WCTC Planning Ahead Checklist

☐ Step 1  Complete and return WCTC’s application for admission.

Program: ____________________________________________________________

☐ Step 2  Collect documentation
Gather documentation of your disability that is needed to access WCTC support services and accommodations. Information such as your current IEP, psychological evaluation, summary of performance, disability certification form or vocational evaluation may be needed.

☐ Step 3  Testing Accommodations
If you are requesting testing accommodations for the WCTC placement test.

Test Date & Time: ______________________________________________________

☐ Step 4  Review placement test scores
Make an appointment to review placement test scores, discuss support services and accommodations.

Date, Time and Accessibility staff: __________________________________________

☐ Step 5  Apply for financial aid

Date & Time: __________________________________________________________

☐ Step 6  Attend mandatory New Student Orientation

Date & Time: __________________________________________________________

☐ Step 7  Attend a Registration Planning Session with your academic advisor

Date, Time and Academic Advisor: _________________________________________

☐ Step 8  Register for classes
(Reply to talk with the Student Accessibility office regarding advice on credit load before you register.)

☐ Step 9  Receive your Accommodations Card
Meet with the Student Accessibility office before classes start to receive your accommodations card.

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