

Transfer Articulation Agreement

Upper Iowa University and Waukesha County Technical College

This Agreement shall be effective as of the date of the last signature hereto (the “Effective Date”) by and between Upper Iowa University and Waukesha County Technical College.

Purpose

Upper Iowa University (hereinafter “UIU”) and Waukesha County Technical College (hereinafter “WCTC”) recognize the need and importance of facilitating a seamless transition for students moving from one institution to the other as they pursue their educational goals. UIU and WCTC enter into this agreement to minimize duplication of coursework, loss of credit, and administrative obstacles. This Agreement is also intended to foster and promote continued communication between the two institutions in order to develop and promote additional opportunities for articulated seamless transfer. Lastly, this Agreement provides students the opportunity to pre-plan their college careers.

General Requirements

Waukesha County Technical College and UIU enter into this Agreement for the express purpose of ensuring acceptance of college coursework between institutions and further facilitate the transfer of WCTC students who satisfy either of the following criteria:

1. Have earned an associate degree (AA, AS, AAS) awarded by WCTC seeking to transfer to a four-year institution. Course equivalencies and transfer guides are designed to provide a clear pathway to a baccalaureate degree.
(OR)
2. UIU does not require a minimum number of credits for transfer. If a student does not complete the associate degree (AA, AS, AAS), the course-to-course equivalency document would be used to determine the transferability of courses taken to date. Courses taken prior to this agreement date would also be eligible for transfer.

Guaranteed Admission

UIU will transfer up to 78 credits from lower division coursework to be applied toward a bachelor’s degree. UIU guarantees a minimum of 60-semester credits will transfer from an earned associate degree (AA, AS) as long as the credits and courses are outlined in the transfer course equivalencies. A grade of C- or better must be earned to qualify for transfer.

UIU will accept academic coursework earned through WCTC with a C- or above based on the course equivalencies. WCTC transfer students awarded an Associate Degree, as identified above, will be guaranteed admission at junior standing. While guaranteed admission to UIU, all transfer students must still apply and provide the required documentation for acceptance. UIU admission requirements must be met as outlined in the UIU Academic Catalog. Students will be made aware that additional prerequisites and graduation requirements may be required for certain majors.

Additionally, UIU will accept AA or AS degrees with a liberal arts core as the fulfillment of the general education requirements for a baccalaureate program.

WCTC transfer students without an Associate Degree (AA, AS, AAS) must meet UIU transfer student admission requirements effective at the time of application.

UIU accepts students on a continuous enrollment basis. UIU will waive its one-time application fee for any WCTC students who apply to UIU.

International Admissions

International students seeking to transfer from WCTC to UIU, must attend our residential campus in Fayette, Iowa.

Students successfully completing 24 or more semester college credits from an accredited college or university whose accreditation is recognized by USDE will be considered to have met UIU's English proficiency requirement as outlined in the UIU Academic Catalog.

Transferability of Credit

Upper Iowa University may transfer up to 78 lower-division college semester credits from Waukesha County Technical College. These 78 semester credits include: (a) No credits from courses identified by UIU as remedial or developmental; (b) No more than 30 semester credits from occupational diploma programs. An additional 12 upper-division credits may be transferred from four-year institutions for a total maximum of 90 semester credits toward a baccalaureate degree.

Students who transfer from WCTC with an Associate of Arts or Associate of Science degree with an approved liberal arts core will be considered to have fulfilled all general education requirements at UIU.

Coursework from WCTC will be transferred following the guidelines in the then-current program equivalency guide; if no program guide exists for the student's pathway, coursework will be transferred following guidelines in the then-current full course equivalency guide. Courses not listed on the equivalency guide will be accepted in transfer as general elective credits.

UIU strives to maximize transfer credits for all students; however, UIU cannot guarantee students will be able to complete all requirements for graduation within the 120-credit minimum.

Grades earned in courses accepted for transfer will appear on a student's UIU transcript and articulated credits earned will count toward the total number required for graduation. Grades earned at WCTC or any other institution other than UIU will be used in calculating the major/endorsement GPA. Credits for lower-division coursework from WCTC that transfer as equivalent to UIU 300- or 400-level courses may not count as upper-division credit at UIU.

Transfer grades lower than a C- are not accepted by UIU.

Student Advising

Upper Iowa University will provide pre-transfer advising to WCTC students through online, onsite, and/or telephone advising. Further advising will be available to future transfer students prior to and once enrolled. Informational materials for potential transfer students will be available at WCTC to facilitate the transfer process.

If an institution modifies the degree requirements or prerequisites after acceptance, transfer students will follow the degree requirements as outlined in the catalog that was in effect at the time of application. Students have seven (7) years from initial enrollment to complete the baccalaureate program under the requirements in place at time of enrollment. If the program is not completed in seven years, the requirements in effect at the time of the next enrollment will be used to determine graduation requirements.

Scholarship Opportunities

Transfer scholarship opportunities are available for incoming students based on meeting applicable criteria. Due to the difference in tuition models for our residential campus and distance learning courses, scholarship opportunities are available as follows:

Residential: Fayette, Iowa Campus

Students attending the Fayette campus may qualify for a variety of UIU scholarships and grants. Information regarding these scholarship opportunities and criteria can be found on UIU's website at www.uiu.edu/scholarships.

Distance Learning: Online and Center Locations

The Transfer Connection Scholarship is awarded to students who have earned their associate degree (AA, AS, AAS) from WCTC.

To better serve our partner schools, all faculty and staff members of WCTC would be eligible for a Partner Connection Scholarship. This scholarship applies to both bachelor and master level courses.

There is no separate application for scholarships or a deadline; however, students must inform their Admissions representative of their affiliation with WCTC

Marketing & Communication

Upper Iowa University will work with Waukesha County Technical College to develop an internal and external marketing plan to communicate and publicize the partnership. Dissemination may include print media, news releases, email, webinars, and social media distribution channels.

WCTC and UIU will collaborate on recruitment efforts such as fairs, table visits, visit days, etc. that are mutually beneficial to both institutions.

UIU authorizes WCTC to identify UIU as an institutional transfer partner on the Waukesha County Technical College website and in print publications. Likewise, UIU will list WCTC on its own website as a transfer partner. UIU will provide WCTC a landing page address to be used for any links from WCTC's website to UIU's. UIU also authorizes WCTC to use its logo on the WCTC website and in print publications. UIU, as the receiving school, will administer course and program equivalency guides and provide copies and/or links to WCTC. Each school shall publish the equivalency guides on a platform accessible to students. Any marketing or publication of this signed articulation agreement in print will be subject to the prior approval of both parties.

Terms of Agreement and Severability

The term of this Agreement shall be ongoing commencing on the date first set forth above, and shall be subject to renewal every five years. Either party may terminate this Agreement at any time and for any reason upon written notice, with the termination effective at the start of the following academic year. If the Agreement is terminated, all students identified on or before the date of termination will retain their transfer guarantee and all other terms stated in the Agreement.

Admission criteria, academic requirements, and other requirements will be subject to the applicable academic catalog at the time of enrollment.

The articulation agreement is based on the current curriculum of both institutions. The course transferability will be evaluated regularly and updated as appropriate. Should there be changes at either school that will affect this agreement, that school shall notify the other in a timely manner so a new agreement can be discussed and reached.

This Agreement contains the entire agreement between the parties pertaining to the subject matter hereof and may not be amended, unless in writing and signed by both parties.

Acceptance of Agreement


In witness whereof, the undersigned signifies their intent to execute this Agreement and agrees to comply with the stated terms and conditions.



12-5-2025

Ms. Kathy Franken
President
Upper Iowa University

Date

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12/8/2025

Dr. Brad Piazza
Provost & Executive Vice President
Waukesha County Technical College

Date