

**Waukesha County Area Technical College District
District Board Meeting Minutes
February 26, 2008
Richard T. Anderson Education Center, Room C051/057**

Present:

Ron Bertieri
Pauline Jaske
Joan Jenstead
Tom Neill
Paul Strobel

Also Present:

Barbara Prindiville
27 guests

Excused:

Dick Brandt
Marilyn Grainger
Mike Jakus
Barbara Soto-Ryan

- I. Call to Order**
 - Board Chair Joan Jenstead called the Regular Session to order at 5:45 PM.

- II. Public/Staff Remarks**
 - None

- III. Delegates to be Heard**
 - i) WCTEA Delegate**
 - Britt Hall spoke on behalf of Cory Wanek, who was attending a conference.
 - Britt commented on the outstanding progress the college is making regarding relationships and communication.
 - ii) WCESP Delegate**
 - Laretta Wenger attended the Wisconsin Education Association Council's winter conference, which was a great learning experience.
 - iii) Student Government Association**
 - Randy Jacks introduced several Student Government Association officers. Randy and Jordan recently attended the Wisconsin Student Government Legislative Seminar in Madison; it was a very productive conference.
 - The next RECESS performer is Martha Berner on March 12 at 11:30 a.m.
 - Student Government is sponsoring the "Shall Not be Recognized" display about same-sex couples March 3-14.
 - The February 19 blood drive was a great success.

- IV. Presentation/Discussion**
 - i) Learning Place**
 - Deb Jilbert, Sharon Jung Bloch and three students spoke about the services offered at the Learning Place.

V. President's Update on College Activities

- Barbara Prindiville began her presentation by showing the You Tube video, "Shift Happens."
- Barbara announced that long-time WCTC supporter Dick Richards will receive the Wisconsin Association for Career and Technical Education (WACTE) C.L. Greiber Award of Merit at the end of February.
- The new Barber Cosmetology Academy at WCTC will be launched this August.
- WCTC held an open house for the Junior Academic Work and Service Program (JAWS) in mid-February. This program is for Waukesha high school students who are at risk of not completing their high school diplomas. 73% of the students and parents attended the event.
- Barbara invited everyone to attend the Global Education and Trade Center's "Great Decisions" lecture series on Tuesday evenings through March 12 at WCTC.
- Building trades/carpentry and interior design students from WCTC participated in the NARI home improvement show in early February.
- WCTC hosted the annual "Technicians of Tomorrow" Automotive Technology Competition on February 13.
- Our next Town Hall meeting will be held on March 10 at the Oconomowoc Public Library. The purpose is to gather input from community members regarding our strategic plan.

VI. Regular New Business

A) Consent Agenda – Action

- i) **Minutes Dated January 22, 2008 (Regular Session)**
- ii) **Accounts Payable Summaries for January 3, 10, 17, 24 and 31, 2008**
- iii) **Grievance Report for February 2008**
- iv) **38.14 Contract Report for January 2008**
- v) **Approval to Refill the Associate Dean, Business Information Technology Position**
 - Tom Neill motioned to approve. Approved; carried unanimously.

B) Approval of Resolution to Accept the Winning Bid of \$1,000,000 General Obligation Promissory Notes (2008A Issue) – Action

- Cary Tessmann introduced Lisa Voisin of Robert W. Baird & Co. to report results of the bond sale. Ms. Voisin indicated that Harris N.A. was the low bidder at a true interest rate of 2.966%.
- Tom Neill motioned to approve. Approved; carried unanimously.

C) Approval to Authorize \$1,000,000 General Obligation Promissory Notes (2008B Issue) – Action

- Cary Tessmann explained that this request will complete the borrowing for this fiscal year, and will fund building improvements and capital equipment.
- Paul Strobel motioned to approve. Approved; carried unanimously.

D) Construction Bid Approval: "S" Building Roof Repair, Bid No. 0708-30 – Action

- Jeff Leverenz explained the scope of the project, and requested awarding the construction contract to JT Roofing.
- Ron Bertieri motioned to approve; 3 ayes and 2 nays (Jenstead, Strobel). Approved; carried by majority vote.

E) Construction Bid Approvals – Action

- i) **Coffee Shop Remodel, Bid No. 0708-32**
- ii) **Lower "E" Building Renovation, Bid No. 0708-33**
- iii) **Baking/Garde Manger Lab Renovation and HVAC, Bid No. 0708-34**
 - Jeff Leverenz requested to either award all three projects to Absolute Construction Enterprises, Inc. (low bidder utilizing the multiple project discount) or award three separate contracts to each project's individual low bidder.

- Ron Bertieri motioned to approve all three projects, utilizing the multiple project discount, and award the contract to Absolute Construction Enterprises, Inc.; 4 ayes and 1 nay (Neill). **Approved; carried by majority vote.**
- F) Approval to Submit the Program Implementation Proposal for a Fire Protection Technician Associate Degree Program to the Wisconsin Technical College System Board, and Approval to Proceed With Offering the Program in August 2008 – Action**
- Greg West requested approval to submit the program implementation proposal to the State Board.
 - Pauline Jaske motioned to approve; **Approved; carried unanimously.**
- G) Approval to Submit the Program Implementation Proposal for a Paramedic Technician Associate Degree Program to the Wisconsin Technical College System Board, and Approval to Proceed With Offering the Program in August 2008 – Action**
- Greg West requested approval to submit the program implementation proposal to the State Board.
 - Tom Neill motioned to approve. **Approved; carried unanimously.**
- H) Approval for Foreign Travel: Faculty Trip to China – Action**
- Lynn Revoy requested approval for four faculty members to travel to China.
 - Ron Bertieri motioned to approve. **Approved; carried unanimously.**
- I) Approval for Foreign Travel: Administration/Faculty Trip to Germany – Action**
- Lynn Revoy requested approval for administration/faculty members to travel to Germany to attend an international printing exhibition.
 - Pauline Jaske motioned to approve. **Approved; carried unanimously.**
- J) Approval to Assign the Duties of the District Board Secretary/Treasurer While Absent to Another Board Member – Action**
- Paul Strobel motioned to assign the duties of District Board Secretary/Treasurer to Tom Neill while Marilyn Grainger is absent, effective through March 2008. **Approved; carried unanimously.**
- K) Review of WCTC District Board Policy 3.14: Executive Limitations (Second Reading) – Action**
- Board members had no further changes to the language in the Procurement Policy.
 - Paul Strobel motioned to approve. **Approved; carried unanimously.**
- VII. Ron Bertieri Motioned to Convene into Closed Session Pursuant to Sec. 19.85 (1) (c) Wisconsin Statutes to Discuss a Personnel Issue: Employment Contract; unanimous roll call vote.**
- Discussion was held.
- Ron Bertieri Motioned to Reconvene into Open Session.**
- Paul Strobel motioned to approve the preliminary notice of non-renewal of contract. **Approved; carried unanimously.**
- VIII. Adjournment**
- Board Chair Joan Jenstead adjourned the meeting at 7:29 PM.

Minutes respectfully submitted by
Jennifer Hussinger, Recorder