

**Waukesha County Area Technical College District  
District Board Meeting Minutes  
March 25, 2008  
Richard T. Anderson Education Center, Room C051/057**

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**Present:**

Ron Bertieri  
Dick Brandt  
Marilyn Grainger  
Mike Jakus  
Pauline Jaske  
Joan Jenstead  
Tom Neill  
Barbara Soto-Ryan  
Paul Strobel

**Also Present:**

Barbara Prindiville  
20 guests

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- I. Call to Order**
  - Board Chair Joan Jenstead called the Regular Session to order at 5:30 PM.
  
- II. Public/Staff Remarks**
  - None
  
- III. Delegates to be Heard**
  - i) WCTEA Delegate**
    - Cory Wanek expressed the union's appreciation for its involvement in the selection process for the Director of Human Resources and Manager, Labor Relations, as well as the union's participation in the strategic planning process.
  - ii) WCESP Delegate**
    - Laretta Wenger reported that the March 13 strategic planning leadership retreat was creative and productive. The Spring Spotlight event for faculty and staff was a good mix of professional growth and healthy living activities.
  - iii) Student Government Association**
    - Randy Jacks noted that the "Shall Not be Recognized" exhibit created a lot of dialogue and was a great success.
    - The last RECESS performer is Martha Berner on March 12 at 11:30 a.m.
    - Randy and other SGA officers will attend the National Association for Campus Activities conference to select programming and performers for next year.
    - The annual Spring Children's Party will be held on Saturday, March 29.
  
- IV. President's Update on College Activities**
  - Barbara Prindiville recognized and congratulated two WCTC employees: Dr. Grace Davis-Harris, Counselor, recipient of the Black Excellence Award for service to her church; and Deb Gahr, Accounting Instructor, recipient of the WACTE Professional Excellence Award for New Teachers.
  - Barbara reported on WCTC's accomplishments during the past year at the Waukesha County Board meeting this morning.

- This month's President's Perspective is focused on the results of the recent Waukesha County Higher Education Needs Assessment conducted by the Waukesha County Higher Education Coalition team. Barbara reviewed the long-term recommendations.
- V. Approval of Resolution to Accept the Winning Bid of \$1,000,000 General Obligation Promissory Notes (2008B Issue) – Action**
- Cary Tessmann introduced Keith Kolb of Robert W. Baird & Co. to report results of the bond sale. Mr. Kolb indicated that Piper Jaffray Inc. was the low bidder at a true interest rate of 3.089%.
  - Paul Strobel motioned to approve. Approved; carried unanimously.
- VI. Presentation/Discussion**
- i) Wisconsin Department of Workforce Development Apprenticeship Program Presentation**
- Karen Morgan, Director of Wisconsin's Apprenticeship Program, reviewed the program and longstanding relationship with the Wisconsin Technical College System.
- ii) International Education/Business Presentation**
- Lynn Revoy, Aleda Bourassa and Dr. Richard Anderson gave an overview of WCTC's International Education/Business initiatives.
- iii) Recommendations for 2008-09 District Boards Association Officer Positions**
- Being that the current officers have each expressed interest in serving another term, WCTC Board members concurred to support the current slate of officers.
- VII. Regular New Business**
- A) Consent Agenda – Action**
- i) Minutes Dated February 26, 2008 (Regular Session)**
  - ii) Accounts Payable Summaries for February 7, 14, 21 and 28, 2008**
  - iii) Grievance Report for March 2008**
  - iv) Personnel Transaction Report for February and March 2008**
  - v) 38.14 Contract Report for February 2008**
  - vi) Approval to Hire Randall McElfresh, Manager, Labor Relations**
  - vii) Approval to Hire Linda Miller, Manager of Grants and Contracts**
    - Tom Neill motioned to approve. Approved; carried unanimously.
- B) Approval for Foreign Travel: Student Trip to Germany – Action**
- Lynn Revoy explained that this is an every-other year trip for students and an instructor to visit the Hans Boeckler Schule in Frankfurt, Germany.
  - Barbara Soto-Ryan motioned to approve. Approved; carried unanimously.
- VIII. Dick Brandt Motioned to Convene into Closed Session Pursuant to Sec. 19.85 (1) (g) Wisconsin Statutes to Discuss Litigation with Legal Counsel Regarding Notice of Claim #07-101; unanimous roll call vote.**
- Discussion was held.
- IX. Adjournment**
- Board Chair Joan Jenstead adjourned the meeting at 8:08 PM.

Minutes respectfully submitted by  
Jennifer Hussinger, Recorder