



Corporate & Community Training

The Conduit

November 2008

Volume 7 Issue 38

FREE APICS Informational Breakfast

Please join us for a free informational breakfast detailing how your organization can improve its bottom line through supply chain management process improvements.

This is a unique, no obligation opportunity to engage in a lively presentation with APICS instructors. Learn about Certified in Production and Management (CPIM), Certified Supply Chain Management (CSCP), and Fundamentals of Supply Chain Management.

Who should attend? Managers of production and inventory supply, directors, CEOs and VPs in industries such as manufacturing, medical, services, retail and wholesale.

Date: December 8, 2008

Time: 7:30 a.m. – Continental breakfast
8 – 9 a.m. – Presentation

Place: Waukesha County Technical College
Richard T. Anderson Education Center
Room C-051
800 Main Street, Pewaukee, WI

Due to limited seating, registration is required no later than Thursday, December 4. To register, go online at www.wctc.edu/cct and click on Special Events.



Grantseeking Workshops

Grant Proposal Planning and Writing

Learn the fundamentals of successful grantseeking. Since many non-profit and for-profit organizations have a gap between their needs and financial resources, this “Grants 101” workshop will develop skills in designing successful grantseeking strategies and help gain confidence in an ability to win grants.

Date: November 20, 2008

Time: 9 a.m. – 4 p.m.

Fee: \$269* (*Fee includes Continental breakfast beginning at 8:30 a.m. and lunch.*)

Course: 102-460 CRN 11954

Place: Waukesha County Technical College
Richard T. Anderson Education Center
Room C-051
800 Main Street, Pewaukee, WI

Computerized Grantseeking

Unique in that it is the first of its kind in the nation, this course blends advanced-level grant development strategies with the latest in computerized grant information management. Designed especially for people who have either taken our *Grant Proposal Planning and Writing* course or a similar one. Participants should have a basic knowledge of both grants and computers and a desire to work smarter, not harder, in writing successful grants.

Date: November 21, 2008

Time: 9 a.m. – 4 p.m.

Fee: \$269* (*Fee includes Continental breakfast beginning at 8:30 a.m. and lunch.*)

Course: 102-462 CRN 12456

Place: Waukesha County Technical College
Business Building, Room B-008
800 Main Street, Pewaukee, WI

Instruction for both of these workshops is provided by Miner and Associates, Inc., a nationwide grants consulting firm with offices in Green Bay, Milwaukee, and Knoxville. The three partners have a cumulative 90 years of experience in writing successful proposals and teaching others to win grants.

For more information, call Jessica at 262.695.6576.

To register, call 262.691.5578 or go online at www.wctc.edu/cct.

FREE Safety & Quality Training for manufacturing employees. Watch for details in the December issue of *The Conduit*.

Questions? Need to contact us? Just click here.





Home Inspection Workshops

Manufactured Homes – HUD & UDC Construction

Learn to break down the difference between a HUD built home vs. a UDC “manufactured” home. Look for typical problems, learn how to evaluate each situation, and what the strengths and weaknesses are vs. a stick built home. The instructor will cover what your responsibilities are for each design and how far you can go in the inspection process.

Date: November 20, 2008
Time: 5 – 9 p.m. (*Registration/dinner starting at 4:30 p.m.*)
Fee: \$95* (Includes dinner and materials.)
Course: 410-416 CRN 12420

Marketing and Professionalism for Home Inspectors

How do I market? What is worth marketing vs. what is a waste of time and money? In this workshop, learn how to brand yourself, your company and make you the “professional.”

Date: December 18, 2008
Time: 5 – 9 p.m. (*Registration/dinner starting at 4:30 p.m.*)
Fee: \$95* (Includes dinner and materials.)
Course: 410-417 CRN 12421

Place: Waukesha County Technical College
Richard T. Anderson Education Center
Room C-021
800 Main Street, Pewaukee, WI

For more information, call Jessica at 262.695.6576.

To register, call 262.691.5578 or go online at www.wctc.edu/cct.

Upcoming workshops

November 2008

Start Date	CRN	Workshop
11/20	12420	Manufactured Homes – HUD & UDC Construction
11/20	11954	Proposal Planning and Writing
11/21	12005	Business Without Borders – Mechanics of Importing
11/21	12456	Computerized Grant Seeking

December 2008

Start Date	CRN	Workshop
12/4	10899	Total Productive Maintenance (Lean Certificate)
12/6	11990	APICS Execution and Control of Operations
12/11	12002	CCMS Demonstrate a Positive Attitude
12/18	12421	Marketing and Professionalism for Home Inspectors

For full description and cost of workshops, visit our website at www.wctc.edu/cct.

For more information or to register, call 262.695.6576 or email cctinfo@wctc.edu.

Business Without Borders

Registration continues for the final two Business Without Borders workshops. These workshops geared to those new to or with some experience in exporting are facilitated by WCTC instructor Frank Loh of The Global Business Department.



Mechanics of Importing

Learn to introduce the process of importing goods from international suppliers.

Date: Friday, November 21, 2008
Time: 8 – 10 a.m.
Course: 138-413 CRN 12005
Fee: \$49*
Presenter: Rob Gardenier
President
M.E. Dey & Co., Inc.

Financing Your Accounts Receivable

Those new to global trade will discover financial resources and tools available to exporters to reduce the risks of doing business globally.

Date: Friday, February 20, 2008
Time: 8 – 10 a.m.
Course: 138-414 CRN 20479
Fee: \$49*
Presenter: Pauline M. Klaffenboeck
Vice President
M&I Bank

*Fee includes materials and Continental breakfast at 7:30 a.m. All workshops will be held at the Richard T. Anderson Education Center, Waukesha County Technical College, 800 Main Street, Pewaukee, WI.

To comply with Wisconsin state statutes, it is possible that fees will be higher for out-of-state participants.

For more information, call Jessica at 262.695.6576. To register, call 262.691.5578 or go online at www.wctc.edu/cct.

The Conduit is published monthly by the Waukesha County Technical College, Corporate and Community Training Department to update businesses, industries and governmental agencies of customized occupational, technical and professional development training, and technical assistance.

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