

**Waukesha County Area Technical College
District Board Meeting Minutes
September 12, 2023 – 5:00 PM
Richard T. Anderson Education Center, C051/057**

Present:

Courtney Bauer, Board Chairperson
Joe Garza, Board Vice Chairperson
Brian Baumgartner, Secretary/Treasurer
Ryan Clark, Board Member
Thomas Michalski, Board Member (virtual)
Stephanie Reisner, Board Member
Jamie Stahulak, Board Member (virtual)
Lois Vasquez, Board Member

Absent

Jim Zaiser, Board Member

Also Present:

Richard Barnhouse

25 Guests

I. Call to Order – Courtney Bauer 5:00 p.m.

II. Public/Staff Remarks

A. None

III. Delegates to be Heard

A. Ms. Gabby Karaban, Student Government Association President, excitedly shared the upcoming events for Fall 2024 semester.

IV. President's Report – Dr. Richard G. Barnhouse

- Dr. Barnhouse welcomed everyone to the September WCTC District Board meeting.
- The fall term started August 21 and enrollment is up. New programs, like the AI certification, were also launched this semester.
- Dr. Barnhouse stated that renovation plans for the Waukesha Campus, including the addition of Ollie's Market, will be discussed in the coming months.
- Dr. Barnhouse shared that the college will be upgrading its current HVAC system to decentralize it from one heat/cooling plant to centralizing systems in each building. Currently, the underground pipes that supply water for the heating/cooling system in the B Building have a temporary fix to get through the cooling season and will be replaced when the upgrades begin. These upgrades will eliminate the need to underground pipes snaking throughout the campus, increase the efficiency in its operation, and minimize the cost of repairs.
- Dr. Barnhouse extended an invitation to the WCTC 2023 Legal Issues Conference scheduled in the Richard T. Anderson Center October 26-27. He reiterated that this is a WCTC event. Board members will receive further information via email.
- He shared that Generac is hosting a large event on the campus October 26.
- The partnership with Lakeland University officially kicked off with a ribbon cutting ceremony on August 29. Currently 80 students have come to WCTC through Lakeland and there are plans to expand the programs in the future.
- Dr. Barnhouse shared that WCTC is leading the way in AI with its certification program. This program was developed to serve industries and businesses in Waukesha County. MSOE has proved to be an exceptional partner with knowledge sharing and access to their super computer.

- Dr. Barnhouse stated that WCTC is holding strong financially, and with its curriculum and new programs, the College is in a good position to meet the needs of students, taxpayers and employers.
- WCTC was named the 2023 Advocate of the Year by Waukesha County Business Alliance. This award is in acknowledgment of extraordinary dedication and advocacy in making Waukesha County a vibrant community. The award will be presented on September 13.
- WCTC had its All College Kick-off on August 16 where over 500 faculty and staff were in attendance. It featured presentations on WCTC's vision for the future as well as a keynote address from Kwik Trip.
- Mr. Eric Reisner was recognized for his contribution to the Executive Team towards development of its vision and aims using Hoshin methodology. A gift was accepted on his behalf by Board Member Stephanie Reisner.

V. Approval of Consent Agenda Items

- A. Minutes dated August 8, 2023 (Regular Board Meetings)
- B. Accounts Payable Summaries for August 2023
- C. 38.14 Contract Report for August 2023

Secretary/Treasurer Brian Baumgartner motioned to approve the Consent Agenda Items; receiving a second from Board Member Ryan Clark at 5:24pm.

Approved; carried unanimously.

VI. Action Items

- A. **Program Development: Resolution to Submit a Program Approval for an Artificial Intelligence Data Specialist Associate of Applied Science Program to the WTCS Board – Alli Jerger and WCTC Program Development Team**
 - Ms. Jerger presented an overview of the development of the AI Certification program as well as future needs to expand the program.

Vice Chairperson Joe Garza motioned to approve; receiving a second from Board Member Stephanie Reisner at 5:41pm.

Approved; carried unanimously.

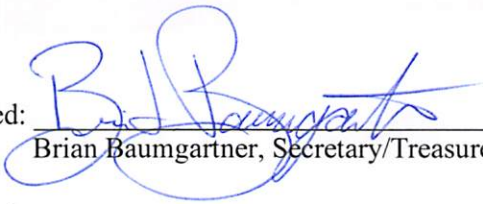
IV. Secretary/Treasurer Brian Baumgartner motioned to convene into Closed Session pursuant to Section §19.85(1) (e) of the Wisconsin State Statutes at 5:43 pm:

- A. Vice Chairperson Garza seconded the motion at 5:43pm.
- B. **Unanimous roll call vote**
- C. Discussion was held regarding:
 - Foundation MOU
- D. Secretary/Treasurer Baumgartner motioned to reconvene in open session; receiving a second from Vice Chairperson Garza at 6:18pm.
- E. **Unanimous roll call vote**
- F. The open meeting reconvened at 6:19 pm

VII. Adjournment – Courtney Bauer

- Secretary/Treasurer Baumgartner motioned to adjourn the meeting, receiving a second from Vice Chairperson Garza.
- Meeting adjourned at 6:20 p.m.

Respectfully Submitted by
Ron Starke
Executive Assistant
Human Resource Services | Financial Accounting Services

Signed: 
Brian Baumgartner, Secretary/Treasurer