## Attendance: How often do I need to come to EMT class?

To meet DHS mandated competency and EMT curriculum requirements, attendance requirements are strictly enforced within the EMT program. EMT program attendance requirements are as follows:

Class sessions are mandatory and students are required to attend all classroom sessions and complete all practical skills and training.

Students who miss a total of 12 hours (cumulative) of class will result in failure to meet attendance requirements and will receive a grade of F.

Given that WCTC students are typically adult learners who must juggle classroom and skill practice along with work, family and other demands, WCTC understands that it is not always reasonable to expect 100% attendance with such a strenuous schedule for a full semester.

WCTC offers multiple sections of the EMT program offerings each semester. While students are encouraged to attend their originally scheduled section to maintain continuity and consistency in their EMS education, if a student knows he or she will be absent for a particular session, the student may attend the same session at an alternate section. Such a switch in attendance is not considered to be an absence as the student has indeed attended the session, just on a different day or time. Students must coordinate such a switch with both lead classroom instructors to ensure they are attending the alternate section on the correct date and time to cover the material missed in the students' initial section. Students are not allowed to take a quiz, an exam, or participate in practical skills testing in another section unless previously approved by both their regular section instructor and the instructor of the section in which the quiz, test or examination will be taken. (Instructors will typically make reasonable efforts to accommodate these requests if warranted by the circumstances).

In the event a student is unable to attend a given classroom session and is also unable to attend the same session in the equivalent course section, this will be counted against the student as an absence. The student is still responsible for the material covered within the missed session. The classroom instructor may require the student to complete a homework assignment or other remedial work to ensure the student covers the competencies and/or outcomes covered in the missed session.

EMT students are expected to be on time for class sessions. Time missed by students arriving late will be added toward the absence threshold (as defined above). Persistent tardiness, even if it does not total twelve hours, may result in disciplinary action that could include dismissal from a specific class session or removal from the program if such tardiness results in a disruption of the class.