

Legal Topics in Business

15-credit Technical Certificate

About the Certificate

The legal impacts and influences continue to challenge manager effectiveness. This program examines the legalities associated with the internal workforce and external stakeholders; such as vendors, customers and government agencies. Emphasis is placed on a functional approach to compliance issues for managers in regard to regulations, laws and employer liabilities.

What is a Technical Certificate?

A WCTC technical certificate provides an excellent means for those already employed in business to cross train or to expand their knowledge through short-term training opportunities.

For more information, call 262.691.5200.

Required Courses

Credits

First Semester

102-160	Business Law I	3
196-185	Principles of Negotiation	3
196-191	Principles of Management	3
Total semester credits		9

Second Semester

196-142	Labor and Employment Law	3
196-193	Human Resource Management	3
Total semester credits		6

Curriculum is current as of catalog printing.

The ability to complete a full certificate may be affected by low enrollment.

All courses require prerequisite course 196-120 Accelerated Orientation.

Legal Topics in Business Required Courses

102-160 Business Law I 3
Examine the legal and ethical environments of business, including positive law, criminal and tort law, contracts, sales law, business formation, government regulation, agency, bailment, property, ethics, and social responsibility.

196-142 Labor and Employment Law 3
Gain insight into highly significant and complex problems related to handling grievances, labor stoppages, discrimination, collective bargaining, wage and hour laws, employee benefits, insurance, equal opportunity, and OSHA.
Prerequisites: 196-120 Accel Orientation (or concurrent)

196-185 Principles of Negotiation 3
Develop negotiating strategies useful to professionals, including pre-planning, strategic questioning, and the use of tactics and strategies to achieve goals. Learn to apply these skills in order to improve boss-subordinate relationships and resolve interdepartmental disputes.
Prerequisites: 196-120 Accel Orientation (or concurrent)

196-191 Principles of Management 3
Develop the skills required to promote a collaborative work environment. Learn how to perform the traditional management functions of planning, organizing, controlling, and directing. Explore self-directed and cross-functional work team methods. Study the techniques and concepts related to performance appraisal, delegation of responsibility, discipline and grievance handling, diversity management, dealing with change, cost control, safety, and related topics.
Prerequisites: 196-120 Accel Orientation (or concurrent)

196-193 Human Resource Management 3
Focus on the supervisor's role in understanding, communicating, and implementing organizational policies, while studying employee hiring, training, performance management, contract compliance, employment law, employee assistance programs, and related topics.
Prerequisites: 196-120 Accel Orientation (or concurrent)