
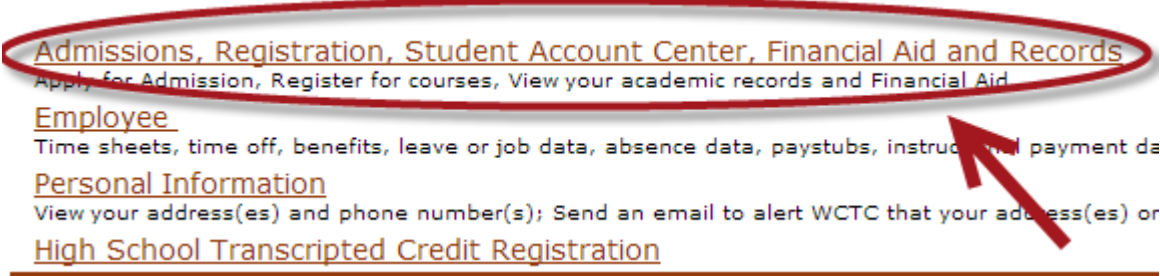
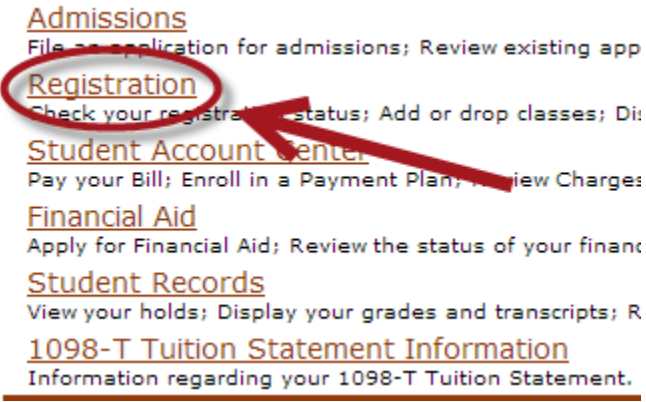
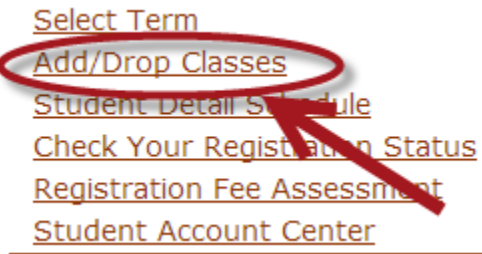


## ITS – Service Desk - Self Support

<b>Title: Registering for a Class Online</b>				
<b>Keywords:</b>	Register	Class	Online	Portal

- Go to [www.wctc.edu](http://www.wctc.edu) and click MYWCTC in the upper right hand corner of the page.
- Log into your MyWCTC account.  
*Contact the WCTC Service Desk at 262-691-5555 if you do not know your username or password.*
- Click “My Account (OIS)”  

- Click “Admissions, Registration, Student Account Center, Financial Aid and Records.”  

- Click “Registration.”  

- Click “Add/Drop Classes.”  


## ITS – Service Desk - Self Support

7. Select the term in which you would like to register for and then click “Submit.”

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Select a Term : Summer 2013-14 ▼

Submit

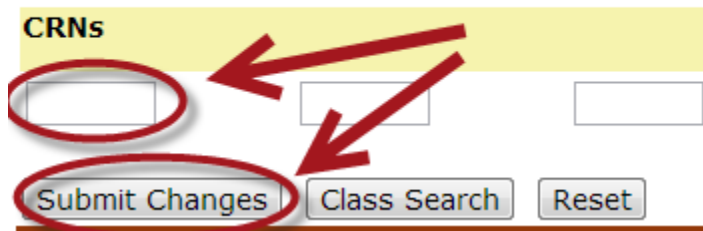


8. On the Add/Drop Classes page, scroll all the way to the bottom of the page and type in the CRN numbers of the classes you wish to register for in the text boxes provided. Click “Submit Changes” when you are done.

### Add Classes Worksheet

CRNs

Submit Changes Class Search Reset



9. After reviewing your chosen classes, click the “Confirm Registration” link at the bottom of the page to process your registration.

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[Confirm Registration](#) | [View Holds](#) | [WCTC Bookstore](#) ]

