

Barber/Cosmetology

42-credit Technical Diploma

About the Program

Through a combination of theoretical concepts and practical instruction, the student will gain the skills needed to become a Barber/Cosmetologist. Upon successful completion of the program, graduates will be eligible to take the Wisconsin practitioner’s licensing examination. Graduates receive training in barbering and cosmetology, and may be licensed to practice in either area.

The Barber/Cosmetology Technical Diploma program is designed to prepare students with basic skills necessary for employment. It is an 1800 hour, three-semester program, consisting of two 16-week semesters plus one 9-week semester.

Learn hair cutting, styling, coloring, permanent waving and chemical relaxing. Instruction in nail care and skin care services will also be given. Classes in business practices, sales, communications, and human relations are also important components of this curriculum.

Under supervision, students complete the practical component of their training by working on clients in the WCTC Style & Class Salon. The salon is designed to simulate an actual work environment.

Potential Job Titles

- Barber
- Hairdresser
- Hairstylist
- Cosmetologist

Admission Process

- Fill out a WCTC application
- Send \$30 non-refundable application fee
- Send high school transcript or GED/HSED
- Send any previous college transcripts
- Complete Skills Assessment test (COMPASS)
- Schedule a Program Planning Session (PPS) with program counselor
- Complete the Pathways to Barber/Cosmetology Orientation

Required Courses		Credits
First Semester		
502-370	Study of the Hair and Scalp	2
502-371	Hairstyling 1	2
502-372	Chemical Texturizing 1	2
502-373	Hair Color 1	2
502-374	Nails 1	2
502-375	Haircutting 1	3
502-376	Salon Ecology	1
502-378	Retail Sales and Marketing	1
502-379	Salon Services 1	1
801-311	Communication in the Workplace	2+
Total semester credits		18
Second Semester		
502-380	Haircutting 2	2
502-381	Hairstyling 2	1
502-382	Facials and Skin Care 1	1
502-383	Chemical Texturizing 2	1
502-384	Personal and Professional Growth	1
502-385	Hair Color 2	1
502-386	Salon Services 2	2
502-387	Hair Cutting and Styling 3	2
502-388	Nails 2	1
502-389	Facials and Skin Care 2	1
502-390	Chemical Texturizing and Color	1
502-391	Salon Business	1
502-392	Salon Services 3	3
Total semester credits		18
Summer Semester		
502-393	Barber Cosmetology Law	1
502-394	Mock Board Prep & Assessment	1
502-395	Salon Services 4	3
502-396	Industry Externship	1
Total semester credits		6
+ Proficiency exam available		
<i>A grade point of 2.0 (C) or better is required in all core courses to complete the program. Curriculum is current as of catalog printing. The most current curriculum requirements for graduation will be provided upon admission to program, or review at www.wctc.edu.</i>		

- Participate in a person interview with the Family and Consumer Education Associate Dean and the Barber/Cosmetology Instructor
- Begin pursuing Financial Aid options

For more information, call 262.691.5200.

**Barber/Cosmetology Technical Diploma
Required Courses**

502-370 Study of the Hair and Scalp 2	Study hair composition and structure, hair and scalp disorders and diseases and related anatomy. Perform shampoo, conditioner, and scalp treatment services, selecting products and procedures that best meet the needs of the client. Prerequisites: COMPASS-Reading Skills or ASSET-Reading Skills or COMPASS/ESL - Reading or COMPASS/ESL - Listening or TABE Advanced Reading or Accuplacer Reading Comprehension or ACT-Reading or College Proficiency - Reading or 858-775 Reading - Program Readiness or 838-105 Intro Reading & Study Skills or 858-785 Reading Skills or 861-782 College ESL: Read/Study Skills or COMPASS-Writing Skills or ASSET-Writing Skills or COMPASS/ESL - Grammar or TABE Advanced Language or Accuplacer Sentence Skills or ACT-English or College Proficiency - Writing or 831-103 Intro to College Writing (or concurrent) or 851-771 Writing-Program Readiness or 851-771A Basic Writing or 861-783 College ESL: Writing/Grammar	502-378 Retail Sales and Marketing 1	Become familiar with product lines in order to best prescribe beneficial products to meet the needs of each client. Practice successful sales techniques. Aspects of designing effective retail displays will be part of this course. Prerequisites: 502-370 Study of the Hair and Scalp (or concurrent)	502-388 Nails 2 1	Competency for the application of the required nail enhancement services will be performed. Practice a variety of artificial nail and nail enhancement applications. Manicure and pedicure procedures will be reviewed. Consultation techniques and infection control procedures will be followed during all services. Prerequisites: 502-380 Haircutting 2 (or concurrent)
502-371 Hairstyling 1 2	Develop skills in wet hairstyling to include using fingerwaves, pincurls, and rollersets. Use dry styling skills including curling and flattening the hair with the use of thermal irons. Techniques to safely manipulate all thermal hairstyling tools will be developed. Prerequisites: 502-370 Study of the Hair and Scalp (or concurrent)	502-379 Salon Services 1 1	Consultation and analysis skills will be practiced on fellow students and models in a salon atmosphere. Performance of services will include all aspects of a salon experience from greeting to completion. Study how personality, teamwork and ethics contribute to both personal and professional success within the salon business. Prerequisites: 502-370 Study of the Hair and Scalp (or concurrent)	502-389 Facials and Skin Care 2 1	Basic facial service to include performance of a massage and makeup application. All safety and infection control procedures will be followed. Study advanced skin care procedures such as microdermabrasion, laser hair removal, and facial peels. Prerequisites: 502-380 Haircutting 2 (or concurrent)
502-372 Chemical Texturizing 1 2	Focus on the chemicals used and the effects they have in restructuring the hair during permanent wave and chemical relaxing services. Practice the steps involved in a permanent wave service, identifying the chemical changes during each step. Study safety procedures when using chemicals. Perform a basic perm wrap. Prerequisites: 502-370 Study of the Hair and Scalp (or concurrent)	502-380 Haircutting 2 2	Perform men's haircuts to include clipper cutting, shear over comb, and finishing techniques. Consultation and special grooming techniques will also be practiced. Safety and infection control will be practiced throughout the course. Prerequisites: 502-379 Salon Services 1	502-390 Chemical Texturizing & Color 1	Problem solve aspects of color correction and challenges in chemical texturizing and hair color services. Observe and research trends and techniques in chemical service within a salon setting. Create a marketable look using theoretical knowledge, application techniques and trends related to chemical texturizing and hair color. Prerequisites: 502-380 Haircutting 2 (or concurrent)
502-373 Hair Color 1 2	Study the color wheel and the theory behind the "Law of Color". Identify the differences between temporary, semi or demi-permanent colors, permanent colors, and lighteners. Perform a retouch and virgin applications of haircolor going lighter and darker. Prerequisites: 502-370 Study of the Hair and Scalp (or concurrent)	502-381 Hairstyling 2 1	Study the composition and construction of a variety of wigs and hairpieces to make effective choices for salon guests. Hair replacement along with hair extension methods will be introduced and practiced. Special consultation, cutting, and styling techniques will be practiced as they relate to different types of artificial hair. Prerequisites: 502-380 Haircutting 2 (or concurrent)	502-391 Salon Business 1	Visit the different types of salons available for future employment. Develop a portfolio including a resume, cover letter, and other pictures to use when seeking employment. Aspects of successful salon ownership and management will also be studied. Prerequisites: 502-380 Haircutting 2 (or concurrent)
502-374 Nails 1 2	Study the structure, growth, diseases, disorders and conditions of the nail. Infection control procedures will be practiced to protect the client and practitioner. Anatomy of the hand, arm, foot and leg will be studied to effectively apply massage techniques relating to nail services. Perform manicure and pedicure services to include polish application and massage techniques. Prerequisites: 502-370 Study of the Hair and Scalp (or concurrent)	502-382 Facials and Skin Care 1 1	The structure of the skin including the function, composition, and types of skin will be studied. Aspects of anatomy as it relates to the face will be identified. Electricity as it relates to facial services will be studied. Basic competency will be met for hair removal services following all safety and infection control guidelines. Prerequisites: 502-380 Haircutting 2 (or concurrent)	502-392 Salon Services 3 3	Under indirect supervision of an instructor, the student will provide services to guests at WCTC's Style & Class Salon. A full menu of services will be provided. Prerequisites: 502-380 Haircutting 2 (or concurrent)
502-375 Haircutting 1 3	Study different areas of the head and human anatomy as it relates to designing haircuts/styles. Understanding form and cutting techniques will help the student to develop a plan to achieve a desired haircut/style. Perform the solid form, increase layers, graduated and uniform haircuts. Prerequisites: 502-370 Study of the Hair and Scalp (or concurrent)	502-383 Chemical Texturizing 2 1	Meets the competency for chemical relaxing. Incorporate consultation and analysis skills to choose the best product and techniques to meet the needs of a client. Curl reformation will also be studied. Advanced perm wrapping techniques will be assessed. Prerequisites: 502-380 Haircutting 2 (or concurrent)	502-393 Barber Cosmetology Law 1	Recognize barber/cosmetology state statutes and rules in order to safely perform services in the industry. Study information within the Wisconsin Statutes and Administrative Code Book relating to the practice of barbering and cosmetology. Attend a Barber/Cosmetology Examining Board Meeting. Prerequisites: 502-392 Salon Services 3
502-376 Salon Ecology 1	Apply sanitation and infection control practices to keep the salon clean and customers safe. Wisconsin Statutes and Administrative Codes relating to safety and sanitation in the salon will be covered. Prerequisites: 502-370 Study of the Hair and Scalp (or concurrent)	502-384 Personal & Professional Growth 1	Develop a personal plan for success in the industry. Network with community businesses and clubs to make them aware of the services that are offered at WCTC's Style & Class Salon. Computer work and time both on and off campus observing and marketing in the industry will be included in this course. Track clients, retail sales and other business components by using salon business software. Prerequisites: 502-380 Haircutting 2 (or concurrent)	502-394 Mock Board Prep & Assessment 1	Review all state board required procedures and theoretical based material. Conclude with a practical and written assessment of all state board subjects. Prepare and submit materials for state board exams. Prerequisites: 502-393 Barber Cosmetology Law (or concurrent)
		502-385 Hair Color 2 1	Perform advanced color placement techniques. Formulate color and create color plans using advanced techniques. Prerequisites: 502-380 Haircutting 2 (or concurrent)	502-395 Salon Services 4 3	Integrate the theory, practice and reflection of coursework by providing services to guests in WCTC's Style & Class Salon. Services will be offered based on the student meeting minimum competency requirements. Prerequisites: 502-393 Barber Cosmetology Law (or concurrent)
		502-386 Salon Services 2 2	Provide services to salon guests in WCTC's Style & Class Salon under supervision of an instructor. Competencies will include: manicuring, pedicuring, cutting, styling, scalp treatments, hair color and chemical texturizing. Prerequisites: 502-380 Haircutting 2 (or concurrent)	502-396 Industry Externship 1	Work in a community based salon while under the supervision of a licensed cosmetologist. Prerequisites: 502-393 Barber Cosmetology Law (or concurrent)
		502-387 Hair Cutting and Styling 3 2	Perform full-service haircuts and styles. Create designs using a variety of forms and techniques. Each design will include all the aspects of full-service from greeting, consultation, delivery and completion. Trends in haircutting and styling will be covered. Prerequisites: 502-380 Haircutting 2 (or concurrent)	801-311 Communication in the Workplace 2	Expand level of awareness and skill in interpersonal communications, both oral and written, while focusing on securing and maintaining a job. Develop competencies in the area of listening, sending, and employability skills.