Business Performance Breakfast
Employee Accountability in the Workplace

When the work environment is designed for accountability, it will flourish.

Creating higher levels of accountability in business seems to be a prevalent topic. High performing companies can draw a link between the results they are achieving and the level of accountability they see expressed throughout their organization.

Knowing how to create and sustain a culture of accountability for most organizations is an ever present challenge. An accountable workplace won’t appear overnight, but the right elements must be in place.

CBPS works with organizations to provide guidance about where to invest time and attention to build an environment of accountability.

April 15, 2016
7:30–8:00 a.m. Breakfast and Networking
8:00–9:30 a.m. Topic Presentation; Q&A
Waukesha County Technical College
Center for Business Performance Solutions
Harry V. Quadracci Center • Q Building
800 Main Street • Pewaukee, WI

Registration
To attend this free event, register online at www.wctc.edu/cbps-workshops.
Join us and bring a colleague! Watch for details in future issues of the Conduit or online at www.wctc.edu/cbps-workshops.

Look to CBPS in achieving your development goals

Managing Priorities - Differentiating the Important and Urgent
Are you spending time managing crises? Do you feel sapped and drained of energy at the end of the day? Do you feel as though you have a mountain of tasks to overcome before you see any relief? If so, this workshop is for you. Explore the principles that high performing business leaders and futurists use on a regular basis to stay above the fray and focused on priorities. Discover how to manage your current challenges and how to put into place a lasting strategy for maintaining balance.

April 7, 2016
8:00 a.m. – 11:00 a.m.
$89

Conflict Without Fear
Many of us can think of a time or two when we wished we would have dealt better with a conflict situation. During this dynamic session, complete a self-assessment to discover your tendencies toward conflict while improving your understanding of how others respond to conflict. Using a guided reflection process, create a custom plan of various approaches you can use in the future when conflict situations arise.


April 28, and May 5, 2016
8:00 a.m. – 10:00 a.m.
$189 (Fee includes assessment, book, and materials.)

Contact us for a free consultation. Our CBPS representatives can provide guidance in the development of a strategic succession plan that will ensure your long-term success.

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www.wctc.edu/cbps
Effective Goal-Setting and Planning

Chances are you’ve set countless goals for yourself – but how many do you actually achieve on a routine basis? With our Effective Goal-Setting and Planning program, you’ll discover the key elements of a successful goal-setting strategy and be provided a number of proven tools, tips, and strategies that will allow you to manage the urgent and important, and achieve your aspirations.

April 19, 2016
8:00 a.m. – 12:00 p.m.
$149

Improving Employee Accountability

Employees who simply refuse to take responsibility and accountability for themselves can erode performance, undermine the morale of peers, co-workers, and the team. This can lead to a culture of distrust and resentment. Focus on the key elements required to engage employees, assure understanding of desired performance, improve accountability, and manage consequences without emotion.

April 21, 2016
8:00 a.m. – 12:00 p.m.
$149

Workplace Organization: Maximizing Productivity

Discover workplace organization principles to quickly and dramatically transform your operation. Create a pleasant and efficient work environment for you and your colleagues. Practical, hands-on learning activities will demonstrate the ease at which effective organizing principles can be applied and show how it leads to improved visual management, workplace control, and focus.

May 3, 2016
8:00 a.m. – 12:00 p.m.
$129

Using Strategic Thinking as a Problem-Solving Method

If you do what you’ve always done, you will get what you’ve always gotten. Break out of business-as-usual and enhance your strategic approach to problem-solving and decision-making using these tools. You will learn to look at problems with an open mind, flex beyond your typical comfort zone, and develop an aptitude for exploring beyond what is immediately in front of you.

May 6, 2016
8:00 a.m. – 12:00 p.m.
$149

The Leadership Edge: Emotional Intelligence

Emotional intelligence is a set of competencies that enhance the ability to monitor one’s own and other people’s emotions. Those with a high emotional quotient typically have greater mental health, exemplary job performance, and more potent leadership skills. They are able to excel at leading, inspiring, and guiding others to achieve their best work.

Explore the emotional intelligence construct, and discuss ways to enhance one’s emotional intelligence.

May 11, 2016
8:00 a.m. – 12:00 p.m.
$149

Develop Your Export Management Compliance Program

A comprehensive Export Management and Compliance Program (EMCP) and manual ensures that your organization has a road map for employees to follow and provides the basis for your compliance training program. The EMCP includes step-by-step procedures to ensure employees know what to do and where to turn for guidance through the complex process of complying with US export regulations.

This workshop is ideally suited for organizations that are currently exporting and want to do it more effectively. Create the framework for an effective EMCP that is widely shared, understood, and practiced within your organization.

May 25, 2016
9:00 a.m. – 3:00 p.m.
$299

INSTRUCTOR PROFILE

Susan Dragotta is WCTC’s lead instructor in the Global Business program. Her background includes twelve years with the Wisconsin Department of Commerce as the export development manager for southeastern Wisconsin, working with local companies to expand their exports. MS. Dragotta is a Certified Global Business Professional (CGBP).