



WCTC District Board Regular Meeting

Tuesday, April 8, 2025, 5:00 p.m.
Waukesha County Technical College
Richard T. Anderson Education Center (RTA), C051/C057

UPCOMING MEETINGS

Public Hearing and Regular Board Meeting	Tuesday, May 13, 2025	5:00 pm	RTA, C051/C057
Regular Board Meeting	Tuesday, June 10, 2025	5:00 pm	RTA, C051/C057
Annual Organization and Regular Board Meeting	Monday, July 14, 2025	5:00 pm	RTA, C051/C057

The modern comprehensive regional college
that ignites people to thrive in a changing world.



WAUKESHA
COUNTY TECHNICAL
COLLEGE

Hands-on
Higher Ed

**Waukesha County Area Technical College
District Board Meeting
April 8, 2025 - 5:00 PM
Richard T. Anderson Education Center, C051/C057**

AGENDA

- I. Call to Order – Brian Baumgartner**
 - A. Pledge of Allegiance
- II. Public/Staff Remarks***
- III. Delegates to be Heard**
 - 4 A. Student Government Association – Pierson Barnes
- IV. President’s Report – Dr. Richard G. Barnhouse**
- V. Approval of Consent Agenda Items**
 - 5-7 A. Minutes Dated March 11, 2025
 - 8-10 B. Accounts Payable Summary for March 2025
 - 11 C. 38.14 Contract Report for March 2025
 - 12 D. Hire Report
 - 13 E. TCS 10.07 Admissions Special Circumstances Approval
- VI. Action Items**
 - 14-19 A. Resolution Authorizing the Issuance of \$3,150,000 General Obligation Promissory Notes, Series 2025B, of Waukesha County Area Technical College District, Wisconsin, and Setting the Sale of the Notes – Kristine Golz
 - 20 B. Construction Bid and Approval Fire Training Concrete Burn Building Repairs - Rich Haen
- VII. Presentation/Discussion**
 - A. 2025/26 Budget Update – Kristine Golz
- VIII. Adjournment – Brian Baumgartner**



Dr. Richard G. Barnhouse, President

*** Board Meeting Rules of Conduct**

District Board meetings are to be conducted in accordance with the published agenda. Public remarks are allowed but must be made during the “public/staff remarks” section of the agenda and are limited to three (3) minutes per person and fifteen (15) minutes in total. This is not a public hearing. Persons who wish to address the district Board may make a statement as long as it pertains to a specific current agenda item. The District Board Chairperson may or may not respond to statements made.

Public/Staff Remarks Procedure:

1. Public Comments must pertain to a current agenda item.
2. Comment request forms must be completed and submitted to the District Board Executive Assistant prior to the meeting.
3. The Board Chairperson will ask the requesting speaker to come forward to present their comments to the District Board.
4. Speakers must adhere to the three (3) minute limit per individual.
5. Total time allotted for all public remarks shall not exceed fifteen (15) minutes.
6. The Board Chairperson reserves the right to stop unprofessional discussion or discussion targeted toward a specific individual.

Unless requested by the Board Chairperson from the audience regarding a specific agenda topic, public comments or dialogue are not allowed during other portions of the board meeting and/or discussion. Interruptions or disruptive behavior may result in security being notified. Public comments or communications may also be directed to the Board through the President’s office in Room C211.

Attention Individuals with Disabilities:

Every reasonable effort will be made for special accommodations for individuals with disabilities for public board meetings. Please contact the District Board Executive Assistant at 262/691-5211 at least 72 hours prior to the meeting if you require special accommodations.

April 1st, 2025 | Student Government Association | Waukesha County Technical College

Upcoming Events

04/08

L-Building Meet & Greet

SGA will be hosting a Meet & Greet to provide students with the opportunity to meet SGA members, and ask questions.

04/21

Waukesha Campus Event

Students at the Waukesha campus will be provided with refreshments and given time to relax and connect.

04/22

Spring Bingo

Students will have a chance to enjoy lunch while playing bingo with friends and classmates.

04/30

Spring Fling

SGA will be hosting its annual Spring Fling event. Included in the event, there will be a cookout provided by Aladdin, food trucks, giant games, and airbrushed tattoos to provide students with a variety of options for entertainment and engagement.

05/01

Spring Awards Ceremony

SGA will be assisting at the Spring Awards Ceremony on May 1st. Members will be welcoming guests, checking tickets, and distributing programs.

SGA PRESENTS

RUNWAY REWIND

COSMETOLOGY FASHION SHOW



EXPERIENCE
FASHION THROUGH
THE DECADES

APRIL 2
WEDNESDAY
4PM-6PM

SHOW LOCATION: AJN (S-BUILDING)
HORS D'OEUVRES & SILENT AUCTION ITEMS

FASHION FLASHBACK: A COSMETOLOGY RUNWAY SHOW

On April 2nd, SGA hosted a Fashion Show named Runway Rewind in collaboration with the Cosmetology Club. Held in AJN, the event was focused around looks seen throughout decades of styles and fashion.

Students participating in the event had their hair and makeup styled by Cosmetology program students before taking to the runway and posing for photos. Guests were able to indulge in light appetizers provided by Aladdin and take part in a silent auction.

LOOKING FORWARD: CONFERENCES IN NEW YORK CITY



From April 11th to April 15th, SGA will be attending the American Student Government Association (ASGA) Spring Conference in New York City.

This conference is dedicated to enhancing student government organizations, with a focus on improving leadership skills and campus engagement. Featuring a variety of informative breakout sessions designed to help student leaders excel in their roles, topics that will be covered include boosting student involvement, strengthening leadership teams, and developing effective initiatives.

RETURNING FACES: THE FIRST EVENTS OF SPRING TERM II

Upon returning back from Spring Break, SGA held a Pizza & Painting event on the Waukesha Campus, and also an I-Building Meet & Greet event, both featuring pizza provided by Aladdin.

At the Waukesha Campus event, students were invited to enjoy a pizza lunch with their friends and engage in creating their own painting, while the Meet & Greet event was designed to engage students in a community setting to meet SGA members and ask questions about campus.



Students enjoying pizza handed out by SGA at the I-Building Meet & Greet.

**Waukesha County Technical College
District Board Meeting Minutes
March 11, 2025 - 5:00 PM
Richard T. Anderson Education Center, C051/C057**

Present:

Courtney Bauer, Vice Chairperson
Ryan Clark, Secretary/Treasurer (remote)
Rob Ewing, Board Member
Jim Zaiser, Board Member
Michael Cady, Board Member
Jamie Stahulak, Board Member

Absent:

Brian Baumgartner, Chairperson
Stephanie Reisner, Board Member

Also Present:

Richard Barnhouse

27 guests

REGULAR MEETING

I. Call to Order – Courtney Bauer 5:00 pm

II. Public/Staff Remarks*

A. None

III. Delegates to be Heard

A. Student Government Association – Pierson Barnes

- SGA hosted a Valentines Day craft event for students on February 13. Student enjoyed connecting with each other.
- Attended Wisconsin Student Government Legislative Seminar in Madison February 16-18. Student Government members from all 16 colleges attended. WCTC SGA members Met with legislators and Governor Evers.
- On February 24, SGA hosted a blood drive with the Red Cross. This was a successful turnout with 20 participants.
- SGA is hosting an Energy Hour event today to hand out energy drinks to help students be energized for finals week this week.
- SGA continues to host Meet and Greets in different buildings on campus. This provides students an opportunity to meet SGA members.
- On April 2 SGA and the Cosmetology Club are partnering to host a fashion show in the AJN. Participants will be styled by Cosmetology students.

IV. President's Report – Dr. Richard G. Barnhouse

- A. Dr. Barnhouse welcomed everyone to the March WCTC District Board meeting.
- B. Dr. Barnhouse discussed 3-year AI degree, which will be presented further later tonight. WCTC will be the first college to offer a 3-year degree in AI. A few local universities are beginning to offer undergraduate degrees in AI and Dr. Barnhouse pointed out that these are often end user AI degrees while WCTC's curriculum is about creating AI.
- C. UWM Center has dedicated space on WCTC campus. Programs will start this fall. UWM will offer a Social Work bachelor's degree program that WCTC graduates in Human

Services can directly transfer in, and an Information Systems bachelor's degree program that WCTC graduates in IT can directly transfer in.

- D. Angela Frazier, Vice President of Student Services, has left WCTC for a new position, prompting organizational changes at the college. Dr. Brad Piazza, Provost and Executive Vice President, will oversee an Associate Vice President of Academic Affairs and an Associate Vice President of Student Affairs. Dr. Barnhouse introduced Dr. Michael Lango who has been promoted to the Associate Vice President of Student Affairs. The college will do a national search for an Associate Vice President of Academic Affairs.
- E. Dr. Barnhouse presented to this year's class of Wisconsin Leadership Development Institute (WLDI) offered by the WTCS System.
- F. Dr. Barnhouse and his team recently met with LAB Midwest. They have developed a modularized program for K12 systems and asked for input from WCTC.
- G. WCTC hosted the Spring Open House on February 27 for perspective students interested in attending WCTC. The college saw a good turnout.
- H. Dr. Barnhouse will be in Madison tomorrow for the WTCS System Board Meeting and President's Association Meeting.
- I. The gBeta graduation is on April 9, hosted by gener8tor. Board members will receive an invitation to this event.
- J. Dr. Barnhouse introduced Phyllis King, Chief Strategist for AI. She formerly was employed at the University of Wisconsin – Milwaukee. This position is the first of its kind in the country.

V. Approval of Consent Agenda Items

- A. Minutes dated February 11, 2025
- B. Accounts Payable Summaries February 2025
- C. 38.14 Contract Report February 2025
- D. FY24 Report of Compliance with Federal and State Awards

Dr. Cady motioned to approve the Consent Agenda Items, receiving a second from Mr. Zaiser.
Approved, carried unanimously.

VI. Action Items

- A. Construction Bid and Approval C building Restroom Renovations – Rich Haen
 - This project is to renovate the restrooms adjacent to the RTA and on the first floor by the Hub.
 - These restrooms are original to the building and experience plumbing issues that can render them out of service.
 - Construction will begin April 2 and will conclude at the end of July in time for Fall classes to begin.
 - The college received 6 bids for the project.

Mr. Stahulak motioned to award the C Building Restroom Renovation project to Level Up Construction, receiving a second from Mr. Ewing. **Approved, carried unanimously.**

- B. Request to Submit a Concept Review to the Wisconsin Technical College System Board for an Artificial Intelligence Implementation Specialist Advanced Technical Certificate – Alli Jerger, Andrea Wolf, David Schubot
 - WCTC currently offers an AI Data Specialist Associate of Applied Science program, developed in response to needs from local employers for workers

with entry level AI skills. This request is in response to employers' need for advanced level AI workers.

- WCTC brought in over 15 employers in the Waukesha County area to obtain feedback on what they are looking for in an AI degree and AI workers.
- This Advanced Technical Certificate (ATC) allows students who already have a bachelor's degree to come to WCTC to take this credential for 25 credits.
- There are eight classes in this ATC. One class is already part of the AI degree. The other seven classes will be created and will be written at a bachelor's level.

Mr. Ewing motioned to approve the Request to Submit a Concept Review to the Wisconsin Technical College System Board for an Artificial Intelligence Implementation Specialist Advanced Technical Certificate program, receiving a second from Dr. Clark. **Approved, carried unanimously.**

VII. Presentation/Discussion

A. 2025/26 Budget Overview Presentation – Kristine Golz

- Ms. Golz outlined key budget considerations including enrollment, revenue limitations, and increasing costs.
- WCTC has key growth opportunities for 2025-26, such as the expansion of Associate of Arts and Associate of Science Degrees and initiatives in Artificial Intelligence.
- Ms. Golz detailed revenue sources, including state, taxes, student fees, institutional sources, and federal sources. She also outlined revenue assumptions for tax levy, state aid, and tuition increases.

VIII. Adjournment – Courtney Bauer

- A.** Mr. Stahulak motioned to adjourn the meeting, receiving a second from Mr. Ewing. Meeting adjourned at 5:52 pm.

Respectfully Submitted by
Jennifer Hagen
Sr. Executive Assistant to the Board

Signed: _____
Ryan Clark, Board Secretary/Treasurer

Check Register Report

Accounts Payable account code "WA". Dated 3/27/25 Database instance PROD-Native

Number	Date	Payee	Amount
!0039816	3/4/2025	AVI	\$ 21,951.78
!0039818	3/4/2025	Gardner Builders Milwaukee LLC	\$ 10,249.10
!0039827	3/4/2025	Simons Electrical Systems	\$ 9,710.24
C0801221	3/4/2025	Wil-Surge Electric	\$ 195,472.00
C0801223	3/4/2025	Zimmerman Design Group	\$ 33,045.81
C0801224	3/4/2025	Zoom Video Communications	\$ 36,128.30
!0039848	3/6/2025	Midwest Fiber Networks LLC	\$ 6,972.99
!0039849	3/6/2025	Rote Oil Ltd	\$ 7,395.87
C0801255	3/6/2025	Pivot Point International Inc	\$ 12,779.53
C0801256	3/6/2025	RedShelf Inc	\$ 7,055.00
C0801260	3/6/2025	WE Energies	\$ 68,156.94
!0039883	3/11/2025	PFM Asset Management LLC	\$ 6,690.60
!0039884	3/11/2025	Quarles & Brady LLP	\$ 42,584.00
!0039886	3/11/2025	Simons Electrical Systems	\$ 6,023.47
C0801301	3/11/2025	Independence Painting LLC	\$ 10,344.12
C0801303	3/11/2025	Pivot Point International Inc	\$ 39,457.48
C0801308	3/11/2025	RedShelf Inc	\$ 45,172.37
C0801316	3/11/2025	Wil-Surge Electric	\$ 223,655.65
!0039901	3/13/2025	Aladdin Food Management Services LLC	\$ 6,200.59
!0039905	3/13/2025	Express Elevator	\$ 12,000.00
!0039906	3/13/2025	Gannett Wisconsin LocalIQ	\$ 52,935.45
!0039911	3/13/2025	Moodys Investors Service	\$ 10,000.00
!0039915	3/13/2025	Symetra Life Insurance Company	\$ 24,986.45
C0801354	3/13/2025	ABM Industries Inc	\$ 61,437.02
C0801361	3/13/2025	Constellation NewEnergy Gas Division LLC	\$ 23,143.89
C0801364	3/13/2025	Ellucian Company LLC	\$ 35,129.50
C0801372	3/13/2025	Level Up Construction Inc	\$ 26,600.00
C0801391	3/13/2025	Village of Pewaukee	\$ 25,281.68
C0801394	3/13/2025	Wil-Surge Electric	\$ 375,000.00
!0039934	3/18/2025	CliftonLarsonAllen LLP (CLA)	\$ 22,550.85
!0039937	3/18/2025	Madison National Life Insurance Co	\$ 9,273.07
!0039940	3/18/2025	Quarles & Brady LLP	\$ 30,788.00
C0801440	3/18/2025	Froedtert Health Inc	\$ 5,207.50
C0801443	3/18/2025	National Technical Honor Society	\$ 8,240.00
!0039953	3/20/2025	CDW-G Computer Discount Warehouse	\$ 8,667.45
!0039955	3/20/2025	Clear Channel	\$ 13,150.00
!0039956	3/20/2025	Emmons Business Interiors	\$ 9,891.00
!0039958	3/20/2025	Helm Service	\$ 6,627.73
!0039961	3/20/2025	Michael Best Strategies LLC	\$ 26,000.00
!0039963	3/20/2025	PFM Asset Management LLC	\$ 9,097.41
C0801497	3/20/2025	National Instruments	\$ 9,000.00
C0801500	3/20/2025	Tim Plotts Consulting	\$ 9,200.00
C0801508	3/20/2025	WISN TV	\$ 8,000.00
!0039983	3/25/2025	Helm Service	\$ 9,456.00
C0801541	3/25/2025	ATIXA	\$ 5,500.00
C0801542	3/25/2025	Christopher S Healy LLC	\$ 12,648.00

Check Register Report

Accounts Payable account code "WA". Dated 3/27/25 Database instance PROD-Native

C0801545	3/25/2025	The NCHERM Group LLC	\$	13,125.00
!0039997	3/27/2025	Duet Resource Group	\$	60,676.58
!0039999	3/27/2025	Field Training Solutions	\$	6,000.00
!0040000	3/27/2025	Gardner Builders Milwaukee LLC	\$	127,806.59
!0040003	3/27/2025	Green Window Cleaning Services LLC	\$	5,330.00
!0040004	3/27/2025	Hyde Syte Tactics	\$	6,435.00
!0040005	3/27/2025	Johnson Controls Inc	\$	17,000.00
C0801655	3/27/2025	Jones and Bartlett Publishers Inc	\$	5,726.99

54	Payments TOTAL:	\$	1,880,957.00
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ACCOUNTS PAYABLE SUMMARY
March 2025

**To the Secretary/Treasurer of the Waukesha County Area
Technical College District Board:**

**The Chief Financial Officer - Finance submits for approval the attached
claims for payment, which include payroll deductions, of \$1,880,957.00.**

**The Waukesha County Area Technical College
District Board and President have examined these claims
and approve their payment this 8th day of April, 2025**

Chair

Secretary/Treasurer

President

**WAUKESHA COUNTY TECHNICAL COLLEGE
CORPORATE TRAINING CENTER
CONTRACT APPROVAL REPORT
MARCH, 2025**

									Informational		
Year	#	Customer	Start Date	Type	Service Description	Number of Participants	Total Revenue	Est. Direct Cost	Variance (1)	Est. Full Cost	Variance (2)
In-State Contracts											
2025	8333	Fathom Manufacturing	3/3/2025	I	GD&T	18	3,219	1,289	1,930	1,315	1,904
2025	8327	Probst Group	3/5/2025	I	HR Fundamentals	15	1,002	275	727	370	632
2025	8316	Prolec - GE Waukesha Inc.	2/18/2025	T	Bootcamp	N/A	9,655	3,517	6,138	4,730	4,925
2025	8334	Prolec - GE Waukesha Inc.	3/11/2025	T	Bootcamp	N/A	9,628	3,667	5,961	4,932	4,696
2025	8340	TAPCO	3/6/2025	T	Pre and Post Checklist Training	N/A	515	183	332	233	282
Center for Early College Opportunities (High School Transcribed Credit)											
CTC collaborates with the Center for Early College Opportunities providing 38.14 contracts for High School Transcribed Credit (HSTC)											
2025	8216	New Berlin Public Schools	1/23/2025	I	Nursing Assistant	10	7,500	5,286	2,214	5,654	1,846
2025	8217	Milwaukee Youth Apprenticeship Consortium	1/28/2025	I	Nursing Assistant	9	7,500	5,386	2,114	5,654	1,846
2025	8070	Oconomowoc Area School District	1/21/2025	I	Foundations of Early Childhood Education	17	8,163	3,846	4,317	3,618	4,545
2025	8231	Franklin Public Schools	1/22/2025	I	Nursing Assistant	10	7,500	5,386	2,114	5,654	1,846
ALL CONTRACTS							54,682	28,835	25,847	32,160	22,522

N/A* denotes technical assistance contract. These are non-instructional activities provided to a company, no enrollment #s are available.

						Number of Participants	Total Revenue	Est. Direct Cost	Variance (1)	Est. Full Cost	Variance (2)
CTC 38.24 PROFESSIONAL DEVELOPMENT WORKSHOPS											
38 Workshops Completed 1/1/2025 through 3/31/2025						1,194	231,968	180,155	51,813	237,881	(9,413)

COLUMN DEFINITIONS:

Type of Service: I=Instruction T= Technical Assistance F=Fiscal and Management Service

Total Revenue: Contract Amount (Agreed upon selling price based on Board's pricing structure) + any related revenue from grants.

Estimated Direct Cost: Salary and Benefits plus all Direct Expenses

Estimated Full Cost calculation: [Salary & Benefits + (Salary & Benefits x the appropriate State Indirect Cost Factor)]

Variance: (1) The difference between Total Revenue and Estimated Direct Cost

Variance: (2) The difference between Total Revenue and Estimated Full Cost

Comments: While the college is not required to recover full cost for 38.14 contracts, the WTCS mandates that the Board be made aware of contracts where estimated full cost is not recovered.

Rationale is provided for those contracts. WCTC Adm. Policy FIN-550 reflects that transcribed credit 38.14 contracts *will not* provide for full cost recovery.



MEMORANDUM

TO: WCTC District Board of Trustees
FROM: Michelle Skinder, Vice President of Human Resources and Legal Affairs
DATE: April 8, 2025
RE: Approval to Hire Report

The following individuals are recommended for hire based on the Colleges recruitment, hiring and promotion process:

Bruce Janczak

Start Date: 3/10/25
Position: Instructor – Electricity



MEMORANDUM

TO: WCTC District Board of Trustees
FROM: Tiffany Canham, Director- Admissions Operations
DATE: April 8, 2025
RE: TCS 10.07 Admissions Special Circumstances Approval

Attached you will find a Special Circumstances Policy Approval Form.

In accordance with Wisconsin State Legislature TCS 10.07(5m), WCTC is required to seek district board approval to reserve a reasonable number of program seats for students in special circumstances categories. This legislation governs how Wisconsin Technical Colleges are allowed to assign priority admission to students in programs.

We are requesting approval to hold three seats in our Surgical Technology program specifically for employees of Froedtert Hospital. As part of a signed Memorandum of Understanding (MOU) between our college and Froedtert Hospital, Froedtert has agreed to provide an additional six clinical seats for our program, contingent upon the reservation of three seats for their employees. This agreement allows us to expand our program capacity from 14 to 20 students annually. This partnership not only benefits Froedtert Hospital by providing them with access to specialized training for their employees, but it also enhances our program's ability to meet the growing demand for qualified surgical technologists in the region.

Action Requested: We are seeking approval of the special circumstances document for the Surgical Technology program.



MEMORANDUM

TO: WCTC District Board of Trustees
FROM: Kristine Golz, Chief Financial Officer
DATE: April 8, 2025
RE: Resolution Authorizing the Issuance of \$3,150,000 General Obligation Promissory Notes, Series 2025B, of Waukesha County Area Technical College District, Wisconsin, and Setting the Sale of the Notes

At the June Board meeting, the WCTC Board adopted the 2024/25 budget. Included in the budget was a plan to issue \$11,500,000 general obligation promissory notes to fund capital expenditures for 2024/25.

Action Requested:

We request the WCTC Board to authorize the issuance of \$3,150,000 general obligation promissory notes for this fiscal year for building remodeling projects and equipment.

- \$548,000 for building remodeling and improvement projects to include renovations on the Anthony J. Natalizio (AJN) Education Center Lobby on the Pewaukee Campus.
- \$750,000 for site improvement projects to include improvements to the Waukesha Campus sewer and storm systems.
- \$1,852,000 for movable capital equipment in academics and operations

At the May board meeting, the WCTC Board will be asked to award the winning bid for these notes.

Following this request is the draft of the legal resolution authorizing this issuance.

This is the last of three borrowings planned for this fiscal year.

Staff will be available at the board meeting to answer any questions you may have regarding this request.

RESOLUTION AUTHORIZING THE ISSUANCE OF \$3,150,000
GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2025B, OF
WAUKESHA COUNTY AREA TECHNICAL COLLEGE DISTRICT, WISCONSIN,
AND SETTING THE SALE OF THE NOTES

WHEREAS, Waukesha County Area Technical College District, Wisconsin (the "District") is presently in need of \$548,000 for the public purpose of financing building remodeling and improvement projects, \$1,852,000 for the public purpose of financing the acquisition of movable equipment and \$750,000 for the public purpose of financing site improvement projects (collectively, the "Project"); and

WHEREAS, the District hereby finds and determines that the project is within the District's power to undertake and serves a "public purpose" as that term is defined in Section 67.04(a)(b), Wisconsin Statutes; and

WHEREAS, the District Board deems it necessary and in the best interest of the District to borrow the monies needed for such purposes through the issuance of general obligation promissory notes pursuant to the provisions of Section 67.12(12), Wis. Stats.;

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$548,000 for the public purpose of financing building remodeling and improvement projects; and be it further

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$1,852,000 for the public purpose of financing the acquisition of movable equipment; and be it further

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$750,000 for the public purpose of financing site improvement projects; and be it further

RESOLVED, THAT:

Section 1. Note Authorization. The District shall issue the general obligation promissory notes authorized above in the aggregate principal amount of \$3,150,000 and designated "General Obligation Promissory Notes, Series 2025B" (the "Notes"), the proceeds of which shall be used for the purposes specified above in the amounts authorized for those purposes. There shall be levied on all the taxable property of the District a direct, annual, irrepealable tax sufficient to pay the interest on the Notes as it becomes due, and also to pay and discharge the principal thereof.

Section 2. Notice to Electors. The Secretary shall, within ten (10) days hereafter, cause public notice of the adoption of this resolution to be given to the electors of the District by publishing notices thereof in the official District newspaper published and having general circulation in the District, which newspaper is found and determined to be likely to give notice

to the electors, such notices to be in substantially the forms set forth on Exhibits A, B and C hereto (the "Notice").

Section 3. Sale of Notes. The Notes shall be offered for public sale. At a subsequent meeting, the District Board shall consider such bids as may have been received and take action thereon.

Section 4. Official Statement. The Secretary shall cause an Official Statement to be prepared by the District's financial advisor, Robert W. Baird & Co. Incorporated. The appropriate District officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Official Statement under this resolution.

Section 5. Expenditure of Funds and Declaration of Official Intent. The District shall make expenditures as needed from its funds on hand to pay the cost of the Project until proceeds of the Notes become available. The District hereby officially declares its intent under Treas. Reg. Section 1.150-2 to reimburse said expenditures with proceeds of the Notes, the principal amount of which is not expected to exceed \$3,150,000.

Section 6. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law. If any of the Notes may be subject to a petition for referendum, any action with respect to the sale of the Notes shall be subject to the condition that no petition for referendum has been filed within thirty (30) days of publication of the Notice provided for under Section 2 of this Resolution or, if a petition is filed, that any required referendum approval is obtained.

Adopted this 8th day of April, 2025.

Brian K. Baumgartner
Chairperson

Attest:

Ryan J. Clark
Secretary

(SEAL)

EXHIBIT A

NOTICE

TO THE ELECTORS OF:

Waukesha County Area Technical College

District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on April 8, 2025, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$548,000 be borrowed through the issuance of general obligation promissory notes of the District for the public purpose of financing building remodeling and improvement projects.

A copy of said resolution is on file in the District Office, 800 Main Street, Pewaukee, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M. or in the alternative by contacting Kristine Golz at the District by phone at (262) 691-5218 or by email at the following address: kgolz@wctc.edu.

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)5, Wis. Stats., requesting a referendum thereon at a special election.

Dated April 8, 2025.

BY ORDER OF THE DISTRICT BOARD

District Secretary

EXHIBIT B

NOTICE

TO THE ELECTORS OF:

Waukesha County Area Technical College

District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on April 8, 2025, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$1,852,000 be borrowed through the issuance of general obligation promissory notes of the District for the public purpose of financing the acquisition of movable equipment.

A copy of said resolution is on file in the District Office, 800 Main Street, Pewaukee, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M. or in the alternative by contacting Kristine Golz at the District by phone at (262) 691-5218 or by email at the following address: kgolz@wctc.edu.

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)5, Wis. Stats., requesting a referendum thereon at a special election.

Dated April 8, 2025.

BY ORDER OF THE DISTRICT BOARD

District Secretary

EXHIBIT C

NOTICE

TO THE ELECTORS OF:

Waukesha County Area Technical College

District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on April 8, 2025, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$750,000 be borrowed through the issuance of general obligation promissory notes of the District for the public purpose of financing site improvement projects.

A copy of said resolution is on file in the District Office, 800 Main Street, Pewaukee, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M. or in the alternative by contacting Kristine Golz at the District by phone at (262) 691-5218 or by email at the following address: kgolz@wctc.edu.

Dated April 8, 2025.

BY ORDER OF THE DISTRICT BOARD

District Secretary



MEMORANDUM

TO: WCTC District Board of Trustees
FROM: Richard Haen, Director - District Facilities
DATE: April 8, 2025
RE: Bid Information – Fire Training Concrete Burn Building Repair

This project aims to restore the defective cast-in-place concrete, precast concrete planking, and refractory lining identified in the structural integrity evaluation conducted by Hardwood Engineering on October 26, 2024. Additionally, the project includes the installation of new sections of sidewalk and retaining wall to address washout areas, and the replacement of several steel doors and windows that have sustained considerable damage from live fire training sessions.

This building offers a unique training opportunity for our students and combined with the other fire training structures, positions WCTC as the only facility in the State capable of offering such diverse training scenarios. By providing a safe training environment for our students and instructors, this project not only extends the useful life of the building but also reduces the likelihood of failing the annual inspection under NFPA 1403 and the five-year structural integrity inspection under NFPA 1402 and 1403.

Key information regarding this project:

- This project was originally part of the FY26 Capital Master Plan; however, the building was removed from service in 2024 regarding structural concerns with failing concrete.
- Funding for this project in FY25 is from other capital projects that did not come to fruition.
- Construction is anticipated to start after April 14, 2025, with substantial completion by August 15, 2025.

WCTC received two bids for the project:

- Bear Construction \$339,889
- Level Up Construction \$345,780

Project cost breakdown:

- Bear Construction \$339,889
- Contingency (10%) \$ 33,989
- Professional Services (12%) \$ 40,787
- Total: \$414,665

Action Requested: We request the WCTC District Board of Trustees to award the Fire Training Concrete Burn Building Repair project to Bear Construction with a total project construction cost of \$414,665.