

**Waukesha County Area Technical College
District Board Meeting Minutes
July 14, 2025 – 5:00 PM
Richard T. Anderson Education Center, C051/057**

Present:

Brian Baumgartner, Board Chairperson
Courtney Bauer, Vice Chairperson
Ryan Clark, Secretary/Treasurer
Amanda Busche, Board Member
Mike Cady, Board Member
Barbara Dittrich, Board Member
Rob Ewing, Board Member
Jamie Stahulak, Board Member
Stephanie Reisner, Board Member

Absent:

Also Present:

Richard Barnhouse
Jennifer Hagen

17 Guests

I. Call to Order – Brian Baumgartner 5:09 p.m.

II. Public/Staff Remarks

A. None

III. President's Report – Dr. Richard G. Barnhouse

- Dr. Barnhouse welcomed everyone to the WCTC District Board July meeting and welcomed new Board members Amanda Busche and Barbara Dittrich.
- Dr. Barnhouse discussed the history and purpose of the District Boards Association (DBA).
- Dr. Barnhouse discussed moving more quickly on infrastructure projects due to infrastructure coming to end of life. Rich Haen and Kristine Golz will come to a future Board meeting to discuss in detail.
- Secretary Blumenfeld from the Wisconsin Department of Administration visited campus and discussed AI and the future of degrees at WCTC, among other topics.
- Dr. Barnhouse and Chief of Staff Laura Krohn attended an invite only event with gener8tor to discuss future of AI and potential partnerships.
- WCTC hosted AI Gun Detection demonstration last month for law enforcement and K-12 partners.
- WCTC hosted the ribbon cutting of the UWM Center at WCTC last month.
- In the future, WCTC will be meeting with UW-Parkside, UW-Green Bay, and UW-Stout to discuss partnerships.
- WCTC continues to partner with K-12 partners, especially in the future of AI, including LABMidwest.
- Dr. Barnhouse attended the WTCS Board meeting in Rhinelander last week. The Artificial Intelligence Implementation Specialist Advanced Technical Certificate was approved at the meeting.

- Last month the WCTC Foundation hosted an event to dedicate a bench to Ellen Phillips, former President of the WCTC Foundation.

IV. Approval of Consent Agenda Items

- A. Minutes dated June 10, 2025
- B. Accounts Payable Summaries for June 2025
- C. 38.14 Contract Report for June 2025
- D. Hire Report
- E. Approval of International Travel

Mr. Ewing motioned to approve the Consent Agenda Items; receiving a second from Mr. Stahulak. **Approved; carried unanimously.**

V. Action Items

A. Reimbursement Resolution – Kristine Golz

- Ms. Golz discussed WCTC's borrowing plans for fiscal year 2026.
- By adopting this resolution, the college can begin work when other approvals have been obtained, borrow for it later, and reimburse the expenditures with the borrowed funds.

Ms. Bauer motioned to approve the Debt Reimbursement Resolution; receiving a second from Dr. Cady. **Approved; carried unanimously.**

VI. Presentation/Discussion

A. Process Review: Facilities and Finance – Kristine Golz and Rich Haen

- Ms. Golz reviewed the types of capital expenditure.
- Mr. Haen reviewed the lifecycle of a capital project.
- Mr. Haen reviewed the approval processes and construction phases for a project.

B. Update on WCTC District Board Policies – Laura Krohn

- Ms. Krohn updated the Board on process for updating the policies for the WCTC District Board. Over the course of the fiscal year, Board policies will be reviewed and brought forward to the Board in consent agenda in future months.

C. H Building H220 Virtual Reality Nursing Lab Project – Rich Haen

- Mr. Haen discussed the remodel of H220 to create a Virtual Reality Nursing Lab.
- This will be 1000 square feet and have 10 student stations.
- Construction is expected to be completed by early January, giving students the opportunity to begin using the lab for spring term 1.
- The equipment and software was purchased using a grant from the state.

V. Board Self-Evaluation

- A. Chairperson Baumgartner shared that 7 Board members participated in a Board self-evaluation this past month. This is not only an important part of the Higher Learning Commission process but allows for on-going discussions and positive input. Overall, the evaluation shows that the Board continues to work well together with a high satisfactory rating.

VI. Mr. Clark motioned to convene into Closed Session pursuant to Section §19.85(1) (c) of the Wisconsin State Statutes at 6:01 pm:

- A. Ms. Bauer seconded the motion.
- B. **Unanimous roll call vote**
- C. Discussions were held regarding:
 - Employee Compensation
- D. Mr. Clark motioned to reconvene in open session; receiving a second from Ms. Reisner.
- E. **Unanimous roll call vote**
- F. The open meeting reconvened at 6:32 pm.
- G. Ms. Bauer motioned to approve the Employee Compensation as presented; receiving a second from Mr. Ewing. **Approved; carried unanimously.**

VII. Adjournment – Brian Baumgartner

- Ms. Reisner motioned to adjourn the meeting, receiving a second from Mr. Cady.
Meeting adjourned at 6:33 p.m.

Respectfully Submitted by
Jennifer Hagen
Sr. Executive Assistant to the Board

Signed: 
Ryan Clark, Secretary/Treasurer