

**Waukesha County Area Technical College
District Board Meeting Minutes
June 10, 2025 – 5:00 PM
Richard T. Anderson Education Center, C051/057**

Present:

Brian Baumgartner, Board Chairperson
Courtney Bauer, Vice Chairperson
Ryan Clark, Secretary/Treasurer
Jim Zaiser, Board Member
Mike Cady, Board Member
Rob Ewing, Board Member
Jamie Stahulak, Board Member
Stephanie Reisner, Board Member (virtual)

Absent:

Jamie Stahulak, Board Member

Also Present:

Richard Barnhouse
Jennifer Hagen

19 Guests

I. Call to Order – Brian Baumgartner 5:00 p.m.

A. Pledge of Allegiance

II. Public/Staff Remarks

A. None

III. President's Report – Dr. Richard G. Barnhouse

- Dr. Barnhouse welcomed everyone to the WCTC District Board June meeting.
- Thanks to everyone who participated in Commencement, including the Dual Enrollment Ceremony, and the High School, ESL, and IET completion ceremony.
- Dr. Barnhouse shared discussion the President's Association meeting had regarding the District Board Association. Some of the WTCS colleges may end their membership in this organization. At the Annual Organizational Meeting next month, this Board will discuss whether to participate in committee work with the DBA.
- Dr. Barnhouse recognized Chancellor Mone as he retires from the University of Wisconsin – Milwaukee.
- Dr. Barnhouse is serving as consultant on doctoral program development with Carroll University.
- Dr. Barnhouse has been working with Collegis and discussing how implement AI in smaller colleges who have not started working with AI yet.
- Dr. Barnhouse was at a CEO Roundtable this morning sponsored by the Milwaukee Business Journal. Discussion included how to support the local economy including transportation and housing needs.
- Ribbon Cutting for the UWM Center at WCTC is scheduled for Friday June 20.
- Dr. Barnhouse discussed the proposed changes to Financial Aid in the Reconciliation Bill. Previously, a student was considered full time at 12 credit hours and the proposal in the bill is to change that to 15 credit hours. Part-time was 6 credit hours and is now proposed for 7.5 credit hours. WCTC has a large number of part-time

students, and this will have a significant impact. Also included in the bill is a provision to make higher education institutions responsible for any defaulted loans instead of the student.

- Dr. Barnhouse reminded the Board that the July meeting will take place on a Monday, per state statute. The meeting is scheduled for July 14.
- Dr. Barnhouse recognized Jim Zaiser, who is leaving the WCTC District Board after 3 years of service.

IV. Approval of Consent Agenda Items

- A. Minutes dated May 8, 2025 (Regular Board Meetings)
- B. Accounts Payable Summaries for May 2025
- C. 38.14 Contract Report for May 2025
- D. Hire Report
- E. Approval of Continuation of 38.14 Contract Pricing Rates for FY26
- F. TCS 10.07 Admissions Special Circumstances Approval

Mr. Clark motioned to approve the Consent Agenda Items; receiving a second from Ms. Bauer.
Approved; carried unanimously.

V. Action Items

A. Establish Projected 2025/26 Reserves – Kristine Golz

- Ms. Golz reported that WCTC is legally required to report reserves. She then reviewed the 2025/26 projected reserves and recommended approval of the resolution.

Ms. Bauer motioned to approve the Resolution Establishing Projected 2025/26 Reserves; receiving a second from Mr. Clark. **Approved; carried unanimously.**

B. WCTC Board Adoption of 2025/26 Budget – Kristine Golz

- Ms. Golz asked if there were any questions regarding the 2025/26 budget. She then recommended approval of the resolution.

Mr. Ewing motioned to approve the Resolution to Adopt the 2025/26 Budget. Dr. Cady seconded the motion. **Approved; carried unanimously.**

C. Construction Bid Information and Approval, Waukesha Campus – Site Improvements – Rich Haen

- Mr. Haen gave an overview of the site improvements at the Waukesha campus, including replacement of sewer lateral, installation of secondary sewer lateral, replacement and installation of ten new light poles and four security poles equipped with surveillance cameras, and the installation of conduit pathway extending to the monument sign long East Broadway.
- Mr. Haen then discussed the bids for this project. He then recommended awarding the bid to Wil-Surge Electric.

Mr. Zaiser motioned to award the bid to Wil-Surge Electric with a total project cost of \$1,031,450; receiving a second from Mr. Ewing. **Approved; carried unanimously.**

VI. Presentation/Discussion

A. Annual Information Technology Report – Shannon Ford

- Mr. Ford reviewed the Information Technology Report touching on the objectives, training and protection requirements necessary to ensure security and confidentiality for the College and adherence to the Gramm-Leach-Bliley Act (GLBA).

B. Report from Nominating Committee for 2025/26 WCTC Board Officers – Ryan Clark

- Mr. Clark reported that the following nominations were received:
 - Brian Baumgartner, Chairperson
 - Ryan Clark, Vice Chairperson
 - Courtney Bauer, Vice Chairperson
 - Ryan Clark, Secretary/Treasurer
 - Courtney Bauer, Secretary/Treasurer

The current slate will be up for vote at the July 14 WCTC District Board meeting.

V. Mr. Clark motioned to convene into Closed Session pursuant to Section §19.85(1) (c) of the Wisconsin State Statutes at 5:39 pm:

- Mr. Zaiser seconded the motion.
- Unanimous roll call vote**
- Discussions were held regarding:
 - WCTC President's Evaluation
- Mr. Clark motioned to reconvene in open session; receiving a second from Dr. Cady.
- Unanimous roll call vote**
- The open meeting reconvened at 7:29 pm
- Mr. Clark motioned to accept the WCTC President's Evaluation and Terms as presented; receiving a second from Ms. Reisner. **Approved; carried unanimously.**

VII. Adjournment – Brian Baumgartner

- Dr. Cady motioned to adjourn the meeting, receiving a second from Mr. Clark. Meeting adjourned at 7:29 p.m.

Respectfully Submitted by
Jennifer Hagen
Sr. Executive Assistant to the Board

Signed: 
Ryan Clark, Secretary/Treasurer