

Waukesha County Area Technical College District
District Board Meeting Minutes
October 24, 2006
Richard T. Anderson Education Center, Room C051/057

Present:

Ron Bertieri	Joan Jenstead
Marilyn Grainger	Tom Neill
Mike Jakus	Sam Purdy
Pauline Jaske	Paul Strobel

Also Present:

Barbara Prindiville
30 guests

Excused:

Barbara Soto-Ryan

I. Call to Order

- Board Chair Paul Strobel called the Regular Session to order at 5:30 PM.

II. Oath of Office

- Board member Tom Neill administered the Oath of Office to new board member Samuel L. Purdy.

III. Public/Staff Remarks

- None

IV. President's Report

- Barbara Prindiville asked Elvira Craig de Silva to comment on her leadership role in the National Association of Social Workers.
- Barbara Prindiville reported on several recent college events: Career Expo Night, Senior Night, and the Hispanic Youth Career Fair.

V. Regular New Business

A) Consent Agenda – Action

- Tom Neill motioned to approve. Approved; carried unanimously.
 - i) **Minutes dated September 26, 2006 (Regular Session)**
 - ii) **Accounts Payable Summaries for September 7, 14, 21 and 28, 2006**
 - iii) **Personnel Transaction Report for October 2006**
 - iv) **38.14 Contract Report for September 2006**
 - v) **Board Monitoring Data: 2005/06 Fourth Quarter Financial Summary**
 - vi) **Board Monitoring Data: 2006/07 First Quarter Financial Summary**
 - vii) **Approval to Hire Matthew Eisert, Full-Time Truck Driving Instructor**
 - viii) **Approval to Hire Trish Wittig, Full-Time Associate Dean of Allied Health, and Approval of Request to Refill Her Full-Time Nursing Instructor Position**
 - ix) **Approval of College Participation in Fundraising Campaigns: United Way, United Performing Arts Fund and WCTC Foundation Staff Appeal**

- B) Student Trip Reports**
- Students and faculty presented highlights of trips to Germany (Marketing department), Ecuador (CCID Transcultural Nursing Program) and Alaska (Hospitality/Culinary department).
- C) Approval of Resolution to Accept the Winning Bid of \$1,000,000 General Obligation Promissory Notes (2006F Issue) – Action**
- Cary Tessmann introduced Claire Peterchak of Robert W. Baird & Co. to review results of the bond sale. Ms. Peterchak indicated that Harris N.A. was the low bidder at a true interest rate of 3.763718%.
 - Joan Jenstead motioned to approve. **Approved; carried unanimously.**
- D) Resolution to Approve 2006/07 Tax Bills – Action**
- Cary Tessmann requested approval of 2006/07 tax bills for a total amount billed to municipalities of \$54,921,375.
 - Tom Neill motioned to approve. **Approved; carried unanimously.**
- E) Resolution to Approve 2005/06 Fund Balance Reservations and Designations – Action**
- Cary Tessmann introduced John Knepel and Stephanie Navarro of Virchow Krause & Company to review the audit findings. A handout was distributed entitled “Audit and Financial Results Year Ended June 30, 2006.”
 - Tom Neill motioned to approve. **Approved; carried unanimously.**
- F) Resolution to Approve 2005/06 Comprehensive Annual Financial Report (CAFR) – Action**
- Marilyn Grainger motioned to approve. **Approved; carried unanimously.**
- G) Approval of Out-of-State Contract With Wisconsin Centrifugal MetalTek – Action**
- Joan Jenstead motioned to approve. **Approved; carried unanimously.**
- H) Approval of WCTC District Board Policy 3.8: Executive Limitations (Third Reading) – Action**
- Jim Rehagen reviewed the requested changes.
 - Marilyn Grainger motioned to approve. **Approved; carried unanimously.**
- I) Review of WCTC District Board Policies 3.10 Through 3.12: Executive Limitations (First Reading) – Action**
- The Board reviewed the policies and suggested changes. Jim Rehagen was directed to make changes and bring the policies back for a second reading.
- J) Resolution to Adopt Wisconsin’s Code of Ethics for Public Officials and Employees of a Technical College – Action**
- Tom Neill motioned to approve. **Approved; carried unanimously.**
- K) Delegates to be Heard**
- i) WCTEA Delegate**
 - Britt Hall reported in Cory Wanek’s absence. Britt talked about the Carver governance model and distributed a handout entitled “Carver’s Policy Governance Model in Nonprofit Organizations.”
 - ii) WCESSU Delegate**
 - Lauretta Wenger asked the Board to consider an Open Forum for employees to discuss questions regarding the Printing Applied Technology Center.
 - iii) Student Government Representative**
 - Katie Listwan reported on the recent blood drive; the presentation by Jimmy Caberera on diversity; the Acoustic Cup Coffee House series; and the recent nonpartisan voter registration drive hosted by Student Government and La Casa de Esperanza.

L) Presentation/Discussion

- i) Enrollment Report
 - Diane Zalapi presented information on enrollment.

VI. Foundation Report

- Ron Bertieri noted that the report was included in the board booklet.

VII. Report on the Fall 2006 Wisconsin Technical College District Boards Association Meeting

- Marilyn Grainger reported on the Marketing/Public Relations & Awards Committee meeting, and also the recent ACCT convention in Orlando.
- Pauline Jaske reported on the Program Committee meeting.
- Joan Jenstead reported on the Legislative Committee meeting.

VIII. Adjournment

- Board Chair Paul Strobel adjourned the meeting at 8:10 PM.

Respectfully submitted,

Jennifer Hussinger, Recorder