



WAUKESHA
COUNTY TECHNICAL
COLLEGE



☐ New ☒ Renewal Date: Spring 2028

ARTICULATION TRANSFER AGREEMENT

WAUKESHA COUNTY TECHNICAL COLLEGE

Associates of Applied Science in Business Management

And

CONCORDIA UNIVERSITY INC.

Bachelor of Arts in Business Administration

General Business Concentration

This agreement applies to students completing an associate's degree and entering Concordia University Inc. to complete a Bachelor's degree.

The term Concordia Inc. will be used to refer to Concordia University Wisconsin and Ann Arbor.

See Appendix A for an additional course transfer map between Waukesha County Technical College (WCTC) and Concordia University.

PURPOSE

Students who successfully complete the Associate of Applied Science in Business Management at Waukesha Technical College and who meet admission requirements at Concordia University (CU INC.) can earn a Bachelor's Degree at CU INC.

In particular, any student who:

- A) Successfully completes all courses in the specified programs at with a grade of D (1.0 out of 4.0) or better in each course, and
- B) Meets the CU INC. admission requirements for transfer students into the specified program at CU INC., with a cumulative GPA of 2.0 or greater for full acceptance, or with a GPA <2.0 if submitted with a personal statement and individual candidate interview for consideration of acceptance on a conditional basis.

PROVISIONS

The following provisions specify the standard procedures and terms of this transfer agreement.

Because these transfer agreement provisions are used in transfer agreements with several Tech/Community Colleges, the term "Tech/Community College" will be used to refer to the specific college named at the beginning of this transfer agreement.

1. An active agreement begins at the commencement of classes. The agreement must be actively reviewed by the program faculty of both colleges and renewed at least every three years to continue the agreement. Reasonable accommodations will be made for students if either program must be changed, but additional courses may be required of students if the program changes. Students must be informed of this possibility "upfront."
2. This agreement does not guarantee a student's acceptance into the Bachelor of Arts in Business Administration program unless all admission requirements outlined in this agreement and under the provisions of the School of Business are met.
3. Both parties agree to provide at least one hundred eighty (180) days advance written notification of their intent to cancel this agreement. Students who apply to CU INC. prior to the cancellation date will be permitted to transfer credits under the agreement terms. Both parties further agree that failure to maintain regional accreditation required by the specific academic program(s) referenced in this agreement will be grounds for exclusion of that program from the agreement.
4. Each institution is responsible for notifying the other of any changes in the program or curriculum.
5. Both parties are accredited by the Higher Learning Commission.
6. The Parties will abide by confidentiality requirements outlined in the Family Education Rights and Privacy Act (20 USC § 1232g ("FERPA")) and other applicable laws.
7. The Tech/Community College will consent to the promotion of this transfer agreement by CU INC. personnel in the following events. Please select **three** or more options:
 - ☐ Classroom visits (virtual or otherwise).
 - ☒ Transfer fairs and/or job fairs (virtual or otherwise).
 - ☒ Share information via student portal, digital board, or newsletters.
 - ☐ List of current students and their contact information in the Business Mgmt. cluster.
 - ☐ Graduation list of all students for future spring and fall semesters.
 - ☐ Contact information for professors and advisors of the Business Mgmt. cluster.
 - ☐ Contact information for on-campus student organizations and clubs.
 - ☒ Adding it to Transfer Library for academic advisor access. Student access is available.
 - ☐ Other:

Concordia University's Outreach Coordinator will connect with an appointed staff to obtain the information about the events that you have selected above.

At CU INC.:

— **ANA SANCHEZ**, Outreach Coordinator, 262-243-1814, ana.sanchez@cuw.edu

8. For the instruction of the designated transfer courses, the Tech/Community College will use faculty members who meet state approve requirements and will be designated as "approved faculty" members.
9. The Tech/Community College student must pass each course with a D or better in order for the course to receive transfer credit in the specified program at CU INC. Any exceptions to this policy must be approved in writing by the program director at CU INC. Under the condition that the student must retake one or more courses, the student is not guaranteed junior standing in the specified program at CU INC.

Institution-specific information

The purpose of this section is to provide information that is specific to each institution and is current as of the signing of this transfer agreement. Any changes to this information should be promptly communicated to the other institution.

At WCTC:

Administrative person(s) or Faculty, title, phone number, and email address directly responsible for the program, including curriculum changes:

— **MARGO LEONE**, Executive Director of Strategic Initiatives, 262-691-5168,

mleone@wctc.edu The website address for the institution: www.wctc.edu

At CU INC.:

Administrative person(s) or Faculty, title, phone number, and email address directly responsible for the program, including curriculum changes:

— **W. Clarke Griffin**, Associate Dean-Academic Affairs, Batterman School of Business, Professor of Business, 262.243.4441

Public relations/marketing and other people, title, phone number, and email address designated for coordination and signoff of promotional materials:

— **SCOTT RUDIE**, Assistant VP-University Marketing & Communications

The website address for the institution: www.cuw.edu

Guidelines for use of Concordia University's name and/ or logo

As specified in the transfer agreement, CU INC.'s Director of Marketing Strategy or the director's designee shall approve any and all narrative and graphic representation containing CU INC.'s name, logo, or reference to our programs before it is published or distributed in any way.

- To request the specific format and file size of any logo, CU Inc. materials
- To share communication in the form of brochures, catalogs, letters, email, posters, etc. where the CU Inc. name and/or logo is mentioned before its intended publication
- For clarity as to the limitations of the transfer agreement and to avoid potential misunderstandings

Please note: CU Inc.'s logo may not appear on the cover of any literature unless approved by CU Inc. Any promotional literature or other media will indicate that the transfer, upon which this transfer agreement is based, is into the specified program at CU Inc.

WCTC: Associates of Applied Science in Business Management

CU INC.: Bachelor of Arts in Business Administration, General Business Concentration

The following is an unofficial evaluation. To be used as a guide to understanding the pathway of this agreement.

NOTE: Many students have more than the minimum credits from WCTC or another educational institution. CU INC. accepts up to 84 qualifying transfer credits. All students must have 120 credits to graduate. This plan is subject to change based on the number of qualified transfer credits.



Unofficial Transcript Evaluation



WCTC Program:	Associate of Applied Science Degree in Business Management	CUW Program:	Bachelor of Arts in Business Administration General Business
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The following evaluation is based upon requirements for completion of a bachelor's degree.

	CUW Requirements	WCTC Completed	Needed
Major Core Curriculum	27 Credits	6 Credits	21 Credits
Concentration: Gen Business	12 Credits	6 Credits	6 Credits
Core Requirements	30 Credits	15 Credits	15 Credits
Electives	51 Credits	33 Credits	18 Credits
TOTAL	120 Credits	60 Credits	60 Credits

CUW MAJOR CURRICULUM – 27 CREDITS				
WCTC Course	CUW Course	Course Name	Credits	WCTC Credits Earned
196-140 Managing People	BUS 2660	Organizational Management Principles	3	3
	MGMT 3600	Human Resource Management	3	0
138-150 Global Business Fundamentals	MGMT 4620	International Business	3	3
	MGMT 3660	Managing Change	3	0
	BUS 4420	Business Policy and Ethics (Capstone)	3	0
	LA 1020	Student Success Strategies	3	0
	MGMT 4600	Diversity, Inclusion, and HR	3	0
	ACCT 2000	Accounting & Finance for Business Prof.	3	0
	BUS 2440	Project Management	3	0
TOTAL CREDITS			27	6

CONCENTRATION 12 CREDITS			
WCTC Course	CUW Course		Credits
102-160	Business Law	Business Elective	3
623-170	Intro to Continuous Improvement	Business Elective	3
		Business Elective	
		Business Elective	
TOTAL CREDITS:			6

CUW CORE REQUIREMENTS – 30 CREDITS					
WCTC Course	CUW Course	CUW Course Name	CUW Subject Area / Credits	Credits	WCTC Credits Earned
n/a	REL 1590	Heritage of Faith	Faith & Life (6)	3	n/a
n/a	REL 2030	Biblical Theology		3	n/a
801-196 Oral/Interpersonal Comm	COMM 1010	Speech Comm	Communication & Language (6)	3	3
801-136 English Composition 1	ENG 2100	College Writing		3	3
			Natural World – Science with a lab (3)	3	0
	BUS 3450	Business Statistics	Natural World – Mathematics (3)	3	0
809-143 Microeconomics	ECON 2100	Microeconomics	Society & Culture (6)	3	3
809-196 Intro to Sociology	SOC 1010	Intro to Sociology		3	3
809-199 Psychology of Human Relations	PSY 2710	Social Psychology in Workplace	Human Beings & Being Human – Social World (3)	3	3
			Human Creativity & Expression (3)	3	0
TOTAL CREDITS				30	15

ELECTIVES – 51 REQUIRED CREDITS			
Course #	Course Name	Institution	Credits
101-109	Business Accounting*	WCTC	4
101-132	Business Financial Management	WCTC	3
104-102	Marketing Principles	WCTC	3
102-101	Business Professionalism	WCTC	1
106-162	Intro to Microsoft Word	WCTC	1
106-163	Intro to Microsoft Excel	WCTC	1
106-166	Business Presentation Software	WCTC	1
182-101	Principles of Supply Chain Mgt	WCTC	3
196-125	Management of Customer Service	WCTC	3
890-108	Employment Success	WCTC	1
102-118	Business Mgmt. Capstone	WCTC	3
196-190	Leadership Development	WCTC	3
804-123	Math w Business Apps	WCTC	3
ELECTIVE		WCTC	3
TOTAL CREDITS			33

TRANSFER CREDITS ACCEPTED	
Institution	Credits
WCTC	60
<ul style="list-style-type: none"> Previously earned credits (D or above) from regionally accredited colleges or universities may be transferred in. This is a temporary evaluation. Courses and program goals from CUW are subject to change. 	
Updated: 06/13/2025	

This signed agreement has been thoroughly reviewed and approved by both institutions.

This agreement is effective for three years from the date of the final signature.

CONCORDIA UNIVERSITY INC.

Leah Dvorak Date: 7/14/25

Dr. Leah Dvorak

Vice President for Academics and Chief
Academic Officer

W. Clarke Griffin Date: 7/14/25

W. Clarke Griffin

Associate Dean-Academic Affairs
Batterman School of Business

WAUKESHA COUNTY TECHNICAL COLLEGE

DocuSigned by:
Brad Piazza Date: 7/8/2025
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Dr. Brad Piazza

Provost & Executive Vice President

Signed by:
Andrea Wolf Date: 7/7/2025
84CE1138B8F0468...

Andrea Wolf

Dean, School of Business

Appendix A – MBA Fast-Track Option for WCTC Students
Waukesha County Technical College – Associate of Applied Science in Business Management

to

Concordia University Inc. – Bachelor of Arts in Business Administration (General Business Concentration) with an option to pursue the MBA Fast-Track Program

Overview:

This appendix outlines the opportunity for eligible transfer students from WCTC to participate in Concordia University's MBA Fast-Track Program, enabling them to begin graduate-level coursework during their undergraduate studies and continue seamlessly toward an MBA.

Eligibility Requirements:

To qualify for the MBA, Fast-Track Program, WCTC transfer students must:

- Have completed a minimum of 60 undergraduate credits
- Hold a cumulative GPA of 3.25 or higher
- Meet all standard CUW transfer admissions requirements

Program Features and Benefits:

- Students may complete up to four MBA courses while enrolled as undergraduates
- These MBA courses count toward both the undergraduate and MBA degree requirements
- Students pay the undergraduate tuition rate for these four graduate-level courses
- Graduates benefit from a streamlined MBA admission process with no required essays, resumes, or recommendation letters

The CUW Uncommon **Alumni Scholarship** is applied to the remaining MBA credits upon full admission to the graduate program

Admission Process:

- Eligible students must submit a brief online application
- The program is open to students from all majors
- WCTC students should consult with a CUW academic advisor early in the transfer process to align course selections and application timing

Note:

All other terms and conditions outlined in the original articulation agreement dated December 16, 2024, remain in effect.



Unofficial Transcript Evaluation



WCTC Program:	Associate of Applied Science Degree in Business Management	CUW Program:	Bachelor of Arts in General Business (Online) MBA Fast Track
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The following evaluation is based upon requirements for completion of a bachelor's degree.

	CUW Requirements	WCTC Completed	Needed
Major Core Curriculum	27 Credits	6 Credits	21 Credits
MBA Concentration	12 Credits	6 Credits	6 Credits
Core Requirements	30 Credits	15 Credits	15 Credits
Electives	51 Credits	33 Credits	18 Credits
TOTAL	120 Credits	60 Credits	60 Credits

CUW MAJOR CURRICULUM – 27 CREDITS				
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	MGMT 3600	Human Resource Management	3	0
138-150 Global Business Fundamentals	MGMT 4620	International Business	3	3
	MGMT 3660	Managing Change	3	0
	BUS 4420	Business Policy and Ethics (Capstone)	3	0
	LA 1020	Student Success Strategies	3	0
	MGMT 4600	Diversity, Inclusion, and HR	3	0
	ACCT 2000	Accounting & Finance for Business Prof.	3	0
	BUS 2440	Project Management	3	0
TOTAL CREDITS			27	6

CONCENTRATION 12 CREDITS		
WCTC Course	CUW Course	WCTC Credits Earned
	BUS 5100 Ethical Leadership for Dynamic Organizations	
	BUS 5110 People-Focused Management	
	BUS 5120 Financial Analyses to Drive Business Growth	
	BUS 7010 MBA Internship/Intraship	
TOTAL CREDITS:		0

CUW CORE REQUIREMENTS – 30 CREDITS					
WCTC Course	CUW Course	CUW Course Name	CUW Subject Area / Credits	Credits	WCTC Credits Earned
n/a	REL 1590	Heritage of Faith	Faith & Life (6)	3	n/a
n/a	REL 2030	Biblical Theology		3	n/a
801-196 Oral/Interpersonal Comm	COMM 1010	Speech Comm	Communication & Language (6)	3	3
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	BUS 3450	Business Statistics	Natural World – Mathematics (3)	3	0
809-143 Microeconomics	ECON 2100	Microeconomics	Society & Culture (6)	3	3
809-196 Intro to Sociology	SOC 1010	Intro to Sociology		3	3
809-199 Psychology of Human Relations	PSY 2710	Social Psychology in Workplace	Human Beings & Being Human – Social World (3)	3	3
			Human Creativity & Expression (3)	3	0
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102-101	Business Professionalism	WCTC	1
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106-163	Intro to Microsoft Excel	WCTC	1
106-166	Business Presentation Software	WCTC	1
182-101	Principles of Supply Chain Mgt	WCTC	3
196-125	Management of Customer Service	WCTC	3
890-108	Employment Success	WCTC	1
102-118	Business Mgmt. Capstone	WCTC	3
196-190	Leadership Development	WCTC	3
804-123	Math w Business Apps	WCTC	3
ELECTIVE		WCTC	3
102-160	Business Law	WCTC	3
623-170	Intro to Continuous Improvement	WCTC	3
TOTAL CREDITS			39

TRANSFER CREDITS ACCEPTED	
Institution	Credits
WCTC	60

- Previously earned credits (D or above) from regionally accredited colleges or universities may be transferred in.
- This is a temporary evaluation.
- Courses and program goals from CUW are subject to change.

Updated: 06/13/2025