. The meeting is scheduled for July 14.
- Dr. Barnhouse recognized Jim Zaiser, who is leaving the WCTC District Board after 3 years of service.

IV. Approval of Consent Agenda Items

- A. Minutes dated May 8, 2025 (Regular Board Meetings)
- B. Accounts Payable Summaries for May 2025
- C. 38.14 Contract Report for May 2025
- D. Hire Report
- E. Approval of Continuation of 38.14 Contract Pricing Rates for FY26
- F. TCS 10.07 Admissions Special Circumstances Approval

Mr. Clark motioned to approve the Consent Agenda Items; receiving a second from Ms. Bauer.
Approved; carried unanimously.

V. Action Items

A. Establish Projected 2025/26 Reserves – Kristine Golz

- Ms. Golz reported that WCTC is legally required to report reserves. She then reviewed the 2025/26 projected reserves and recommended approval of the resolution.

Ms. Bauer motioned to approve the Resolution Establishing Projected 2025/26 Reserves; receiving a second from Mr. Clark. **Approved; carried unanimously.**

B. WCTC Board Adoption of 2025/26 Budget – Kristine Golz

- Ms. Golz asked if there were any questions regarding the 2025/26 budget. She then recommended approval of the resolution.

Mr. Ewing motioned to approve the Resolution to Adopt the 2025/26 Budget. Dr. Cady seconded the motion. **Approved; carried unanimously.**

C. Construction Bid Information and Approval, Waukesha Campus – Site Improvements – Rich Haen

- Mr. Haen gave an overview of the site improvements at the Waukesha campus, including replacement of sewer lateral, installation of secondary sewer lateral, replacement and installation of ten new light poles and four security poles equipped with surveillance cameras, and the installation of conduit pathway extending to the monument sign long East Broadway.
- Mr. Haen then discussed the bids for this project. He then recommended awarding the bid to Wil-Surge Electric.

Mr. Zaiser motioned to award the bid to Wil-Surge Electric with a total project cost of \$1,031,450; receiving a second from Mr. Ewing. **Approved; carried unanimously.**

VI. Presentation/Discussion

A. Annual Information Technology Report – Shannon Ford

- Mr. Ford reviewed the Information Technology Report touching on the objectives, training and protection requirements necessary to ensure security and confidentiality for the College and adherence to the Gramm-Leach-Bliley Act (GLBA).

B. Report from Nominating Committee for 2025/26 WCTC Board Officers – Ryan Clark

- Mr. Clark reported that the following nominations were received:
 - Brian Baumgartner, Chairperson
 - Ryan Clark, Vice Chairperson
 - Courtney Bauer, Vice Chairperson
 - Ryan Clark, Secretary/Treasurer
 - Courtney Bauer, Secretary/Treasurer

The current slate will be up for vote at the July 14 WCTC District Board meeting.

V. Mr. Clark motioned to convene into Closed Session pursuant to Section §19.85(1) (c) of the Wisconsin State Statutes at 5:39 pm:

A. Mr. Zaiser seconded the motion.

B. **Unanimous roll call vote**

C. Discussions were held regarding:

- WCTC President's Evaluation

D. Mr. Clark motioned to reconvene in open session; receiving a second from Dr. Cady.

E. **Unanimous roll call vote**

F. The open meeting reconvened at 7:29 pm

G. Mr. Clark motioned to accept the WCTC President's Evaluation and Terms as presented; receiving a second from Ms. Reisner. **Approved; carried unanimously.**

VII. Adjournment – Brian Baumgartner

- Dr. Cady motioned to adjourn the meeting, receiving a second from Mr. Clark. Meeting adjourned at 7:29 p.m.

Respectfully Submitted by
Jennifer Hagen
Sr. Executive Assistant to the Board

Signed: _____
Ryan Clark, Secretary/Treasurer

Check Register Report

Accounts Payable account code "WA". Dated 6/30/25 Database instance PROD-Native

Number	Date	Payee	Amount
C0803242	6/19/2025	10-33 Vehicle Services LLC	\$ 6,333.64
C0803040	6/10/2025	ABM Industries Inc	\$ 61,437.02
C0803323	6/26/2025	ABM Industries Inc	\$ 61,437.02
!0040806	6/19/2025	Aladdin Food Management Services LLC	\$ 5,263.69
!0040833	6/24/2025	Alertus Technologies	\$ 10,130.00
C0802968	6/5/2025	Arrowhead High School	\$ 22,039.73
!0040671	6/5/2025	Blackhawk Technical College	\$ 11,352.38
C0802972	6/5/2025	Burmax	\$ 27,891.41
!0040700	6/10/2025	Capital Data Inc	\$ 8,846.86
!0040701	6/10/2025	CDW-G Computer Discount Warehouse	\$ 20,210.46
!0040672	6/5/2025	CDW-G Computer Discount Warehouse	\$ 18,237.40
!0040739	6/12/2025	CDW-G Computer Discount Warehouse	\$ 14,754.30
C0803327	6/26/2025	D & H Distributing	\$ 7,124.29
C0803328	6/26/2025	Deere & Company	\$ 12,815.11
C0803288	6/24/2025	Deere & Company	\$ 7,773.13
!0040675	6/5/2025	Dell Marketing L P	\$ 379,735.04
!0040740	6/12/2025	Duet Resource Group	\$ 37,248.10
!0040880	6/26/2025	Duet Resource Group	\$ 18,191.02
!0040837	6/24/2025	Duet Resource Group	\$ 17,129.33
C0802979	6/5/2025	East Troy High School	\$ 27,924.05
C0803329	6/26/2025	Embassy Consulting Services	\$ 6,120.00
!0040838	6/24/2025	Emmons Business Interiors	\$ 9,890.65
C0802981	6/5/2025	Fairchild Equipment Inc	\$ 6,431.86
!0040779	6/17/2025	Field Training Solutions	\$ 6,000.00
!0040881	6/26/2025	Franklin Covey	\$ 11,200.00
!0040744	6/12/2025	Gannett Wisconsin LocalIQ	\$ 20,716.98
!0040677	6/5/2025	Gardner Builders Milwaukee LLC	\$ 391,221.43
C0803251	6/19/2025	GB Lead Services LLC	\$ 10,829.00
C0802985	6/5/2025	Hamilton School District	\$ 15,888.30
!0040681	6/5/2025	Henry Schein Inc	\$ 712,427.25
!0040840	6/24/2025	Henry Schein Inc	\$ 36,997.85
!0040746	6/12/2025	Henry Schein Inc	\$ 20,168.83
!0040841	6/24/2025	Hu Friedy Mfg Co LLC	\$ 20,577.43
!0040748	6/12/2025	Imperial Dade	\$ 10,015.33
C0803116	6/12/2025	Independence Painting LLC	\$ 19,245.03
C0803180	6/17/2025	Jefferson Fire & Safety Inc	\$ 5,405.11
!0040707	6/10/2025	Kessenichs Ltd	\$ 11,778.46
C0803049	6/10/2025	Level Up Construction Inc	\$ 39,900.00
!0040751	6/12/2025	Madison National Life Insurance Co	\$ 9,155.41
C0802931	6/3/2025	Marianna Industries	\$ 14,557.07
C0802992	6/5/2025	Menomonee Falls School District	\$ 23,113.88
C0803254	6/19/2025	MSC Industrial Supply	\$ 9,936.49
C0803053	6/10/2025	New Berlin School District	\$ 17,927.37
C0802996	6/5/2025	Oconomowoc Area School District	\$ 26,673.48
C0802998	6/5/2025	One Two Tree Lawn and Snow	\$ 7,500.00
!0040646	6/3/2025	Oshkosh Fire and Police Equipment	\$ 17,850.00

Check Register Report

Accounts Payable account code "WA". Dated 6/30/25 Database instance PROD-Native

Number	Date	Payee	Amount
!0040813	6/19/2025	PFM Asset Management LLC	\$ 6,311.72
C0803128	6/12/2025	Pivot Point International Inc	\$ 45,918.18
C0803335	6/26/2025	Pomps Tire Service	\$ 26,258.24
!0040815	6/19/2025	Quarles & Brady LLP	\$ 28,122.00
!0040684	6/5/2025	Quarles & Brady LLP	\$ 24,335.00
C0803337	6/26/2025	Robert W Baird & Company Inc	\$ 13,150.00
C0803056	6/10/2025	School District of Waukesha	\$ 83,191.94
C0803292	6/24/2025	Schunk Intec Inc	\$ 18,227.91
C0803338	6/26/2025	Schunk Intec Inc	\$ 15,160.72
!0040906	6/30/2025	Schunk Intec Inc	\$ 7,083.18
!0040790	6/17/2025	Simons Electrical Systems	\$ 27,829.67
!0040817	6/19/2025	Simons Electrical Systems	\$ 13,340.00
!0040650	6/3/2025	Simons Electrical Systems	\$ 7,178.63
!0040886	6/26/2025	Staff Electric Company Inc	\$ 43,648.53
!0040908	6/30/2025	Staff Electric Company Inc	\$ 7,644.69
!0040651	6/3/2025	Statz Restoration & Engineering Co	\$ 23,100.00
C0803182	6/17/2025	Summerfest	\$ 10,000.00
!0040755	6/12/2025	Symetra Life Insurance Company	\$ 24,793.80
C0803134	6/12/2025	Trane Company	\$ 469,028.16
C0803136	6/12/2025	United Mailing Services	\$ 6,969.98
C0803008	6/5/2025	Vicon Industries INC.	\$ 24,295.05
C0802938	6/3/2025	Village of Pewaukee	\$ 12,507.03
C0803061	6/10/2025	Village of Pewaukee	\$ 25,281.68
C0802939	6/3/2025	Virage Simulation Inc	\$ 14,850.00
C0803185	6/17/2025	WE Energies	\$ 6,110.60
C0803009	6/5/2025	WE Energies	\$ 67,236.20
!0040911	6/30/2025	Weatherproofing Technologies Inc	\$ 93,052.28
!0040655	6/3/2025	Weatherproofing Technologies Inc	\$ 10,030.77
C0803140	6/12/2025	West Coast Beauty	\$ 16,182.81
C0803143	6/12/2025	Wil-Surge Electric	\$ 600,000.00
C0803293	6/24/2025	Wil-Surge Electric	\$ 300,000.00
C0803065	6/10/2025	Wil-Surge Electric	\$ 252,510.00
C0803343	6/26/2025	Wil-Surge Electric	\$ 53,849.14
C0803010	6/5/2025	Wisconsin Lutheran High School	\$ 6,703.65
C0803067	6/10/2025	Zimmerman Design Group	\$ 27,630.52

81	Payments TOTAL:	\$ 4,668,933.27
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ACCOUNTS PAYABLE SUMMARY

June 2025

**To the Secretary/Treasurer of the Waukesha County Area
Technical College District Board:**

**The Chief Financial Officer - Finance submits for approval the attached
claims for payment, which include payroll deductions, of \$4,668,933.27.**

**The Waukesha County Area Technical College
District Board and President have examined these claims
and approve their payment this 14th day of July, 2025**

Chair

Secretary/Treasurer

President

**WAUKESHA COUNTY TECHNICAL COLLEGE
CORPORATE TRAINING CENTER
CONTRACT APPROVAL REPORT
JUNE, 2025**

Year	#	Customer	Start Date	Type	Service Description	Number of Participants	Total Revenue	Est. Direct Cost	Informational		
									Variance (1)	Est. Full Cost	Variance (2)
In-State Contracts											
2025	8153	Waukesha Cnty Dept of Health & Human Svs	7/1/2024	I	Adult Basic Education	473	50,000	49,998	2	63,652	(13,652)
2025	8292	Froedtert Health	1/1/2025	I	Froedtert Hazmat - New Berlin	29	5,686	2,930	2,756	3,730	1,956
2025	8293	Froedtert Health	1/1/2025	I	Froedtert Hazmat - Oak Creek	27	6,132	3,387	2,745	4,312	1,820
2025	8294	Froedtert Health	1/1/2025	I	Froedtert Hazmat - Pewaukee	20	4,763	2,198	2,565	2,798	1,965
2025	8295	Froedtert Health	1/1/2025	I	Froedtert Hazmat - West Bend	48	11,365	6,043	5,322	7,693	3,672
2025	8356	Prolec - GE Waukesha Inc.	5/7/2025	I	Foundational Leadership Froedtert Hazmat - Menomonee Falls	15	6,466	2,780	3,686	2,801	3,665
2025	8290	Froedtert Health	1/1/2025	I	Falls	80	14,215	7,325	6,890	9,325	4,890
2025	8291	Froedtert Health	1/1/2025	I	Froedtert Hazmat - Mequon	3	3,078	2,015	1,063	2,565	513
2025	8354	QuadGraphics	5/16/2025	I	Firearms Training	7	400	211	189	284	116
2025	8289	Froedtert Health	1/1/2025	I	Froedtert Hazmat - Manitowoc	48	9,964	5,585	4,379	7,110	2,854
2025	8352	Steinig Tal Kennel	4/22/2025	I	K9 Certification	26	1,300	1	1,299	1	1,299
2025	8358	Waukesha State Bank	5/29/2025	T	AI for Productivity	N/A	968	320	648	407	561
2025	8360	Trace A Matic	4/17/2025	I	GD&T	15	3,207	1,338	1,869	1,389	1,818
2025	8361	CESA 1	6/3/2025	T	AI for Productivity	N/A	727	240	487	306	421
2026	9085	Prolec - GE Waukesha Inc.	6/9/2025	I	Train the Trainer	15	3,909	1,491	2,418	1,860	2,049
2026	9087	Sky High Marketing	6/5/2025	I	AI Strategy Development	11	3,120	560	2,560	710	2,410
2026	9093	Prolec - GE Waukesha Inc.	6/11/2025	T	Bootcamp	N/A	9,628	2,928	6,700	3,921	5,707

									Informational		
			Start					Est.			
Year	#	Customer	Date	Type	Service Description	Number of Participants	Total Revenue	Direct Cost	Variance (1)	Est. Full Cost	Variance (2)
Center for Early College Opportunities (High School Transcribed Credit)											
CTC collaborates with the Center for Early College Opportunities providing 38.14 contracts for High School Transcribed Credit (HSTC)											
2026	9027	Wauwatosa School District	5/21/2025	I	Wauwatosa Nursing Assistant	9	7500	5386	2114	5630	1870
2026	9037	New Berlin Public Schools	6/9/2025	I	New Berlin Nursing Assistant	10	7750	5536	2214	5630	2120
2026	9059	Kettle Moraine School District	5/20/2025	I	Kettle Moraine Nursing Assistant	10	7500	5286	2214	5948	1552
ALL CONTRACTS							157,678	105,558	52,120	130,072	27,606

N/A* denotes technical assistance contract. These are non-instructional activities provided to a company, no enrollment #s are available.

						Number of Participants	Total Revenue	Est. Direct Cost	Variance (1)	Est. Full Cost	Variance (2)
CTC 38.24 PROFESSIONAL DEVELOPMENT WORKSHOPS											
61 Workshops Completed 4/1/25 through 6/30/25						1,060	244,030	171,515	72,515	227,818	16,212

COLUMN DEFINITIONS:

Type of Service: I=Instruction T= Technical Assistance F=Fiscal and Management Service

Total Revenue: Contract Amount (Agreed upon selling price based on Board's pricing structure) + any related revenue from grants.

Estimated Direct Cost: Salary and Benefits plus all Direct Expenses

Estimated Full Cost calculation: [Salary & Benefits + (Salary & Benefits x the appropriate State Indirect Cost Factor)]

Variance: (1) The difference between Total Revenue and Estimated Direct Cost

Variance: (2) The difference between Total Revenue and Estimated Full Cost

Comments: While the college is not required to recover full cost for 38.14 contracts, the WTCS mandates that the Board be made aware of contracts where estimated full cost is not recovered.

Rationale is provided for those contracts. WCTC Adm. Policy FIN-550 reflects that transcribed credit 38.14 contracts *will not* provide for full cost recovery.



MEMORANDUM

TO: WCTC District Board of Trustees
FROM: Michelle Skinder, Vice President of Human Resources and Legal Affairs
DATE: July 14, 2025
RE: Approval to Hire Report

The following individuals are recommended for hire based on the Colleges recruitment, hiring and promotion process:

Greggry DeMark

Start Date: 7/1/25
Position: Instructor – Robotics and Automation Systems

Randy Yocum

Start Date: 7/1/25
Position: Instructor – Truck Driving

Suzanne Joneson

Start Date: 8/1/25
Position: Instructor – Biology



MEMORANDUM

TO: WCTC Board of Trustees
FROM: Brad Piazza, Provost and Executive Vice President
DATE: 7/14/25
RE: Education Abroad: Germany

Waukesha County Technical College (WCTC) requests approval to conduct the Tri-National Seminar study abroad.

Tri-National Seminar

The Tri-Country Seminar is a unique international program that has existed for decades. It is a partnership of Käthe Kollwitz Schule in Germany, Southwest and Northwest College in Northern Ireland, and Madison College and Waukesha County Technical College in the United States. This program provides cross-cultural skill building activities through developing multi-national student teams. These teams conduct research on a topic and develop a formal presentation to deliver to the group at the conclusion of the program. Students also have the opportunity to enhance their understanding of the global marketplace by visiting area businesses and organizations in the host country. Students will be required to complete pre-departure assignments, in country reflection and activities, and a post-program assignment to successfully complete the program.

Program: Tri-National Program

Location: Frankfurt and Marburg, Germany

Dates: March 13-March 22, 2026

Eligibility: Minimum 2.5 GPA, maximum of 12 students; School of Business students will be given preference. Must be a current student and enrolled in the Seminar course.

Course: 1 credit education abroad course to prepare students including pre-departure research, in country reflection and post travel assignments/presentations.

Student Cost: \$5,000 (approximate) inclusive of international airfare, some meals, lodging, cultural activities, in-country transportation, tuition fee, and insurance. Participants will cover the cost of the program from personal funds, financial aid, scholarships, and fundraising.

Leaders: Melissa Seamonson - Business Information Technology faculty
Patrick Gerber - Business Information Technology faculty

Leader Cost: Travel costs for the leaders have been incorporated into the student fees.



MEMORANDUM

To: WCTC District Board of Trustees
From: Kristine Golz, VP Finance & Administration/CFO
Date: July 14, 2025
Re: Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing

As WCTC formulates its yearly capital plan, the college carefully examines the suggested project schedules and state restrictions to identify the most suitable funding sources for each project. Since a significant number of WCTC's capital related purchases are funded utilizing tax-exempt General Obligation Promissory Notes, the college must obtain authorization for the debt before initiating purchases or commencing construction related activities, unless the board has passed a resolution enabling the reimbursement of such expenses from future debt proceeds.

The attached resolution outlines WCTC's borrowing plans for fiscal year 2026. By adopting this resolution, WCTC can begin work on the projects when all other approvals have been obtained, borrow for it later, and reimburse these expenditures with the borrowed funds. This allows us to consolidate borrowing activities and save on issuance costs, while also providing additional flexibility when scheduling the timeline of capital project work.

Adoption of this resolution does not commit WCTC to borrowing as outlined. Adjustments can be made during the year if needed. Additionally, this resolution does not change or alter the board and state approval guidelines for capital projects, or the formal authorization and award activities for debt issuance.

Following this memo is the draft of the legal resolution authorizing reimbursement of expenditures from proceeds from fiscal year 2026 debt issuances.

Staff will be available to answer any questions you may have regarding this request.

Action requested: We are seeking approval of the Resolution Declaring Official Intent to Reimburse Expenditures From Proceeds of Borrowing

**RESOLUTION DECLARING OFFICIAL INTENT
TO REIMBURSE EXPENDITURES
FROM PROCEEDS OF BORROWING**

WHEREAS, Waukesha County Area Technical College District, Wisconsin (the "Issuer") plans to undertake building remodeling and improvement projects, movable equipment and technology projects and site work projects as set forth in its FY 2025-26 capital projects budget and summarized below (the "Projects");

<u>Project</u>	<u>Project Cost</u>
Additional Square Footage	\$1,500,000
Movable equipment and technology	6,750,000
Building remodeling and improvement	2,900,000
Site work	350,000

WHEREAS, the Issuer expects to finance the Projects on a long-term basis by issuing tax-exempt bonds or notes (collectively, the "Bonds");

WHEREAS, because the Bonds will not be issued prior to commencement of the Projects, the Issuer must provide interim financing to cover costs of the Projects incurred prior to receipt of the proceeds of the Bonds; and

WHEREAS, the District Board (the "Governing Body") of the Issuer deems it to be necessary, desirable, and in the best interests of the Issuer to advance moneys from its funds on hand on an interim basis to pay the costs of the Projects until the Bonds are issued.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Issuer that:

Section 1. Expenditure of Funds. The Issuer shall make expenditures as needed from its funds on hand to pay the cost of the Projects until proceeds of the Bonds become available.

Section 2. Declaration of Official Intent. The Issuer hereby officially declares its intent under Treas. Reg. Section 1.150-2 to reimburse said expenditures with proceeds of the Bonds, the principal amount of which is not expected to exceed \$11,500,000.

Section 3. Unavailability of Long-Term Funds. No funds for payment of the Projects from sources other than the Bonds are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the Issuer pursuant to its budget or financial policies.

Section 4. Public Availability of Official Intent Resolution. The Resolution shall be made available for public inspection at the office of the Issuer within 30 days after its approval in compliance with applicable State law governing the availability of records of official acts including Subchapter II of Chapter 19, and shall remain available for public inspection until the Bonds are issued.

Section 5. Effective Date. This Resolution shall be effective upon its adoption and approval.

Adopted July 14, 2025.

Chairperson

ATTEST:

Secretary

(SEAL)