

**Waukesha County Area Technical College District
Special District Board Meeting Minutes
October 9, 2007
Richard T. Anderson Education Center, Room C051/057**

Present:

Ron Bertieri	Pauline Jaske
Dick Brandt	Joan Jenstead
Marilyn Grainger	Tom Neill
Mike Jakus	Paul Strobel

Also Present:

Barbara Prindiville
17 guests

Excused:

Barbara Soto-Ryan

I. Call to Order

- Board Chair Joan Jenstead called the Special Session to order at 5:30 PM.

II. Regular New Business

A) Consent Agenda – Action

- Marilyn Grainger requested that items ii) and iii) be removed for discussion.
- i) **Acceptance of Retirement Request of John Cooney, External Programs Coordinator, and Approval of Request to Refill the Position**
 - Ron Bertieri motioned to approve. Approved; carried unanimously.
- ii) **Reclassification of Communications Manager Position**
 - Discussion was held.
 - Tom Neill motioned to approve. Approved; carried unanimously.
- iii) **Reclassification of Director, Human Resource Services Position**
 - Discussion was held.
 - Tom Neill motioned to approve. Approved; carried unanimously.

B) Resolution Approving the Remodeling of Existing Facility, Rooms A190, A178, A176, A174, A172 and A169 to Accommodate the New Baking/Garde Manger Lab, and Requesting Approval by the Wisconsin Technical College System Board – Action

- Jeff Leverenz explained the project, noting that it was among the capital projects approved last year.
- Marilyn Grainger motioned to approve. Approved; carried unanimously.

C) Construction Bid Approval: Water Main and Accessible Ramp Improvements, Bid No. 0708-17 – Action

- Jeff Leverenz explained the project.
- Pauline Jaske motioned to approve. Approved; carried unanimously.

D) Nomination of Wisconsin ACCT Coordinator – Action

- Joan Jenstead referred to a memo from Paul Gabriel explaining the expansion of the ACCT State Chair position, noting Tom Neill's interest in applying for the position.
- Ron Bertieri motioned to support Tom Neill's application. Approved; carried unanimously.

E) Presentation/Discussion

- i) Board Monitoring Data:
 - a) Risk Management Report
 - Jim Rehagen gave an overview of the risk management report.
 - b) Semi-Annual Insurance Report
 - Jim Rehagen and Steve Stoeger-Moore of Districts Mutual Insurance reviewed the semi-annual insurance report.

- III. Paul Strobel motioned to convene into Closed Session pursuant to Sec. 19.85 (1) (c), (e), (f) and (g) and 111.70 Wisconsin Statutes to discuss: A) Contract Negotiations Update; B) Medical Issue and Discussion of Possible Litigation Regarding Notice of Claim #07-101; and C) Personnel Issue: President's Contract; unanimous roll call vote.**
- Discussion was held.

IV. Adjournment

- Board Chair Joan Jenstead adjourned the meeting at 8:17 PM.

Minutes respectfully submitted by
Jennifer Hussinger, Recorder