

**Waukesha County Area Technical College  
Annual Organizational District Board Meeting  
July 10, 2023 - 5:00 PM  
Richard T. Anderson Educational Center, C051/057**

***AGENDA – Annual Organizational Meeting***

1. **Call to Order – Board Chairperson**
  - Pledge of Allegiance
2. **Election of Officers – Action\***
3. **Time, Place and Dates of Regular Board Meetings** (Currently held the 2nd Tuesday of the month at 5pm, except for the annual meeting, which is held the 2nd Monday in July) – **Action\***
4. **WTCS Boards Association Board of Director Member** – Lois Vasquez (term expires 2024) – **No Action Required\***
5. **Board's Liaison to WTCS Boards Association Internal Best Practices Committee** (Currently Stephanie Reisner and Lois Vasquez/*Up to 4*) – **Action\***
6. **Board's Liaison to WTCS Boards Association External Partnerships Committee** (Currently Stephanie Reisner and Thomas Michalski/*Up to 4*) – **Action\***
7. **Board's Liaison to WTCS Boards Association Awards Committee** (Currently Thomas Michalski/*Only 1*) – **Action\***
8. **Board's Liaison to WTCS Boards Association Bylaws, Policies & Procedures Committee** (Currently Ryan Clark and Joe Garza/*Only 1*) – **Action\***
9. **Board Member Representation on WCTC Foundation Board** (Currently Brian Baumgartner) – **Action**
10. **Adjournment**

  
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Dr. Richard G. Barnhouse, President

\*Agenda item mandated by the State Board

## **\* Board Meeting Rules of Conduct**

District Board meetings are to be conducted in accordance with the published agenda. Public remarks are allowed but must be made during the “public/staff remarks” section of the agenda and are limited to three (3) minutes per person and fifteen (15) minutes in total. This is not a public hearing. Persons who wish to address the district Board may make a statement as long as it pertains to a specific current agenda item. The District Board Chairperson may or may not respond to statements made.

### **Public/Staff Remarks Procedure:**

1. Public Comments must pertain to a current agenda item.
2. Comment request forms must be completed and submitted to the District Board Executive Assistant prior to the meeting.
3. The Board Chairperson will ask the requesting speaker to come forward to present their comments to the District Board.
4. Speakers must adhere to the three (3) minute limit per individual.
5. Total time allotted for all public remarks shall not exceed fifteen (15) minutes.
6. The Board Chairperson reserves the right to stop unprofessional discussion or discussion targeted toward a specific individual.

Unless requested by the Board Chairperson from the audience regarding a specific agenda topic, public comments or dialogue are not allowed during other portions of the board meeting and/or discussion. Interruptions or disruptive behavior may result in security being notified. Public comments or communications may also be directed to the Board through the President’s office in Room C211.

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### **Attention Individuals with Disabilities:**

Every reasonable effort will be made for special accommodations for individuals with disabilities for public board meetings. Please contact the District Board Executive Assistant at 262/691-5211 at least 72 hours prior to the meeting if you require special accommodations.